

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, December 21, 2023, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. Thirteen members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, December 21, 2023, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, led in the Pledge of Allegiance, and opened with prayer.

1. A motion was made by M. Nienhuis and supported by Raak **to approve the agenda**. Motion carried.
2. A motion was made by Raak and supported by M. Nienhuis **to approve the Regular Meeting Minutes of November 16, 2023**. Motion carried.
3. Clerk's Report – Bronkema reported that absent ballot applications are going out soon for the February election.
4. A motion was made by Bronkema and supported by Vander Zwaag **to approve the sale of one grave in the Olive Township Cemetery lot E-43 to Judy Hart and 6 graves in lots E-12 and E-29 to Lee/Virginia Talsma and 2 graves the West Olive Cemetery lot O-2 to Daniel & Shannon Shock**. Motion carried.
5. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 33,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 11,143.14. Winter tax bills have been mailed, and tax collection has started. Taxes will be collected on Friday, 12/29.
6. Community Comments: none
7. A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve** the Planning Commission's approval **of the special use permit for a Landscape Contractor** in the Commercial Zoning District, **for Autumn Ridge Stone and Landscape Supply**, located south of Port Sheldon on 136<sup>th</sup> Avenue, parcel 70-12-30-200-004 with the following conditions:
  - Ottawa County Water Resource approval of the drainage plan and soil erosion permits must be provided to the Zoning Administrator before construction begins on site.
  - The applicant shall provide the Zoning Administrator with fixture specifications for the proposed exterior lighting on site before installation.
  - Verification that there are no regulated wetlands on the site shall be provided to the Zoning Administrator regarding the 'Wet Area' shown on sheet no. CD-101.
  - Any dumpsters on site must be enclosed in a wood or block enclosure.
  - The building façade shall be approved by the Zoning Administrator before a building permit is issued.
  - The area between the pavement and the road right of way shall be maintained as a green belt.
  - Fire chief approval of site plan must be obtained before a building permit is issued.Motion carried.

8. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
9. Fire Report – Chief DeWitt handed out the monthly report and reported on department matters.
10. The following OTFR personnel were promoted: Eric Heyboer, serving since 2003, was promoted from lieutenant to captain. Steve Schoenborn, serving since 2015, was promoted from firefighter to lieutenant.
11. A motion was made by M. Nienhuis and supported by Vander Zwaag **to approve and adopt by Resolution 2023-08 the Restated Cafeteria Plan for employee health insurance coverage** effective January 1, 2024. A roll call vote was taken. Ayes: M. Nienhuis, Raak, Vander Zwaag, A. Nienhuis. Nays: None. Abstentions: Bronkema. Motion carried.
12. A motion was made by Raak and supported by A. Nienhuis **to approve by Resolution 2023-09 support for a Countywide Road Millage Renewal Proposal** placed on the November 2024 Ballot. A roll call vote was taken. Ayes: Bronkema, A. Nienhuis, Raak, M. Nienhuis. Nays: Vander Zwaag. Motion carried.
13. A motion was made by Bronkema and supported by Vander Zwaag **to approve closing the Olive Township offices on the following dates for 2024 holiday observance:** January 1, May 27, July 4, September 2, November 28-29 and December 25. Motion carried.
14. A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve by Resolution 2023-10 the 2024 meeting schedule** for the Olive Township Board, the Olive Township Planning Commission, and the Olive Township Zoning Board of Appeals (see attached). A roll call vote was taken. Ayes: Bronkema, A. Nienhuis, Vander Zwaag, M. Nienhuis, Raak. Nays: None. Motion carried. The schedule will be posted in the township offices.
15. Meetings:
  - Vander Zwaag went to County Treasurer Amanda Price’s retirement party. The County has interviewed and appointed Cheryl Clark as her replacement.
16. Correspondence was received on the following matters:
  - Brian and Deb Raak have resigned as Township Sexton, and they would like to be done by April 14.
17. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
18. A motion was made by Bronkema and supported by M. Nienhuis **to approve publication of minutes by title only.** Motion carried.
19. A motion was made by M. Nienhuis and supported by Raak **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:22.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, November 16, 2023, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. Five members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, November 16, 2023, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Trustee Raak led in the Pledge of Allegiance and opened with prayer.

1. A motion was made by Bronkema and supported by Raak **to approve the agenda**. Motion carried.
2. A motion was made by Raak and supported by Vander Zwaag **to approve the Regular Meeting Minutes of October 19, 2023**. Motion carried.
3. Clerk's Report – Bronkema reported on the recent school election.
4. A motion was made by Bronkema and supported by Vander Zwaag **to approve the sale of one grave in lot D-35 of the Olive Township Cemetery to Gloria Alaniz**. Motion carried.
5. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 50,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 10,673.95. Mid-year audit is complete. Winter tax bills will be sent out on December 1.
6. Community Comments: none.
7. A motion was made by Vander Zwaag and supported by Raak **to approve** the Planning Commission's approval of **the site plan from JAG Development for Village Motor Sports for expanded outdoor storage** of ATVs at 13035 New Holland Street, parcel number 70-12-32-400-030 with the following conditions:
  - Water Resources Commission approval of the drainage plan shall be submitted to the Zoning Administrator.
  - Any lighting on site shall be approved by the Zoning Administrator before installation and Zoning Administrator shall ensure that existing lighting meets current lighting ordinance standards.
  - Fencing shall be approved by Zoning Administrator and Chairperson.
  - No long-term storage shall be allowed between the proposed fence and New Holland except for outdoor recreational vehicles for sale.
  - Site improvements shall be approved by the Zoning Administrator.Motion carried.
8. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
9. Fire Report – Chief Wolters handed out the monthly report and reported on department matters.

10. A motion was made by Vander Zwaag and supported by Raak **to purchase a new copier/fax machine** at a cost not to exceed \$10,000. Motion carried.

11. Meetings:

- Vander Zwaag reported on the Master Plan Open House held on November 11.
- A. Nienhuis reported on a recent Ottawa County Road Commission meeting.

12. Correspondence:

- A letter of retirement from electrical inspector Gord Bosch was received. Mr. Bosch informed the board of his replacement within the Electrical Inspection Services company. The board regretfully received his notice with gratitude for all the years of service he has provided to the residents of Olive Township.

13. A motion was made by M. Nienhuis and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.

14. A motion was made by M. Nienhuis and supported by Raak **to approve publication of minutes by title only.** Motion carried.

15. A motion was made by M. Nienhuis and supported by Vander Zwaag **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:22 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, October 19, 2023, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, and Trustee Matt Nienhuis. Trustee Dan Raak was absent with notice. Three members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, October 19, 2023, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Trustee Nienhuis led in the Pledge of Allegiance and opened with prayer.

1. A motion was made by M. Nienhuis and supported by Vander Zwaag **to approve the amended agenda.** Motion carried.
2. A motion was made by Bronkema and supported by A. Nienhuis **to approve the Regular Meeting Minutes of September 21, 2023.** Motion carried.
3. Clerk's Report – Clerk Bronkema reported that things are progressing with the November election process for voters who live in the West Ottawa School District. She also reported that the county-wide early voting plan was passed by the Ottawa County Board of Commissioners and plans are underway to implement the required 9 days of early voting beginning with the Presidential Pre-Primary Election of 2024, which will likely be held in late February.
4. A motion was made by Bronkema and supported by Vander Zwaag **to approve the sale of three graves in lot E-7 of the Olive Township Cemetery to Harrell Daniels.** Motion carried.
5. A motion was made by Bronkema and supported by A. Nienhuis **to approve the sale of one grave in lot E-1 of the Olive Township Cemetery to David and Charlotte Miles.** Motion carried.
6. A motion was made by Bronkema and supported by M. Nienhuis **to approve the sale of four graves in lot E-6 and four graves in lot E-15 of the Olive Township Cemetery to the Ryan & Amy Talsma Trust.** Motion carried.
7. A motion was made by Bronkema and supported by M. Nienhuis **to approve the sale of four graves in lot E-20 and four graves in lot E-21 of the Olive Township Cemetery to the Daniel H. Leeuw Trust.** Motion carried.
8. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 55,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 9,894.23. The mid-year audit will begin next Monday.
9. Community Comments: none.
10. Discussion was held on the Turkey City Partnership Sand Mine.
11. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.

12. Fire Report – Chief Wolters handed out the monthly report and reported on department matters. Vander Zwaag passed out the fire board minutes from the October 12 meeting.
13. Discussion was held on the push at the state level to take away local control on renewable energy projects. The bills have passed out of committee and will get voted on soon. Michigan Township Association opposes this and has a sample resolution for townships who also want to indicate their opposition to the loss of local control. A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve Resolution 2023-07 opposing legislation to preempt local control for the siting and permitting of utility-scale renewable facilities** including solar, wind and large-scale battery storage facilities. A roll call vote was taken. Ayes: M. Nienhuis, A. Nienhuis, Vander Zwaag, Bronkema. Nays: None. Absent: Raak. Motion carried.
14. Discussion was held on the township’s ARPA funds.
15. Meetings:
  - Bronkema reported on a recent Ottawa County Clerks Association Meeting and how the clerks are planning for the required nine days of early voting starting with the February 2024 election.
  - Vander Zwaag reported on a meeting he attended for Zeeland Rec. They continue to work on the Recreation Plan update.
16. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
17. A motion was made by Bronkema and supported by A. Nienhuis **to approve publication of minutes by title only.** Motion carried.
18. A motion was made by Vander Zwaag and supported by Bronkema **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:09 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, September 21, 2023, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. Five members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, September 21, 2023, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Clerk Bronkema led in the Pledge of Allegiance and opened with prayer.

1. A motion was made by M. Nienhuis and supported by Raak **to approve the amended agenda.** Motion carried.
2. A motion was made by Bronkema and supported by Raak **to approve the Regular Meeting Minutes of August 17, 2023.** Motion carried.
3. Clerk's Report – Discussion was held on the new section layout of graves and headstone requirements.
4. A motion was made by M. Nienhuis and supported by Vander Zwaag **to approve the quote from Ridgeland Builders, LLC for the construction of a new cemetery building** at a cost not to exceed \$12,750. Motion carried, with Trustee Raak abstaining.
5. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 44,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 10,156.35. Tax collection went relatively smoothly.
6. Community Comments: none.
7. A motion was made by Bronkema and supported by Raak **to approve** the Planning Commission's recommendation for **a special use permit renewal for a sand mining operation for H & R Sand Mine** in the RR District, east of 144<sup>th</sup> Avenue on the south side of Fillmore Street at parcel numbers 70-12-06-100-003, 70-12-06-100-004, 70-12-06-100-019 and 70-12-06-100-024 on Fillmore Street. Motion carried.
8. A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve** the Planning Commission's recommendation for **a special use renewal for M&M Kennel** to operate a dog kennel at 5004 116<sup>th</sup> Avenue, parcel number 70-12-34-400-005. Motion carried.
9. ZA Kushion reported that the Master Plan survey is live online, and that the Master Plan Open House is Saturday, November 11 from 9-12. He will follow up on a question about an easement on the west end of the Central Station parking lot.
10. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
11. Fire Report – Chief Wolters handed out the monthly report and reported on department matters.

12. A motion was made by Bronkema and Vander Zwaag **to approve the Amendment for Early Voting Administrative Services** contingent on the approval of the Ottawa County Board of Commissioners. Motion carried.
13. Discussion was held on ARPA funds.
14. Meetings:
  - Nienhuis reported on a recent MACC meeting he attended.
15. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
16. A motion was made by Bronkema and supported by M. Nienhuis **to approve publication of minutes by title only**. Motion carried.
17. A motion was made by Raak and supported by A. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:20 pm.

Lona Bronkema, Olive Township Clerk



**Olive Township Board of Trustees  
Regular Meeting  
Thursday, August 17, 2023, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. Four members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, August 17, 2023, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, led in the Pledge of Allegiance, and opened with prayer.

1. A motion was made by M. Nienhuis and supported by Raak **to approve the agenda**. Motion carried.
2. A motion was made by M. Nienhuis and supported by Raak **to approve the Regular Meeting Minutes of July 20, 2023**. Motion carried.
3. Clerk's Report – Bronkema reported that West Ottawa has decided to put a millage question on the November ballot. There was no plan to hold a November election in Olive, but this will require us to. Because the only reason we are holding an election is because of the West Ottawa millage question, we should be able to bill the entire cost of the election to the school district.
4. Discussion was held on the new cemetery shed. M. Nienhuis will work with Zoning Administrator Kushion to find out what is needed in regards to setbacks and permits. He will then request 3 bids next week with bids due by the September board meeting and a January 1<sup>st</sup> completion date.
5. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 153,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 10,565.08.
6. Community Comments: Randy Baumann spoke to the board about the Master Plan Update. He is concerned about the way the survey and supporting documents are worded, and he supports one of the commissioners who said he would prefer Williams and Works to present the facts rather than make recommendations.
7. A motion was made by M. Nienhuis and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for **a special use permit for a 11,400 Sq. Ft. addition to Ottawa Reformed Church**, 11390 Stanton St., parcel 70-12-03-400-043, with the following conditions:
  - Zoning Administrator approval of the site lighting before installation (Section 25.06P).
  - Ottawa County Water Resource Department approval of stormwater management, including soil erosion permits submitted to Zoning Administrator before building permit is issued (Section 25.06I).
  - Zoning Administrator approval of more detailed landscape plan before permit is issued.
  - Fire Chief approval of fire access before permit is issued (Section 25.06M).
  - Planning Commission review of exterior design renderings once decision has been made by the church.

Motion carried.

8. Discussion was held on the progress of the Master Plan Update.

9. Various enforcement issues were discussed.
10. Fire Report – Chief Wolters reported on department matters. Ottawa County has ordered 3 foam trailers, and Olive Township Fire Rescue may have to pay a little towards that purchase.
11. Vander Zwaag passed out the Fire Board minutes from the August 8 meeting. A motion was made by Vander Zwaag and supported by Bronkema **to approve the Fire Board’s recommendation to appoint Brian DeWitt as the new fire chief** for Olive Township Fire Rescue. Motion carried.
12. A motion was made by A. Nienhuis and supported by Bronkema **to approve a five-year extension to the Metro Act Right of Way Permit for AT&T**. Motion carried.
13. Discussion was held on the new constitutional amendment that requires municipalities to offer 9 days of early voting in addition to Election Day. The clerks of the townships and cities of Ottawa County have determined to work together to offer early voting in order to save on money and workload. A motion was made by Bronkema and supported by A. Nienhuis **to approve the 2-year Agreement for Early Voting Administrative Services between Olive Township and Ottawa County** at a cost not to exceed \$8,000 for the next two years. Motion carried.
14. Discussion was held on office staffing.
15. Meetings:
  - A. Nienhuis went to a meeting about the Walters Drain.
16. Correspondence was received on the following matters:
  - The Ottawa County Road Commission sent out their Strategic Improvement Plan. Vander Zwaag and A. Nienhuis will speak with the OCRC to ask about bumping up much needed road repairs that are scheduled too far out.
17. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
18. A motion was made by M. Nienhuis and supported by Raak **to approve publication of minutes by title only**. Motion carried.
19. A motion was made by M. Nienhuis and supported by Raak **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:26 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, July 20, 2023, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. Three members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, July 20, 2023, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Trustee Nienhuis led in the Pledge of Allegiance and opened with prayer.

1. A motion was made by Bronkema and supported by M. Nienhuis **to approve the agenda**. Motion carried.
2. A motion was made by Bronkema and supported by Raak **to approve the Regular Meeting Minutes of June 15, 2023**. Motion carried.
3. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 43,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 10,710.08. Summer tax bills have been mailed, and taxes are starting to come in.
4. Community Comments: none.
5. A motion was made by A. Nienhuis and supported by Bronkema **to appoint Dan Raak to the Planning Commission**. Motion carried.
6. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
7. Discussion was held on tree trimming around Central Fire Station. Opted to have the rear area by the tower cleared of trees and brush, as well as some west of the driveway and a tree in the road right of way that obscures sight to the west of the west driveway.
8. Fire Report – Chief Wolters handed out the monthly report and reported on department matters.
9. Vander Zwaag reported that the annual audit went well, and the township received the highest possible rating.
10. A motion was made by Bronkema and supported by M. Nienhuis **to approve the millage rates on the attached L-4029 report** for use in levying taxes for this year. Motion carried.
11. Meetings:
  - Vander Zwaag reported on the recent Legislative Forum he attended at the County.
  - Vander Zwaag reported that Zeeland Rec is developing their recreation plan, which will allow townships to apply for grants.
12. Discussion was held on the cemetery.
13. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.

14. A motion was made by Raak and supported by M. Nienhuis **to approve publication of minutes by title only**. Motion carried.
15. A motion was made by Vander Zwaag and supported by M. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:19 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, June 15, 2023, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. Seven members of the public were also present.

The Olive Township Board of Trustees met in regular session on Thursday, June 15, 2023, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Trustee Raak led in the Pledge of Allegiance and opened with prayer.

1. A motion was made by M. Nienhuis and supported by Bronkema **to approve the amended agenda.** Motion carried.
2. A motion was made by Raak and supported by Vander Zwaag **to approve the Regular Meeting Minutes of May 18, 2023.** Motion carried.
3. Clerk's Report – None.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 65,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 10,754.92. Vander Zwaag reported that the audit is almost complete and that the audit report meeting will take place on June 26.
5. Community Comments: Gretchen Cosby, District 1 commissioner for Ottawa County, gave an update on the county commission's activities.
6. A motion was made by M. Nienhuis and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for **a special use permit for a 2,800 sq. ft. addition to the Laos Temple** at 5582 - 112<sup>th</sup> Avenue, parcel number 70-12-35-100-008 with the following conditions:
  - Landscape must be completed before certificate of occupancy is given for the addition. Any changes must be approved by the Zoning Administrator.
  - Exterior lighting must be approved by Zoning Administrator.
  - Restroom plan must be approved by Ottawa County Health Department.
  - Plans must be approved by Fire Chief prior to building permits being issued.
7. Discussion was held on the Master Plan project.
8. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
9. Fire Report – Chief Wolters handed out the monthly report and reported on department matters.
10. Fire Board – Vander Zwaag read the resignation letter from Chief Wolters, effective November 2023. Applications will be accepted from within the department and the Fire Board will meet on August 8 to review applications.

11. A motion was made by Bronkema and supported by Nienhuis **to approve by Resolution 2023-06 a 12-month moratorium on the installation of battery farms.** Ayes: Bronkema, Vander Zwaag, A. Nienhuis, Raak, and M. Nienhuis. Nays: None. Motion carried.
12. Meetings:
- Nienhuis reported on the MACC meeting he recently attended.
  - Bronkema reported on the recent meeting with the Ottawa County Clerks Association about the new election laws and procedures.
13. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
14. A motion was made by Bronkema and supported by Raak **to approve publication of minutes by title only.** Motion carried.
15. A motion was made by Raak and supported by Vander Zwaag **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:43 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, May 18, 2023, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, May 18, 2023, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Treasurer Vander Zwaag led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. Two members of the public were also present.

1. A motion was made by M. Nienhuis and supported by Raak **to approve the agenda**. Motion carried.
2. A motion was made by Bronkema and supported by M. Nienhuis **to approve the Regular Meeting Minutes of April 20, 2023**. Motion carried.
3. Clerk's Report – Bronkema reported on plans for Memorial Day and the recent school election.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 60,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 10,902.86.
5. Community Comments: None.
6. A motion was made by M. Nienhuis and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for a **special use permit renewal for Turkey City Partnership for a sand mining operation** at approximately 7796 136<sup>th</sup> Avenue, parcel numbers 70-12-17-100-003 and 70-12-17-200-001. Motion carried.
7. Fire Report – Chief Wolters handed out the monthly run report and reported on department matters. The next Fire Board meeting will be held on June 8.
8. Meetings:
  - Nienhuis reported on a recent MACC meeting he attended.
9. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
10. A motion was made by Bronkema and supported by M. Nienhuis **to approve publication of minutes by title only**. Motion carried.
11. A motion was made by Raak and supported by M. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:37 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, April 20, 2023, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, April 20, 2023, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Treasurer Vander Zwaag led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. Six members of the public were also present.

1. A motion was made by Bronkema and supported by M. Nienhuis **to approve the amended agenda.** Motion carried.
2. A motion was made by Raak and supported by M. Nienhuis **to approve the Regular Meeting Minutes of March 16, 2023.** Motion carried.
3. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 255,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 6,922.14.
4. Community Comments: none.
5. A motion was made by M. Nienhuis and supported by Vander Zwaag **to approve** the recommendation from the Planning Commission for **the contract with CivicPlus/MuniCode** to provide online and print ordinance codification services. Motion carried.
6. A motion was made by Bronkema and supported by Raak **to approve** the Planning Commission's recommendation for **a special use permit for a small nursery business** in the Neighborhood Commercial (C-1) Zoning District operated by Michael Grassmid **at 6642 Blair Lane**, parcel number 70-12-92-400-020, with the following conditions:
  - Signage to be approved by Zoning Administrator.
  - Exterior Lighting to be approved by Zoning Administrator.
  - Bulk storage of material used on site must be stored behind the building and the materials are only to be used on site.
  - Barrier / fencing will be added around retail sales area and approved by the zoning administrator.
  - No storage units on site.
  - Special Use to be renewed on March 2024.Motion carried.
7. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
8. Fire Report – Chief Wolters handed out the monthly report and reported on department matters. He also passed out a copy of the Annual OTFR report and went over its contents with the board.



9. A motion was made by Bronkema and support by Vander Zwaag **to approve a Farmland and Open Space Preservation Program Application** from Geurink Acres, LLC for 27 years for 93 acres located in the area of Polk Street and 104<sup>th</sup> Avenue, parcel numbers 70-12-11-400-002, 70-12-11-400-005, and 70-12-14-200-013. Motion carried.
10. Supervisor Nienhuis reported that the initial dust control application for gravel roads is scheduled for May 5.
11. A motion was made by Vander Zwaag and supported by A. Nienhuis **to approve the contract with PivotPoint for assessing field software**. Motion carried.
12. Meetings:
  - Vander Zwaag reported on a recent treasurers meeting that was held at the County. Several state legislators were in attendance and gave up dates on what is happening in Lansing.
  - Bronkema reported on a recent clerks meeting that was held here at Olive. The primary topic of discussion was how to carry out the new requirements for early voting that go into effect early next year.
13. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
14. A motion was made by Bronkema and supported by Vander Zwaag **to approve publication of minutes by title only**. Motion carried.
15. A motion was made by A. Nienhuis and supported by Vander Zwaag **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:23 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, March 16, 2023, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, March 16, 2023, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Clerk Bronkema led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Al Nienhuis, Clerk Lona Bronkema, Trustee Matt Nienhuis and Trustee Dan Raak. Treasurer Randy Vander Zwaag was absent with notice. Eight members of the public were also present.

1. A motion was made by Bronkema and supported by Raak **to approve the amended agenda**. Motion carried.
2. A motion was made by Bronkema and supported by Raak **to approve the Regular Meeting Minutes of February 16, 2023**. Motion carried.
3. Treasurer's Report -- Vander Zwaag reported a transfer of \$140,000 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$13,437.94.
4. Community Comments: Mason Kraal from Lakeshore Advantage gave a short presentation on the state of businesses in West Michigan.
5. A motion was made by M. Nienhuis and supported by Bronkema **to approve** the Planning Commission's approval of **the site plan from Lakeside Mechanical Contractors, LLC for a proposed 6,320 sq. ft. building addition** to be built at 13329 New Holland Street, parcel number 70-12-32-300-052, with the following conditions:
  - Review of the Site Plan by the Olive Township Fire Chief.
  - Review of the Site Plan by Ottawa County Water Resources Department.
  - All disturbed areas are to be seeded and/or landscaped.Motion carried.
6. Supervisor Nienhuis opened the public hearing to allow discussion about the establishment of an Industrial Development District for Lakeside Mechanical Contractors, LLC. After some discussion, Nienhuis closed the public hearing. A motion was made by Bronkema and supported by Raak **to approve by Resolution 2023-03 the establishment of an Industrial Development District for Lakeside Mechanical Contractors, LLC**, at 13329 New Holland Street, parcel number 70-12-32-300-052. A roll call vote was taken. Ayes: M. Nienhuis, Raak, A. Nienhuis, Bronkema. Nays: None. Motion carried.
7. A discussion was held on the two bids received for the Master Plan Update. A motion was made by Bronkema and supported by Raak **to approve** the Planning Commission's recommendation to **contract with Williams & Works to update the Olive Township Master Plan** at a cost not to exceed \$41,000. Motion carried.
8. A motion was made by M. Nienhuis and supported by Raak **to approve** the Planning Commission's recommendation for **a special use permit renewal for Kent and Sherri Merryman to operate a dog kennel at 7552 128<sup>th</sup> Avenue**, parcel number 70-12-16-300-017. Motion carried.

9. A motion was made by Bronkema and supported by M. Nienhuis **to approve** the Planning Commission's recommendation for **a temporary seasonal use permit for Andrew Machiela to sell flowers, produce, Christmas trees, and miscellaneous related items from May 1 to December 20 at 9622 Port Sheldon Street**, parcel number 70-12-25-200-032. Motion carried.
10. A motion was made by Bronkema and supported by M. Nienhuis **to approve** the Planning Commission's recommendation for **a temporary seasonal use permit for Edward Hoezee to sell t-shirts and sweatshirts at 9622 Port Sheldon**, parcel #70-12-25-200-032 no more than three days in May, three days in June, and three days in September. Motion carried.
11. A motion was made by M. Nienhuis and supported by Raak **to approve** the Planning Commission's recommendation for **a temporary seasonal use permit for TNT Fireworks to sell fireworks** at 13714 Port Sheldon from June 16 to July 5 with the requirement that the applicant receive all required State of Michigan permits for firework sales. Motion carried.
12. A discussion was held on the Township Clean Up date. The date was set for Saturday, April 29, from 8 to 1. Details about the Clean Up Day will be included in the annual newsletter.
13. A discussion was held on the road conditions on 142<sup>nd</sup> Avenue.
14. A motion was made by Bronkema and supported by M. Nienhuis **to reappoint Jerry Geertman and Brian Raak to the Planning Commission** for a term of three years. Motion carried.
15. A motion was made by Bronkema and supported by M. Nienhuis **to reappoint Doug Brouwer to the Zoning Board of Appeals** for a term of three years. Motion carried.
16. Nienhuis opened the public hearing for the 2023-2024 budget. After hearing no comments from the general public, the public hearing was closed. After discussion by the board, a motion was made by Bronkema and supported by M. Nienhuis **to approve by Resolution 2023-04 the General Appropriations Act for budget year 2023-2024**. A roll call vote was taken. Ayes: Bronkema, A. Nienhuis, Raak, M. Nienhuis. Nays: None. Motion carried.
17. A motion was made by Bronkema and supported by Raak **to approve the payment of bills to the end of the fiscal year**, March 31, 2023. Motion carried.
18. A motion was made by Bronkema and supported by Raak **to adopt by Resolution 2023-05 the updated 2022 Kent County, Ottawa County and the City of Grand Rapids Regional Hazard Mitigation Plan**. A roll call vote was taken. Ayes: M. Nienhuis, Raak, A. Nienhuis, Bronkema. Nays: None. Motion carried.
19. Meetings:
  - A. Nienhuis reported on a recent Macatawa Area Coordinating Council meeting he attended.
20. A motion was made by Bronkema and supported by A. Nienhuis **to approve invoices for payment**. Motion carried.
21. A motion was made by Bronkema and supported by M. Nienhuis **to approve publication of minutes by title only**. Motion carried.
22. A motion was made by Raak and supported M. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:44 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, February 16, 2023, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, February 16, 2023, at 7:00 p.m. Supervisor Nienhuis called the meeting to order, and Trustee Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Matt Nienhuis, and Trustee Dan Raak. Five members of the public were also present.

1. A motion was made by M. Nienhuis and supported by Vander Zwaag **to approve the agenda.** Motion carried.
2. A motion was made by Bronkema and supported by M. Nienhuis **to approve the Regular Meeting Minutes** of January 19, 2023 **and the Special Meeting Minutes** of February 15, 2023. Motion carried.
3. Clerk's Report – Bronkema reported on the changes coming to elections.
4. A motion was made by Bronkema and supported by Vander Zwaag **to amend the budget** by decreasing the General Salaries and Wages account by \$3,000 and increasing the Data Processing/Information Tech account by the same amount and by decreasing the Special Appraisal account by \$1,224 and increasing the Assessor Annual Reassessing Wages by the same amount. Motion carried.
5. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 48,000 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 13,547.36.
6. Community Comments: None.
7. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
8. Chief Wolters handed out the monthly fire report and reported on department matters.
9. Vander Zwaag passed out the minutes for the Fire Board and presented the proposed fire department budget. A motion was made Bronkema and supported by M. Nienhuis **to approve the Olive Township Fire Rescue 2023-24 budget as presented.** Motion carried.
10. A motion was made by A. Nienhuis and supported by M. Nienhuis **to set the date for the public hearing for the 2023-24 budget** for March 16, 2023 at 7:30 pm. Motion carried.
11. A motion was made by Bronkema and supported by M. Nienhuis **to approve by Resolution 2023-02 the date for a public hearing** on March 16, 2023 at 7:15 pm **for the consideration of the establishment of an industrial development district for Lakeside Mechanical Contractors, Inc.** at 13329 New Holland Street, parcel # 70-12-32-300-052. A roll call vote was taken. Ayes: Bronkema, Vander Zwaag, A. Nienhuis, M. Nienhuis, Raak. Nays: None. Motion carried.

12. Discussion was held on the budget for 2023-24.
13. A motion was made by Vander Zwaag and supported by M. Nienhuis **to replace all the light fixtures** in the township office and meeting room and Central Station meeting rooms and loft at a cost not to exceed \$15,000.
14. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
15. A motion was made by Bronkema and supported by M. Nienhuis **to approve publication of minutes by title only**. Motion carried.
16. A motion was made by Raak and supported by Bronkema **to adjourn the meeting**. Motion carried. The meeting was adjourned at 9:22 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Special Meeting**  
**Wednesday, February 15, 2023, 5:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in special session on Wednesday, February 15, 2023, at 5:00 p.m. Supervisor Nienhuis called the meeting to order and opened with prayer.

Members Present: Supervisor Al Nienhuis, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, and Trustee Matt Nienhuis.

1. A motion was made by Bronkema and supported by Vander Zwaag **to approve the agenda**. Motion carried.
2. The board conducted interviews with the following applicants for the trustee position:
  - Randy Baumann
  - Dan Raak
  - Keith Hildebrand
  - Aaron Leech
  - Haley Kelly
  - Nick Bonstell
  - Steve Schoenborn
  - Brian Raak
3. Discussion was held on all the suitable candidates, and how fortunate the board is to have so many qualified people wanting to serve. A motion was made by Vander Zwaag and supported by M. Nienhuis **to appoint Dan Raak to finish out the term of trustee** vacated by Al Nienhuis. Motion carried.
4. A motion was made by M. Nienhuis and supported by Vander Zwaag **to adjourn the meeting**. Motion carried. The meeting was adjourned at 7:15 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, January 19, 2023, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, January 19, 2023, at 7:00 p.m. Treasurer Vander Zwaag called the meeting to order, and Trustee Al Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Four members of the public were also present.

1. A motion was made by A. Nienhuis and supported by M. Nienhuis **to make Vander Zwaag chair of the meeting.**
2. A motion was made by Bronkema and supported by A. Nienhuis **to approve the agenda.** Motion carried.
3. A motion was made by Bronkema and supported by A. Nienhuis **to approve the Regular Meeting Minutes of December 15, 2022.** Motion carried.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 36,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 10,161.84.
5. Community Comments: Richard Houteman of Consumers Energy talked about the upcoming decommissioning of the JH Campbell electric generating plant.
6. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
7. Fire Report – Chief Wolters handed out the monthly report and reported on department matters.
8. A motion was made by M. Nienhuis and supported by Bronkema **to approve by Resolution 2023-01 a salary increase to \$27,000 for the supervisor, treasurer, and clerk** for fiscal year 2023-24. A roll call vote was taken. Ayes: A. Nienhuis, M. Nienhuis, Bronkema, Vander Zwaag. Nays: None. Motion carried.
9. A motion was made by Bronkema and supported by M. Nienhuis **to adopt the 2023 Federal Poverty Guidelines for use by the Olive Township Board of Review and the Application for Property Tax Relief** (see attached). Motion carried.
10. A motion was made by M. Nienhuis and supported by Bronkema **to approve the replacement of the furnace and air conditioning at Central Station** by Baumann & DeGroot Heating & Cooling, Inc. at a cost not to exceed \$7,200. Motion carried.
11. One application was received from Trustee Al Nienhuis for the open supervisor position. The board discussed the application and had an opportunity to ask the applicant questions. A motion was made by Bronkema and supported by Vander Zwaag **to accept Trustee Al Nienhuis' letter of resignation** effective 1/19/23. Motion carried.

12. A motion was made by Bronkema and supported by Vander Zwaag **to appoint Al Nienhuis as Olive Township Supervisor** for the remainder of the term. Motion carried.
13. A new trustee will need to be appointed within 45 days. Information is available at the township office. Applications for the position will be accepted at the township office until February 10 at 4 pm.
14. Meetings:
- Zoning Administrator Steve Kushion reported on a meeting that he and Vander Zwaag recently attended with the OCRC Public Utilities about the Hidden Timbers development.
  - Vander Zwaag reported on a meeting he and Zoning Administrator Kushion recently attended with OCRC Public Utilities on the Ottawa Area Intermediate School District's water needs.
  - Al Nienhuis reported on a MACC meeting he attended.
15. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
16. A motion was made by Bronkema and supported by M. Nienhuis **to approve publication of minutes by title only**. Motion carried.
17. A motion was made by Bronkema and supported by A. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:39 pm.

Lona Bronkema, Olive Township Clerk