

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, April 18, 2024, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. 37 members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, April 18, 2024, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Trustee Nienhuis led in the Pledge of Allegiance and opened with prayer.

1. A motion was made by Bronkema and M. Nienhuis **to approve the agenda**. Motion carried.
2. A motion was made by Bronkema and supported by M. Nienhuis **to approve the Regular Meeting Minutes of March 21, 2024**. Motion carried.
3. A motion was made by Bronkema and supported by Raak **to approve the sale** of two Olive Township Cemetery graves in Lot E-9 to **Steve and Marie Grassmid** and 3 graves in Lot E-8 to **Chad and Tressa Kalkman**. Motion carried.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 325,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 32,961.42.
5. Community Comments: none.
6. A motion was made by D. Raak and supported by A. Nienhuis **to approve the adoption of Ordinance 2024-02 to rezone property at 4917 136<sup>th</sup> Avenue**, parcel number 70-12-31-400-027 **from Low Density Residential Zoning District to Heavy Duty Industrial Zoning District**. Motion carried. Ayes: Raak, M. Nienhuis, A. Nienhuis, Vander Zwaag, Bronkema. Nays: None. Motion carried.
7. A motion was made by Vander Zwaag and supported by Raak **to approve** the Planning Commission's recommendation for **a temporary seasonal use permit for TNT Fireworks to sell fireworks at 13714 Port Sheldon** from June 17 to July 5. Motion carried.
8. A motion was made by Bronkema and supported by M. Nienhuis **to approve** the Planning Commission's recommendation for **a temporary seasonal use permit for Doug Sterk to sell t-shirts and sweatshirts at 9622 Port Sheldon**, parcel #70-12-25-200-032 no more than three days in May, three days in June, and three days in September. Motion carried.
9. Fire Report – Chief DeWitt handed out the monthly report and reported on department matters.
10. Supervisor Nienhuis opened the public hearing for the consideration of an Industrial Facilities Tax Exemption for Scott Aerator. After some discussion, Nienhuis closed the public hearing. A motion was made by Bronkema and supported by A. Nienhuis **to approve by Resolution 2024-03 an Industrial Facilities Exemption Certificate for tax abatement for 12 years for Scott Aerator Co, LLC**. A roll call vote was taken. Ayes: Bronkema, Vander Zwaag, A. Nienhuis, M. Nienhuis, Raak. Nays: None. Motion carried.

11. A motion was made by Bronkema and supported by Vander Zwaag **to approve by Resolution 2024-04 the wording for a library millage renewal proposal** to be placed on the ballot at the August 6, 2024 election. Ayes: Vander Zwaag, Bronkema, Raak, M. Nienhuis, A. Nienhuis. Nays: None. Motion carried.
12. A motion was made by Bronkema and supported by A. Nienhuis **to approve by Resolution 2024-05 the wording for a fire emergency millage renewal proposal** to be placed on the ballot at the August 6, 2024 election. Ayes: A. Nienhuis, M. Nienhuis, Raak, Bronkema, Vander Zwaag. Nays: None. Motion carried.
13. Mission Clean Energy gave a presentation on battery storage facilities. They also spent time answering questions from the community members present at the meeting.
14. Meetings:
  - Vander Zwaag reported on a county-wide treasurers meeting he recently attended.
15. Correspondence was received on the following matters:
  - National MS Society Bike Ride on June 8 & 9.
16. A motion was made by M. Nienhuis and supported by Raak **to set the fee at \$50 for all temporary seasonal use permits effective immediately**. Motion carried.
17. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
18. A motion was made by Vander Zwaag and supported by Raak **to approve publication of minutes by title only**. Motion carried.
19. A motion was made by M. Nienhuis and Raak **to adjourn the meeting**. Motion carried. The meeting was adjourned at 9:30 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, March 21, 2024, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

Members Present: Supervisor Al Nienhuis, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak, with Treasurer Randy Vander Zwaag absent with notice. 20 members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, March 21, 2024, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Trustee Raak led in the Pledge of Allegiance and opened with prayer.

1. A motion was made by Raak and supported by Bronkema **to approve the agenda**. Motion carried.
2. A motion was made by Bronkema and supported by A. Nienhuis **to approve the Regular Meeting Minutes of February 15, 2024**. Motion carried.
3. Clerk's Report – Clerk Bronkema reported that the February election was all wrapped up, and that they are starting with the May election.
4. A motion was made by Bronkema and supported by A. Nienhuis **to amend the budget** by decreasing the Road Expense account and increasing the Drains at Large account by \$10,000 and by decreasing the Planning Commission Expenses account and increasing the Planning Commission Wages account by \$1,500 and by decreasing the MACC Expense account and increasing the Community Promotions account by \$3,000. Motion carried.
5. A motion was made by Bronkema and supported by A. Nienhuis **to approve the sale of four graves** in lot E-42 of the Olive Township Cemetery to Brian & Deb Raak. Motion carried.
6. Bronkema reported a transfer of \$ 57,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 11,763.76.
7. Community Comments: Eric DeBoer introduced himself as the current undersheriff in Ottawa County. Derrick Dalman, an Olive Township resident, introduced himself and informed the board that he is running for the position of Probate Judge in Ottawa County. Sarah Matwiejczyk introduced herself and informed the board that she is running for the position of Ottawa County Prosecutor.
8. A motion was made by A. Nienhuis and supported by **Raak to approve the adoption of Ordinance 2024-01 to rezone property at 13401 New Holland Street**, parcel number 70-12-32-300-064 from Light Industrial Zoning District to Heavy Duty Industrial Zoning District. Motion carried. Ayes: Raak, M. Nienhuis, A. Nienhuis, Bronkema. Nays: None. Motion carried.
9. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the site plan from Fine Line Transport and Rigging for a parking lot expansion and outdoor storage at 13401 New Holland Street**, parcel number 70-12-32-300-064 with the following conditions:
  - Water Resources Department approval of the drainage plan and a soil erosion permit shall be submitted to the Zoning Administrator before any construction commences.
  - Fire chief review and approval of overall plan that includes a knox box shall be submitted to the Zoning Administrator before any construction commences.

- Any lighting, fencing (per Section 21.28) and landscaping plans shall be submitted to Planning Commission Chairperson Dreyer and the Zoning Administrator for approval before any construction commences.
  - A revised site plan showing a 20-foot setback of the parking area in the NE corner of the property shall be submitted to the Zoning Administrator for approval before any construction commences.
- Motion carried.
10. A motion was made by Bronkema and supported by Raak **to approve a temporary seasonal use permit for Andrew Machiela to sell** flowers, produce, Christmas trees, and miscellaneous related items from May 1 to December 20 at 9622 Port Sheldon Street, parcel number 70-12-25-200-032. Motion carried.
  11. A motion was made by M. Nienhuis and supported by A. Nienhuis **to approve a special use permit renewal for Kent and Sherri Merryman to operate a dog kennel** at 7552 - 128<sup>th</sup> Avenue, parcel number 70-12-16-300-017. Motion carried.
  12. Mandy Cooper from Lakeshore Advantage presented the annual report to the board.
  13. Fire Report – Chief DeWitt handed out the monthly report and reported on department matters.
  14. A motion was made by Bronkema and supported by A. Nienhuis **to reappoint Bruce Geurink and Bob Hoekwater to the Zoning Board of Appeals** for a term of three years. Motion carried.
  15. A motion was made by A. Nienhuis and supported by Bronkema **to reappoint Dwayne Dreyer to the Planning Commission** for a term of three years. Motion carried.
  16. A motion was made by Bronkema and supported by A. Nienhuis **to hold a public hearing on April 18, 2024 at approximately 7:30 p.m. at the Olive Township Hall to consider an application received from Scott Aerator, LLC for an industrial facilities tax exemption.** Motion carried.
  17. Nienhuis opened the public hearing for the 2024-2025 budget. After hearing no comments from the general public, the public hearing was closed. After discussion by the board, a motion was made by Bronkema and supported by A. Nienhuis **to approve by Resolution 2024-02 the General Appropriations Act for budget year 2024-2025.** A roll call vote was taken. Ayes: Bronkema, A. Nienhuis, M. Nienhuis, Raak. Nays: None. Motion carried.
  18. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the payment of bills to the end of the fiscal year, March 31, 2024.** Motion carried.
  19. A motion was made by Bronkema and supported by A. Nienhuis **to approve invoices for payment.** Motion carried.
  20. A motion was made by Bronkema and supported by Raak **to approve publication of minutes by title only.** Motion carried.
  21. A motion was made by Raak and supported by A. Nienhuis **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:30 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, February 15, 2024, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. Four members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, February 15, 2024, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Clerk Bronkema led in the Pledge of Allegiance and opened with prayer.

1. A motion was made by Bronkema and supported by D. Raak **to approve the agenda**. Motion carried.
2. A motion was made by Bronkema and supported by M. Nienhuis **to approve the Regular Meeting Minutes of January 18, 2024**. Motion carried.
3. Clerk's Report – Bronkema gave an update on the upcoming election.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 51,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 11,706.88. Vander Zwaag reported that he will be appointing Ken Vander Zwaag as his new deputy treasurer effective April 1.
5. Community Comments: none.
6. A motion was made by D. Raak and supported by M. Nienhuis **to approve** the Planning Commission's approval of **the Special Use Permit for Equipment Rental/Outside Storage at 6702 Blair Lane**, Ken Koetsier, parcel number 70-12-19-400-022, with the following conditions:
  - Parking of equipment, trailers, and attachments shall be located only in the locations shown on the map provided by the applicant.
  - Any security fencing or lighting proposed by the applicant must be approved by the Zoning Administrator before installation.Motion carried.
7. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
8. Fire Report – Chief DeWitt handed out the monthly report and reported on department matters.
9. Fire Board – Vander Zwaag handed out the minutes of the most recent meeting as well as the OTFR budget for the coming year. A motion was made by Vander Zwaag and supported by A. Nienhuis **to approve the OTFR 2024-25 budget** as presented.
10. A motion was made by Bronkema and supported by Vander Zwaag **to amend the 2023-2024 budget** by decreasing the Road Expense account by \$10,000 and increasing the Drains at Large Expense account. Motion carried.
11. Preliminary discussion was held on the proposed budget for Olive Township for 2024-2025.

12. A motion was made by A. Nienhuis and supported by Bronkema **to set the date for the public hearing for the 2024-2025 budget** for March 21, 2024 at 7:30 pm. Motion carried.
13. A motion was made by A. Nienhuis and supported by Vander Zwaag **to allocate \$ 105,000 of the federal ARPA money to install a guardrail** on the east side of 144<sup>th</sup> from Van Buren Street to the north for approximately 1320 feet.
14. Discussion was held on other possibilities for the remaining ARPA funds.
15. Discussion was held on street lighting. The proposed light on the east side of Barry and 136<sup>th</sup> Avenue should be installed in the next 2-3 months.
16. Meetings:
  - A. Nienhuis reported on a recent MACC meeting he attended.
17. Brian and Deb Raak have let the board know that they are resigning from the sexton position. Alex and Jen DeWitt will be taking over for them.
18. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
19. A motion was made by Bronkema and supported by A. Nienhuis **to approve publication of minutes by title only**. Motion carried.
20. A motion was made by D. Raak and supported by Vander Zwaag **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:45 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, January 18, 2024, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. Seven members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, January 18, 2024, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Treasurer Vander Zwaag led in the Pledge of Allegiance and opened with prayer.

1. A motion was made by M. Nienhuis and supported by Raak **to approve the amended agenda.** Motion carried.
2. A motion was made by Bronkema and supported by Raak **to approve the Regular Meeting Minutes of December 21, 2023.** Motion carried.
3. Clerk's Report – Bronkema reported on the progress of the current election.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 56,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 11,593.30.
5. Community Comments: none.
6. A motion was made by Vander Zwaag and supported by Raak **to approve** the Planning Commission's approval of **the site plan from Scott Aerator Co., LLC for a proposed 8,960 sq. ft. building addition** to be built at 13245 Barry Street, parcel number 70-12-32-100-054, with the following conditions:
  1. Approval of drainage plan from Ottawa County Water Resources.
  2. Light fixture specifications shall be approved by Zoning Administrator before construction.
  3. Landscape/greenbelt plan following Section 21.28.B.3.b as well as proper maintenance following Section 21.28.D.1-4 shall be submitted to the Zoning Administrator in lieu of architectural conformance to the US-31 Overlay District as mentioned in Section 15.04.3.D. Plan needs to be submitted by April 1, 2024, and installed no later than June 1, 2024.Motion carried.
7. A motion was made by Raak and supported by M. Nienhuis **to approve** the Planning Commission's approval of **the site plan from DeWind Onepass for a proposed 9,900 sq. ft. building addition** to be built at 13685 Rocky's Road, parcel number 70-12-31-400-037, with the following conditions:
  1. Water Resources Department approval of the drainage plan shall be submitted to the Zoning Administrator.
  2. Any additional lighting on site shall be approved by the Zoning Administrator before installation.
  3. Approval of site plan by Olive Township Fire Chief before permit is issued.Motion carried.

8. A motion was made by M. Nienhuis and supported by Raak **to approve** the Planning Commission's recommendation for **a special use permit for Turkey City Partnership for a sand mining operation** at 8021 136<sup>th</sup> Avenue, parcel number 70-12-07-400-004 with the following conditions:
  1. The property shall be posted with signs no more than 100 feet apart.
  2. There shall be an annual fee of \$500 plus 5 cents per cubic yard of sand removed paid to the Township.
  3. Permit holder will be responsible for payment of road maintenance and/or additional applications of chloride required upon combined decision of Zoning Administrator, the Supervisor, and representatives of Turkey City. Additional chloride to be applied to full truck route within 24 hours upon request of the Zoning Administrator. Ottawa County Road Commission shall bill Turkey City for these additional applications of chloride or maintenance.
  4. Preferred truck route is 136<sup>th</sup> Avenue to Tyler Street to US-31. Applicant may coordinate with the Ottawa County Road Commission for alternative truck route.
  5. The mine can be open 7 am – 7 pm on weekdays, 7 am – noon on Saturdays, and will be closed on Sundays.
  6. Turkey City Partnership shall submit a reclamation plan to the Olive Township Zoning Administrator before mining on the site commences. This plan will include final elevation, slope from the road, and a plan for the soil after mining is finished, as listed in the zoning ordinance, Section 18.16 E.3.
  7. Proof of Ottawa County Water Resources approval must be submitted to the Zoning Administrator before mining can commence.
  8. No more than two (2) acres shall be mined in each phase without reclamation of soil in already-mined areas.
  9. Turkey City shall post a minimum financial guarantee in the amount of \$5,000. The guarantee shall be provided in one of the following forms: 1) cash, 2) certified check, or 3) irrevocable bank letter of credit acceptable to the Township Board. Upon rehabilitation of mined acreage and reduction of net operational area, the security shall be released in accordance with the amount of security required per acre.

Motion carried.

9. A motion was made by M. Nienhuis and supported by A. Nienhuis **to approve** the Planning Commission's recommendation for a for **a special use permit renewal** for a Home Occupation in the Ag Zoning District **for an excavating business for Joel Miedema**, at 6731 120<sup>th</sup> Avenue, parcel number 70-12-21-400-019. Motion carried.
10. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
11. Fire Report – Chief DeWitt handed out the monthly report and reported on department matters.
12. Joe Bush, the Ottawa County Water Resource Commissioner, gave an update on his work at the county.
13. A motion was made by D. Raak and supported by M. Nienhuis **to approve by Resolution 2024-01 a salary increase of 3% for the supervisor, treasurer, and clerk** for fiscal year 2024-25. A roll call vote was taken. Ayes: M. Nienhuis, Raak, A. Nienhuis, Vander Zwaag, Bronkema. Nays: None. Motion carried.



14. A motion was made by M. Nienhuis and supported by Bronkema **to adopt the 2024 Federal Poverty Guidelines for use by the Olive Township Board of Review and the Application** (see attached). Motion carried.

15. Meetings:

- Vander Zwaag reported on a recent meeting he had with an audit firm about ARPA money.
- Bronkema reported on the recent training for clerks on early voting.
- Vander Zwaag reported on a recent meeting with Shoreline Technology Solutions about increasing security for township computers. They have extended the current contract until March 31, which will give us time to make an informed decision about the new contract.

16. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.

17. A motion was made by Bronkema and supported by A. Nienhuis **to approve publication of minutes by title only**. Motion carried.

18. A motion was made by M. Nienhuis and supported by A. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:08 pm.

Lona Bronkema, Olive Township Clerk