

Olive Township Board of Trustees
Regular Meeting
Thursday, December 18, 2025, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. Eight members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, December 18, 2025, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Trustee Raak led in the Pledge of Allegiance and opened with prayer.

- 1) A motion was made by M. Nienhuis and supported by Raak **to approve the agenda**. Motion carried.
- 2) Community Comments: none.
- 3) A motion was made by Raak and supported by A. Nienhuis **to approve** the Planning Commission's recommendation to approve **a site plan for Harbor Humane Society** to construct a 5300 sq. ft. addition at 14345 Bagley Street, parcel 70-12-18-100-101, with the following conditions:
 - a) Fire Chief approval of site access.
 - b) Installation of a Knox Box, per ordinance.
 - c) Any new exterior site or building lighting must be submitted to and approved by the Zoning Administrator before installation.
 - d) Ottawa County Water Resources approval of stormwater and drainage plans.
 - e) Soil Erosion & Sedimentation Control approval due to slope towards wetlands.
 - f) Ottawa County Health Department approval for new septic and drain field.
 - g) Project must follow the site plan dated 11/20/2025 as submitted at the meeting.Motion carried.
- 4) A motion was made by Vander Zwaag and supported by A. Nienhuis **to approve the adoption of Ordinance 2025-04 to rezone property at 10023 New Holland Street**, parcel number 70-12-36-300-005 **from Agricultural (AG) Zoning District to Rural Residential (RR) Zoning District**. A roll call vote was taken. Ayes: Raak, M. Nienhuis, A. Nienhuis, Vander Zwaag, Bronkema. Nays: None. Motion carried.
- 5) Various enforcement issues were discussed with Zoning Administrator Castello, with the board giving direction.
- 6) A motion was made by Bronkema and supported by A. Nienhuis **to approve the Regular Meeting Minutes of November 20, 2025**. Motion carried.
- 7) A motion was made by Bronkema and supported by A. Nienhuis **to amend the budget** by increasing the Building Inspector Wage account by \$30,000 and decreasing the fund balance by the same amount.
- 8) Treasurer's Report -- Vander Zwaag reported a transfer of \$ 63,000 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 13,353.17.

- 9) Fire Report – Chief DeWitt handed out the monthly report and reported on department matters. Discussion was held on a new burn permit request form.
- 10) A motion was made by A. Nienhuis and supported by Raak **to accept the Ottawa County Road Commission's offer of \$8560.11** for property at the SW corner of 120th contingent upon verification that the remaining parcel is still large enough to use for other things in the future.
- 11) A motion was made by Raak and supported by A. Nienhuis **to approve closing the Olive Township offices on the following dates for 2026 holiday observance:** January 1, May 25, July 3, September 7, November 26-27, December 25
- 12) A motion was made by Raak and supported by A. Nienhuis and **to approve by Resolution 2025-11 the 2026 meeting schedule** for the Olive Township Board, the Olive Township Planning Commission, and the Olive Township Zoning Board of Appeals (see attached). A roll call vote was taken. Ayes: Raak, A. Nienhuis, Vander Zwaag, Bronkema, M. Nienhuis. Nays: None. Motion carried.
- 13) Joe Bush, Ottawa County Water Resource Commissioner, gave the board an update on his work at the county.
- 14) A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
- 15) A motion was made by Raak and supported by M. Nienhuis **to approve publication of minutes by title only.** Motion carried.
- 16) A motion was made by Vander Zwaag and supported by Raak **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:48 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, November 20, 2025, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, and Trustee Matt Nienhuis. Trustee Dan Raak was absent with notice. Eight members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, November 20, 2025, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Clerk Bronkema led in the Pledge of Allegiance and opened with prayer.

- 1) A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve the agenda.** Motion carried.
- 2) Clerk's Report – Bronkema reported on the recent Zeeland School election.
- 3) A motion was made by Bronkema and supported by A. Nienhuis **to approve the sale of one grave in Olive Township Lot E-11** to Robin Stephens, **two graves in Olive Township Lot E-11** to Timothy Stephens, and **one grave in West Olive Lot O-49** to David Boneck. Motion carried.
- 4) A motion was made by Bronkema and supported by Vander Zwaag **to approve the Regular Meeting Minutes of October 16, 2025.** Motion carried.
- 5) Treasurer's Report -- Vander Zwaag reported a transfer of \$ 41,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 13,353.39. Mid-year audit has been completed. Tax bills have been approved and will be mailed out after Thanksgiving.
- 6) Community Comments: Ed Bosch spoke about the request to rezone his property.
Steve Schoenborn talked about shipping containers. He mentioned that he couldn't find the zoning ordinance on the website. by the fact that we don't have the ordinances online. He also understands that we need ordinances, but it's not cool that we have a code enforcement officer that looks for violations.
- 7) A motion was made by A. Nienhuis and supported by Bronkema **to approve the adoption of Ordinance 2025-03 to rezone property at 13777 Van Buren, parcel number 70-12-30-400-006 from Low Density Residential Zoning District to General Commercial (C-2) Zoning District.** A roll call vote was taken. Ayes: Bronkema, A. Nienhuis, M. Nienhuis. Nays: Vander Zwaag. Motion carried.
- 8) Various enforcement issues were discussed with Zoning Administrator Castello, with the board giving direction.
- 9) Fire Report – Chief DeWitt handed out the monthly report and reported on department matters.
- 10) A motion was made by Vander Zwaag and supported by A. Nienhuis **to approve by Resolution 2025-09 the Poverty Guidelines for Olive Township.** A roll call vote was taken. Ayes: M. Nienhuis, A. Nienhuis, Vander Zwaag, Bronkema. Nays: None. Motion carried.

- 11) Discussion was held on the expired road funding millage.
- 12) A motion was made by Bronkema and supported by A. Nienhuis **to approve Resolution 2025-10 which authorizes Ottawa County to issue refunding bonds for the Wyoming Water System**. A roll call vote was taken. Ayes: Bronkema, Vander Zwaag, A. Nienhuis, M. Nienhuis. Nays: None. Motion carried.
- 13) Discussion was held about the possibility of placing a streetlight at 104th and Port Sheldon.
- 14) A motion was made by A. Nienhuis and supported by M. Nienhuis **to reappoint Adrian Meekhof to the Planning Commission** for a term of three years. Motion carried.
- 15) Discussion was held about the current website.
- 16) Meetings:
- a) Vander Zwaag reported on a recent meeting he attended at Blendon Township about a proposed battery energy storage system (BESS).
 - b) Vander Zwaag reported on a recent meeting he attended at Macatawa Bank about fraud.
- 17) Correspondence was received on the following matters:
- a) A letter was received from local residents about the proposed rezoning of 13777 Van Buren.
- 18) A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
- 19) A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve publication of minutes by title only**. Motion carried.
- 20) A motion was made by Vander Zwaag and supported by A. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:30 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, October 16, 2025, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. Four members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, October 16, 2025, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Treasurer Vander Zwaag led in the Pledge of Allegiance and opened with prayer.

- 1) A motion was made by M. Nienhuis and supported by Raak **to approve the agenda**. Motion carried.
- 2) A motion was made by Bronkema and supported by A. Nienhuis **to approve the Regular Meeting Minutes of September 18, 2025**. Motion carried.
- 3) Clerk's Report – Bronkema gave an update on the November 4 School Election.
- 4) Treasurer's Report – Vander Zwaag reported a transfer of \$ 69,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 13,740.80. Discussion was held on the property tax exemption for disabled veterans.
- 5) Community Comments: Ed Bosch expressed his appreciation that the township did not change their ordinance to allow shipping containers. Commissioner Jim Barry gave an update on what is happening at Ottawa County.
- 6) Zoning Administrator Costello passed out building and zoning reports. She updated the board on the plan to have the Planning Commission go through the zoning ordinance.
- 7) Various enforcement issues were discussed with Zoning Administrator Castello, with the board giving direction.
- 8) Discussion was held on the possibility of running a water line to the OAISD campus.
- 9) A motion was made by A. Nienhuis and Vander Zwaag **to enter into a contract with Dennis Kroeze to provide electrical inspections** for Olive Township. Motion carried.
- 10) Meetings:
 - a) Supervisor Nienhuis reported on a recent supervisor's training he attended that was put on by Michigan Township Association.
 - b) Supervisor Nienhuis reported on a recent meeting he had with the Ottawa County Road Commission on the roundabout that will be installed at Port Sheldon and 120th Avenue. The Road Commission will hold an informational meeting on Tuesday November 18, from 6-8 pm at the Olive Township Hall.
- 11) Helen Bartels Patcott requested approval from the township board to use an empty grave that was owned by her grandparents. She approached all her family members, and they all approve. A

motion was made by Vander Zwaag and supported by M. Nienhuis **to allow Helen Bartels Patscott to be buried in her grandparents' grave B-84-1.** Motion carried.

12) A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.

13) A motion was made by M. Nienhuis and supported by A. Nienhuis **to approve publication of minutes by title only.** Motion carried.

14) A motion was made by Raak and supported by M. Nienhuis **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:31 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, September 18, 2025, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. Two members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, September 18, 2025, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, led in the Pledge of Allegiance, and opened with prayer.

- 1) A motion was made by M. Nienhuis and supported by Raak **to approve the agenda**. Motion carried.
- 2) A motion was made by Bronkema and supported by A. Nienhuis **to approve the Regular Meeting Minutes of August 21, 2025**. Motion carried.
- 3) Clerk's Report – A motion was made by Bronkema and supported by A. Nienhuis **to amend the budget** by decreasing the Fund Balance by \$ 30,000.00 and increasing the Building Inspector Salaries and Wages Account by the same amount. Motion carried.
- 4) Treasurer's Report -- Vander Zwaag reported a transfer of \$ 40,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 13,838.76.
- 5) Community Comments: none.
- 6) A motion was made by Vander Zwaag and supported by Raak **to approve the recommendation of the Planning Commission to keep the existing language of ordinance O-2021-02** prohibiting shipping containers. Motion carried.
- 7) Fire Report – Chief DeWitt handed out the monthly report and reported on department matters.
- 8) Meetings:
 - a) Vander Zwaag – Zeeland Recreation Tour of facilities and meeting the new superintendent
- 9) Correspondence was received on the following matters:
 - a) Letter – Ottawa County Agricultural Preservation Board
 - b) Update – County Broadband Project
- 10) A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
- 11) A motion was made by Bronkema and supported by Raak **to approve publication of minutes by title only**. Motion carried.
- 12) A motion was made by A. Nienhuis and supported by Raak **to adjourn the meeting**. Motion carried.
The meeting was adjourned at 8:09 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, August 21, 2025, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. Five members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, August 21, 2025, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Trustee Nienhuis led in the Pledge of Allegiance and opened with prayer.

- 1) A motion was made by Raak and supported by M. Nienhuis **to approve the agenda**. Motion carried.
- 2) A motion was made by Bronkema and supported by Vander Zwaag **to approve the Regular Meeting Minutes of July 17, 2025**. Motion carried.
- 3) Clerk's Report – A motion was made by Bronkema and supported by A. Nienhuis **to approve the transfer of four graves** in Lot D-23 of the Olive Township Cemetery to Brent and Candace Nienhuis. Motion carried.
- 4) Treasurer's Report -- Vander Zwaag reported a transfer of \$ 74,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 14,897.48.
- 5) Community Comments: none.
- 6) A motion was made by Raak and supported by A. Nienhuis **to approve** the Planning Commission's recommendation for **a special use permit and site plan for Autumn Ridge Landscape Supply** to construct a Landscaping Supply Company on the west side of West Olive Road just south of Port Sheldon Street, parcel 70-12-30-200-004, with the following conditions:
 - a) A copy of the Ottawa County Water Resource Approval of the drainage plan be given to the Zoning Administrator.
 - b) Installation of a Knox Box for fire department access and approval by the Fire Chief as shown on current site plan.
 - c) Zoning Administrator to approve exterior lighting specifications.
 - d) Permit approval of the proposed signage in accordance with the sign ordinance.
 - e) Double the landscaping shown on the current site plan along the West Olive Road frontage, from north of the north entrance to the area where existing trees are to remain. This section is where exterior supplies will be stored and visible from the road. All other landscaping will remain as shown on the plan.
 - f) The site plan presented to the Planning Commission on 06/04/2025 will be followed, with the understanding that any future buildings shown on the plan will require zoning approval prior to construction.

Motion carried.

- 7) A motion was made by M. Nienhuis and supported by Raak **to approve** the Planning Commission's recommendation of **a site plan for Flooring House Interiors** to construct a 5600 sq. ft. heated storage facility at 13553 Bingham Street, parcel 70-12-29-100-006 with the following conditions:
- a) Applicant to provide a revised site plan showing landscaping, including approximately three hardwood and three evergreen trees (final number and placement to be approved by Zoning Administrator).
 - b) Landscaping to be located along Bingham Street in front of the new building to provide partial screening from US-31.
 - c) Field survey to be conducted before construction to confirm setback compliance.
- Motion carried.
- 8) Various enforcement issues were discussed with Zoning Administrator Castello, with the board giving direction.
- 9) Fire Report – Chief DeWitt handed out the monthly report and reported on department matters.
- 10) A motion was made by Bronkema and supported by M. Nienhuis **to approve by Resolution 2025-08 the METRO Act Bilateral Permit for KEPS Technologies, Inc. d/b/a/ ACD.net** for fifteen years, to authorize Supervisor Nienhuis to sign it on behalf of the township, and to authorize that letters be sent to the company and to the Michigan Public Service Commission notifying them of the approval. A roll call vote was taken. Ayes: Raak, M. Nienhuis, A. Nienhuis, Vander Zwaag, Bronkema. Nays: None. Motion carried.
- 11) Discussion was held on the Ottawa County Road Commission's long term road plans.
- 12) A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
- 13) A motion was made by A. Nienhuis and supported by Vander Zwaag **to approve publication of minutes by title only**. Motion carried.
- 14) A motion was made by Bronkema and supported by Raak **to adjourn the meeting**. Motion carried. The meeting was adjourned at 7:58 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, July 17, 2025, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. One member of the public was also present.

The Olive Township Board of Trustees met in regular session on Thursday, July 17, 2025, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Trustee Raak led in the Pledge of Allegiance and opened with prayer.

- 15) A motion was made by Bronkema and supported by Raak **to approve the agenda**. Motion carried.
- 16) A motion was made by Bronkema and supported by A. Nienhuis **to approve the Regular Meeting Minutes of June 19, 2025**. Motion carried.
- 17) A motion was made by Bronkema and supported by Vander Zwaag **to approve the transfer of eight graves** in Lot D-32 and D-33 to Joshua and Casey Tubergan **and the sale of 12 graves** in Lot E-24, E-37, and E-44 to Kelly & Terri Vanden Bosch. Motion carried.
- 18) Treasurer's Report -- Vander Zwaag reported a transfer of \$155,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$15,470.45. Vander Zwaag reported on the recent annual audit review meeting.
- 19) Discussion was held on various zoning matters, including the progress on the Municode project.
- 20) Fire Report – Chief DeWitt handed out the monthly report and reported on department matters.
- 21) A motion was made by Bronkema and supported by A. Nienhuis **to approve the millage rates on the attached L-4029 report** for use in levying taxes for this year. Motion carried.
- 22) Meetings:
 - a) Supervisor Nienhuis reported on a meeting with the Ottawa Intermediate School District and the Road Commission to hold a preliminary discussion on extending 136th Avenue south of Port Sheldon all the way to Bingham and making it a public road.
- 23) A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
- 24) A motion was made by Raak and supported by Vander Zwaag **to approve publication of minutes by title only**. Motion carried.
- 25) A motion was made by M. Nienhuis and supported by Raak **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:25 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, June 19, 2025, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

Members Present: Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. Supervisor Al Nienhuis was absent with notice. Fourteen members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, June 19, 2025, at 7:00 p.m. Treasurer Vander Zwaag called the meeting to order, and Clerk Bronkema led the Pledge of Allegiance and opened with prayer.

- 1) A motion was made by Vander Zwaag and supported by Bronkema **to approve the agenda**. Motion carried.
- 2) A motion was made by Bronkema and supported by Raak **to approve the Regular Meeting Minutes of May 15, 2025**. Motion carried.
- 3) Clerk's Report – Clerk Bronkema reported that there will most likely be an election on November 4 for Zeeland School District.
- 4) A motion was made by Bronkema and supported by Vander Zwaag **to approve the sale of one grave** in lot D-17 of the Olive Township Cemetery to Carole Vander Zwaag. Motion carried.
- 5) Treasurer's Report -- Vander Zwaag reported a transfer of \$ 55,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 17,461.99. The annual audit is complete. The tax bills are in process and will be mailed on July 2.
- 6) Community Comments: Resident Tamra Douma asked what the township can do to improve internet accessibility. One of the board members gave her ideas of what might work in her area.
- 7) A motion was made by Raak and supported by Nienhuis **to approve** the Planning Commission's recommendation for **a special use permit for Rhonda Hunt to operate a dog kennel at 11874 Fillmore**, parcel number 70-12-03-100-019, with the following conditions:
 - Maximum of six dogs over six months of age on site at any time.
 - Kennel not to be left unattended for more than three hours at any time.
 - Dogs must be under direct supervision in exercise area at all times.
 - Annual renewal of permit is required.
 - A kennel license from Ottawa County is required.
 - Signage to be approved by Zoning Administrator.Motion carried.
- 8) A motion was made by Raak and supported by Nienhuis **to approve** the Planning Commission's approval of **the site plan for a private road for Bryan Lanser at 7181 104th**, parcel number 70-12-23-200-007 with the following conditions:
 - Installation of stop sign and street sign in accordance with all applicable Ottawa County requirements.
 - All construction shall fully comply with the standards outlined in Section 3.22.A of the ordinance.
 - Approval must be obtained from the Ottawa County Road Commission prior to any construction activity.
 - Fire Chief's approval is required for the design and installation of the hammerhead turnaround to ensure fire safety standards are met.Motion carried.

- 9) A motion was made by Nienhuis and supported by Vander Zwaag **to approve** the Planning Commission's approval of **a site plan for an agricultural dwelling for Dwain Kamphuis at 13881 Tyler**, parcel number 70-12-18-400-005. Motion carried.
- 10) A motion was made by Nienhuis and supported by Raak **to approve** the Planning Commission's approval of **a site plan for an office/restroom addition for Diemer's Landscaping at 14122 Barry**, parcel number 70-12-31-300-031 with the condition that the applicant must obtain approval from the Health Department for a septic system that includes a drainfield. If the Health Dept indicates that a drainfield is not feasible the applicant may come back with an alternate plan for consideration. Motion carried.
- 11) A motion was made by Bronkema and supported by Raak **to approve** the Planning Commission's approval of **a site plan for an approximately 12,860 sq. ft. expansion to Permaloc's existing building at 13505 Barry**, parcel number 70-12-32-100-053 with the following conditions:
- A lighting plan and details for additional signage (wall packs only) will need to be submitted to the Zoning Administrator for approval.
 - A drainage plan must be approved as a preconstruction condition before work can begin.
 - All four parcels involved in the project will be combined into a single parcel.
 - Fire Chief approval is required for vehicular access and compliance with Knox box requirements.
 - The applicant must adhere to the site plan that was prepared and dated November 2, 2024 by Holland Engineering.
- Motion carried.
- 12) A motion was made by Nienhuis and supported by Raak **to approve** the Planning Commission's recommendation for **a temporary seasonal use permit for Good Stuff Fireworks to sell fireworks at 9622 Port Sheldon** for 16 days with the following conditions:
- a) Payment of all applicable fees is required.
 - b) Project must meet all relevant state regulations and requirements.
 - c) Fire Chief approval is requires of access and site layout to ensure compliance with fire safety standards.
 - d) Matters related to parking and access are to be handled privately between the property owner and the lessee.
- Motion carried.
- 13) Fire Report – Chief DeWitt handed out the monthly report and reported on department matters
- 14) A motion was made by Bronkema and supported by Vander Zwaag **to approve an amendment to the Election Equipment Agreement of 2018** with Ottawa County. Motion carried.
- 15) Meetings:
- a) Vander Zwaag reported on Zeeland Rec meeting—approved Recreation Master Plan.
- 16) A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
- 17) A motion was made by Bronkema and supported by Vander Zwaag **to approve publication of minutes by title only**. Motion carried.
- 18) A motion was made by Raak and supported by Vander Zwaag **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:17 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, May 15, 2025, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. Eight members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, May 15, 2025, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Treasurer Vander Zwaag led in the Pledge of Allegiance and opened with prayer.

- 1) A motion was made by Bronkema and supported by Raak **to approve the agenda**. Motion carried.
- 2) A motion was made by Bronkema and supported by M. Nienhuis **to approve the Regular Meeting Minutes of April 17, 2025**. Motion carried.
- 3) Clerk's Report – Bronkema reported that the school election was certified. She also reported that the Industrial Tax Exemption for DeWind One-Pass Trenching was approved by the state.
- 4) A motion was made by Bronkema and supported by Vander Zwaag **to approve the sale of two graves in the Olive Township Cemetery in Lot E-40** to Jon & Tamara Nienhuis. Motion carried.
- 5) Treasurer's Report -- Vander Zwaag reported a transfer of \$ 34,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 22,830.63. He reported that the annual audit will start next Monday.
- 6) Community Comments: Mark Schoenborn talked about our fire department and encouraged us as a township board to show our gratitude for their good work. Jim Barry gave an update on what the Ottawa County Board of Commissioners has been working on.
- 7) A motion was made by Nienhuis and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for **a special use permit for the addition of two portable classrooms to South Olive Christian School**, 6230 – 120th Avenue, parcel number 70-12-27-100-032, with the following conditions:
 - a) The classrooms must comply with all applicable building codes and be approved by the Building Inspector.
 - b) The approval is for a temporary use of 10 years, with a required review after 5 years, and the understanding that they can reapply for another special use permit at the end of 10 years.
 - c) The classrooms must be approved by the Fire Chief for fire safety.Motion carried.
- 8) A motion was made by Raak and supported by M. Nienhuis **to approve** the Planning Commission's recommendation for **a special use permit for a Home Occupation Car Detailing Business for Bradley Foster**, 9951 Blair Street, parcel number 70-12-24-200-009, with the following conditions:
 - a) Operating hours shall be 7 a.m. to 5 p.m., Monday through Friday, with drop-offs and pickups allowed only during daylight hours.
 - b) A maximum of four vehicles allowed outside at any time, with no parking in the grass.

- c) Signage approval by the Zoning Administrator.
- d) Only one employee plus the owner allowed on-site.
- e) The special use permit must be renewed annually, and all activities must comply with the application as presented.

Motion carried.

- 9) A motion was made by Bronkema and supported by A. Nienhuis to **approve the adoption of Ordinance 2025-02 to rezone ten parcels totaling over 400 acres**, parcel numbers 70-12-14-200-013, 70-12-11-400-005, 70-12-11-400-002, 70-12-11-400-003, 70-12-12-300-022, 70-12-12-100-004, 70-12-12-300-006, 70-12-13-100-025, 70-12-13-200-009, and 70-12-12-300-007 **from the Rural Residential Zoning District to the Agricultural Zoning District**. Motion carried. Ayes: Raak, A. Nienhuis, Vander Zwaag, Bronkema. Abstentions: M. Nienhuis. Nays: None. Motion carried.
- 10) Fire Report – Chief DeWitt handed out the monthly report and reported on department matters. He reported that the department recently hired 2 new firefighters. He gave an update on the recent fire in Borculo.
- 11) A motion was made by Vander Zwaag and supported by Raak **to approve by Resolution 2025-07 the township's participation in Ottawa County's Tax Foreclosure Avoidance Payment Reduction Program**. A roll call vote was taken. Ayes: Bronkema, Vander Zwaag, A. Nienhuis, M. Nienhuis, Raak. Nays: None. Motion carried.
- 12) Discussion was held on the need for repairs to the parking lots at the Township Hall and Central Station. A motion was made by Vander Zwaag and supported by M. Nienhuis **to hire Pittman Asphalt to resurface both lots** and make repairs at a cost not to exceed \$12,500. Motion carried.
- 13) Discussion was held about the need for streetlights at Port Sheldon and 104th Avenue and Port Sheldon and 112th Avenue. Supervisor Nienhuis reported that each light will cost about \$230 dollars to install. The board agreed by consensus to instruct Consumers Energy to install these new lights.
- 14) A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
- 15) A motion was made by M. Nienhuis and supported by Raak **to approve publication of minutes by title only**. Motion carried.
- 16) A motion was made by A. Nienhuis and supported by Raak **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:28 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, April 17, 2025, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. Five members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, April 17, 2025, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, led in the Pledge of Allegiance and opened with prayer.

- 1) A motion was made by M. Nienhuis and supported by Raak **to approve the agenda**. Motion carried.
- 2) A motion was made by Bronkema and supported by A. Nienhuis **to approve the Regular Meeting Minutes of March 20, 2025**. Motion carried.
- 3) Clerk's Report – Bronkema reported that the preparations for the May election are going well. The County will be transferring some election equipment to the townships so that the townships can run early voting in 2026.
- 4) Treasurer's Report -- Vander Zwaag reported a transfer of \$ 275,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 27,374.31.
- 5) Community Comments: none.
- 6) A motion was made by Bronkema and supported by A. Nienhuis **to approve the adoption of Ordinance 2025-01 to rezone property at 7431 - 96th Avenue**, parcel number 70-12-13-400-039 **from High Density Residential Zoning District to Low Density Residential Zoning District**. Motion carried. Ayes: Raak, M. Nienhuis, A. Nienhuis, Vander Zwaag, Bronkema. Nays: None. Motion carried.
- 7) A motion was made by Vander Zwaag and supported by A. Nienhuis **to approve a special use permit renewal for Kent and Sherri Merryman to operate a dog kennel** at 7552 - 128th Avenue, parcel number 70-12-16-300-017. Motion carried.
- 8) A motion was made by A. Nienhuis and supported by Bronkema **to approve** the Planning Commission's recommendation for **a temporary seasonal use permit for TNT Fireworks to sell fireworks at 13714 Port Sheldon** from June 17 to July 5 with the following conditions:
 - a) that the site be approved by the fire chief, and
 - b) that the applicant receive all applicable State of Michigan permits for fireworks sales.Motion carried.
- 9) A motion was made by Bronkema and supported by M. Nienhuis **to approve** the Planning Commission's recommendation for **a special use permit renewal for a small nursery business operated by Michael Grassmid at 6642 Blair Lane**, parcel number 70-12-92-400-020 with the following conditions:
 - a) that the applicant follow the original site plan, and

b) that any signage located between the parking lot and the highway be removed.
Motion carried.

- 10) The board discussed setbacks for agricultural building placement and reached a consensus to instruct the Planning Commission to consider related amendments to the Zoning Ordinance.
- 11) Various enforcement issues were discussed with Zoning Administrator Castello, with the board giving direction.
- 12) Fire Report – Chief DeWitt handed out the monthly report and reported on department matters.
- 13) Meetings:
 - a) Ottawa County Road Commission – Supervisor Nienhuis reported on a recent tour of their facilities.
- 14) A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
- 15) A motion was made by A. Nienhuis and Vander **Zwaag to approve publication of minutes by title only.** Motion carried.
- 16) A motion was made by Raak and supported by M. Nienhuis **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:25 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, March 20, 2025, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

Members Present: Supervisor Al Nienhuis, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. Treasurer Randy Vander Zwaag was absent with notice. Eight members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, March 20, 2025, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Trustee Nienhuis led in the Pledge of Allegiance and opened with prayer.

- 1) A motion was made by Bronkema and supported by M. Nienhuis **to approve the amended agenda.** Motion carried.
- 2) A motion was made by Bronkema and supported by M. Nienhuis **to approve the Regular Meeting Minutes of February 20, 2025.** Motion carried.
- 3) Clerk's Report – Bronkema reported on the upcoming school election.
- 4) A motion was made by Bronkema and supported by A. Nienhuis **to approve the sale of two graves** in the Olive Township Cemetery **in Lot E-45** to Larry & Vicky Vander Kolk. Motion carried.
- 5) Treasurer's Report – Deputy Treasurer Vander Zwaag reported a transfer of \$60,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$18,275.47.
- 6) Community Comments: Matt and Tracey Geurink inquired about the next step for their barn project.
- 7) Discussion was held on the Municode project.
- 8) A motion was made by Raak and supported by A. Nienhuis **to approve a temporary seasonal use permit** for Shawn Diemer **to sell produce** from April 1 to November 30 **at 9622 Port Sheldon Street**, parcel number 70-12-25-200-031 and -032. Motion carried.
- 9) A motion was made by Bronkema and supported by Raak **to approve by Resolution 2025-04 the adoption of the Final Olive Township Master Plan**, dated 03/20/2025. A roll call vote was taken. Ayes: Bronkema, A. Nienhuis, M. Nienhuis, Raak. Nays: None. Motion carried.
- 10) Fire Report – Chief DeWitt handed out the monthly report and reported on department matters.
- 11) Discussion was held on the Annual Clean-up Day, which will be held on Saturday 4/26, from 8-1.
- 12) Supervisor Nienhuis opened the public hearing for the 2025-2026 budget. After hearing no comments from the general public, the public hearing was closed. After discussion by the board, a motion was made by M. Nienhuis and supported by A. Nienhuis **to approve by Resolution 2025-05 the General Appropriations Act for budget year 2025-2026.** A roll call vote was taken. Ayes: Raak, M. Nienhuis, A. Nienhuis, Bronkema. Nays: None. Motion carried.

- 13) A motion was made by Bronkema and supported by A. Nienhuis **to approve by Resolution 2025-06 the METRO Act Bilateral Permit for 123Net, LLC** for fifteen years, to authorize Supervisor Nienhuis to sign it on behalf of the township, and to authorize that letters be sent to the company and to the Michigan Public Service Commission notifying them of the approval. A roll call vote was taken. Ayes: Bronkema, A. Nienhuis, M. Nienhuis, Raak. Nays: None. Motion carried.
- 14) A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the payment of bills to the end of the fiscal year**, March 31, 2025. Motion carried.
- 15) A motion was made by Raak and supported by M. **Nienhuis to reappoint Kirk Assink and Dwayne Dreyer to the Zoning Board of Appeals** for a term of three years. Motion carried.
- 16) A motion was made by Bronkema and supported by A. Nienhuis **to approve invoices for payment**. Motion carried.
- 17) A motion was made by Bronkema and supported by M. Nienhuis **to approve publication of minutes by title only**. Motion carried.
- 18) A motion was made by M. Nienhuis and supported by Raak **to adjourn the meeting**. Motion carried. The meeting was adjourned at 7:47 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, February 20, 2025, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. Nine members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, February 20, 2025, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Trustee Raak led in the Pledge of Allegiance and opened with prayer.

- 1) A motion was made by Bronkema and supported by Raak **to approve the agenda**. Motion carried.
- 2) A motion was made by Bronkema and supported by Nienhuis **to approve the Regular Meeting Minutes of January 16, 2025**. Motion carried.
- 3) Clerk's Report – A motion was made by Bronkema and supported by VanderZwaag **to amend the budget** by decreasing the Drains at Large account by \$55,000 and increasing the Fire Truck account by the same amount and by decreasing the Fund Balance by \$217,000 and increasing the Road Expense account by the same amount and by decreasing the Capital Outlay account by \$3,000 and increasing the Data Processing account by the same amount. Motion carried.
- 4) Treasurer's Report -- Vander Zwaag reported a transfer of \$ 290,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 19,160.40.
- 5) Community Comments: none.
- 6) A motion was made by Raak and supported by M. Nienhuis **to approve** the Planning Commission's approval of **the Special Use Permit Renewal for Equipment Rental/Outside Storage** at 6702 Blair Lane, Wassink Equipment Rental, parcel number 70-12-19-400-022. Motion carried.
- 7) A motion was made by Vander Zwaag and supported by Raak **to approve** the Planning Commission's recommendation for **a special use permit for a 11,400 Sq. Ft. addition to Ottawa Reformed Church**, 11390 Stanton St., parcel 70-12-03-400-043, with the following conditions:
 - Lighting plan must be submitted and approved administratively before installation.
 - Outside agency approvals (Ottawa County Water Resources, storm drainage, and soil erosion) must be obtained and submitted as pre-construction items.Motion carried.
- 8) A motion was made by M. Nienhuis and supported by Raak **to approve** the Planning Commission's recommendation for **a special use permit renewal for Turkey City Partnership for sand mining** operations at the corner of Polk Street and 136th Avenue, parcel number 70-12-17-100-003 and at 8021 136th Avenue, parcel number 70-12-07-400-004 upon confirmation of paperwork provided to the Zoning Administrator, including property owner approvals, reclamation plan compliance, and documentation of excavation proximity.
- 9) Various enforcement issues were discussed with Zoning Administrator Castello, with the board giving direction.

- 10) Supervisor Nienhuis opened the public hearing for the consideration of an Industrial Facilities Tax Exemption for DeWind One Pass Trenching. After some discussion, Nienhuis closed the public hearing. A motion was made by Bronkema and supported by A. Nienhuis **to approve by Resolution 2025-03 an Industrial Facilities Exemption Certificate for tax abatement for 12 years for DeWind One Pass Trenching, LLC**, located at 13685 Rocky's Road, parcel # 70-12-31-400-037. A roll call vote was taken. Ayes: Raak, M. Nienhuis, A. Nienhuis, Vander Zwaag, Bronkema. Nays: None. Motion carried.
- 11) Fire Report – Chief DeWitt handed out the monthly report and reported on department matters.
- 12) Fire Budget – Vander Zwaag went over the proposed 2025-26 Olive Township Fire Rescue budget. A motion was made by Vander Zwaag and supported by Bronkema **to adopt the OTFR budget**. Motion carried.
- 13) Discussion was held on the 2025-26 budget.
- 14) A motion was made by A. Nienhuis and supported by Bronkema **to set the date for the public hearing for the 2025-2026 budget for March 20, 2025** at 7:30 pm. Motion carried.
- 15) Annual Clean Up Day will be April 26, 2025 from 8:00 to 1:00.
- 16) Meetings:
 - a) Nienhuis reported on a meeting he went to with the Ottawa County Road Commission.
- 17) A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
- 18) A motion was made by Bronkema and supported by Vander Zwaag **to approve publication of minutes by title only**. Motion carried.
- 19) A motion was made by M. Nienhuis and supported by Raak **to adjourn the meeting**. Motion carried. The meeting was adjourned at 9:15 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, January 16, 2025, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. 14 members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, January 16, 2025, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Clerk Bronkema led in the Pledge of Allegiance and opened with prayer.

- 1) A motion was made by Bronkema and supported by M. Nienhuis **to approve the agenda**. Motion carried.
- 2) A motion was made by Bronkema and supported by A. Nienhuis **to approve the Regular Meeting Minutes of December 19, 2024**. Motion carried.
- 3) Clerk's Report – Bronkema reported on changes coming to early voting, and how voting has changed over the years.
- 4) A motion was made by Bronkema and supported by A. Nienhuis **to amend the budget** by decreasing the Building Inspector Salaries/Wages account by \$5,000 and increasing the Zoning Administrator Salaries/Wages account by the same amount and by decreasing the Fund Balance by \$18,000 and increasing the General Salaries/Wages account by the same amount. Motion carried.
- 5) Treasurer's Report -- Vander Zwaag reported a transfer of \$57,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 16,189.01.
- 6) Community Comments: Garry Dreyer sent in a public comment to be read. Several people spoke about their support for the Diemers.
- 7) A motion was made by A. Nienhuis and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for **a special use permit for a Home Occupation** in the Ag Zoning District **for a landscape contracting business for Adam & Kylie Diemer** at 14122 Barry Street, parcel number 70-12-31-300-031, with the following conditions:
 - a) Business will have no more than 15 non-resident employees coming to the property within any given day. This does not include any employees working for the commercial agriculture business that is permitted by right.
 - b) No more than one non-family employee to be working on the property at any time.
 - c) Business hours will be 7 a.m. to 7 p.m. Monday-Friday and 7 a.m. to 4 p.m. on Saturdays. Winter hours may be expanded only for snow removal.
 - d) No additional structures will be permitted to serve the landscaping/snow removal business, however the recommendation for Special Use Approval includes an addition of up to 800 square feet to the existing building for an employee bathroom and office area. The addition must go through site plan review; however the intent is to include the proposed addition within the conditions of a special use approval motion so the site plan review for an addition of up to 800 square feet will not require an additional public hearing.

- e) A bathroom must be provided for employees. Permits must be pulled within six months with the project completed within 18 months.
- f) All chemicals, fertilizers, salt, and hazardous materials to be transported and stored according to Michigan EGLE requirements, and a list of chemicals and basic blueprint showing chemical locations shall be provided to the Fire Department.
- g) All business vehicles, equipment, and tools are to be stored inside or entirely screened from view of the road and surrounding properties, including the adjacent property also owned by the applicants.
- h) Bulk storage—bark, mulch, etc. to be stored behind fencing or screening.
- i) Township may access property during normal business hours for spot checks with reasonable verbal notice given to Applicants when possible for peace of mind and safety for their children.
- j) Special Use will need to be reviewed for compliance, and if compliance is met and any potential related complaints are resolved, approved every year in January subject to normal renewal process (no public hearing required).

Motion carried.

- 8) Various zoning matters were discussed with Zoning Administrator Castello.
- 9) Fire Report – Chief DeWitt handed out the monthly report and reported on department matters.
- 10) A motion was made by M. Nienhuis and supported by Raak **to approve** by Resolution 2025-01 a **salary increase of 3.56%** for the supervisor, treasurer, and clerk for fiscal year 2025-26. A roll call vote was taken. Ayes: Raak, M. Nienhuis, A. Nienhuis, Vander Zwaag, Bronkema. Nays: None. Motion carried.
- 11) A motion was made by A. Nienhuis and supported by Bronkema **to adopt the 2025 Federal Poverty Guidelines** for use by the Olive Township Board of Review and the Application. Motion carried.
- 12) A motion was made by A. Nienhuis and supported by Raak **to appoint Jason DeWitt** to the Board of Review for a term of two years. Motion carried.
- 13) A motion was made by Bronkema and supported by Vander Zwaag **to hold a public hearing** on February 20, 2025 at approximately 7:30 p.m. at the Olive Township Hall **to consider an application** received from DeWind One Pass Trenching LLC for an industrial facilities tax exemption. Motion carried.
- 14) A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve** by Resolution 2025-02 **drain maintenance on the Southwest of Blendon Drain** at a cost not to exceed \$28,000. A roll call vote was taken. Ayes: Raak, M. Nienhuis, A. Nienhuis, Vander Zwaag, Bronkema. Nays: None. Motion carried.
- 15) A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
- 16) A motion was made by M Nienhuis and supported by Nienhuis **to approve publication of minutes** by title only. Motion carried.
- 17) A motion was made by Bronkema and supported by Raak **to adjourn the meeting**. Motion carried. The meeting was adjourned at 9:17.

Lona Bronkema, Olive Township Clerk