

**OLIVE TOWNSHIP FIRE RESCUE BOARD MEETING**  
**October 12, 2023 7:00 PM**

Members Present: Randy Vander Zwaag, Duane Wolters, Tom Meeuwsen, Mike Nephew, Randy Baumann, Brian DeWitt

Members Absent: Terry Rouwhorst and Cal Brandsen with notice

1. Meeting called to order by Randy VanderZwaag at 7:00 pm.
2. Minutes of the meeting held on June 6, 2023 were read and approved.
3. Minutes of the August 8, 2023 meeting were read and approved.
4. No public comment was received.
5. Andrew Sharphorn was interviewed and approved for firefighter position.
6. Chief's report including runs, trainings, purchases and personnel report was reviewed.
7. Round Table discussion.
  - a. New brush truck – 8 to 10 months out
  - b. Possibly change Fire Board meeting night
  - c. Do more community events to promote Fire Department
8. Next meeting date February 8, 2024 to work on budget.
9. Meeting adjourned at 8:15 p.m.

Submitted by,

Mike Nephew



# OLIVE TOWNSHIP FIRE RESCUE

6480 136<sup>th</sup> Ave.

Holland, Mi. 49424

Chiefs Report

October 12, 2023

Run Report- see attached sheet

## Training

- Tanden DeWitt and any new hires will be registered in FFI& FF2 Academy 2025 starting in January
- FF Vandebilt is taking first responder training at Ottawa Area Center
- The first responder class we have been using has been cancelled until a new instructor can be found.

## Purchases

- The breathing air compressor has been installed and is operational.
- The iPads have been programmed and are close to release for medical reports.
- *Pagers*

## Personnel Report

- We have 23 trained Fire Fighters, 22 licensed Medical First Responders and 1 trainee From a total of 25 personnel.
- I (Chief) will be retiring officially the end of November and on vacation the last week of November.
- One personnel has been diagnosed with degenerative discs but plans on continuing his duty with class room trainings.

## Training

- We continue our trainings the first 2 Tuesdays of each month
- We have started the first of our medical trainings this past Tuesday.

## Misc.

- Annual Truck Maintenance has started
- Fire fighter continuing Ed requirement.

	March	April	May	June	July	August	September	October	November	December	January	February	Totals
Assist received	0	0	1	0	0	1	0	0	0	0	0	0	2
Assist given	5	0	3	0	2	2	1	1	1	1	1	1	13
Medicals	16	10	13	16	22	16	17	17	17	17	17	17	110
Service call	1	1	0	1	0	4	2	2	2	2	2	2	9
Structure	0	0	2	0	0	2	1	1	1	1	1	1	5
Vehicle	0	0	0	0	1	0	0	0	0	0	0	0	1
Wildfire	3	1	2	1	3	0	0	0	0	0	0	0	10
PI's	1	1	4	2	2	1	5	5	5	5	5	5	16
Work detail	0	0	0	0	0	0	0	0	0	0	0	0	0
Coverage	0	0	0	0	0	0	0	0	0	0	0	0	0
Cancelled	3	1	1	0	3	1	1	1	1	1	1	1	10
Not Dispatched	1	1	4	2	1	1	1	1	1	1	1	1	11
Totals	30	15	29	22	34	27	28	0	0	0	0	0	185
Zones	17	21	28	33	33	34	26	33	27	24	37	25	192
1	4	1	4	0	8	3	3	3	3	3	3	3	23
2	4	2	1	5	0	1	4	4	4	4	4	4	17
3	4	1	6	5	6	6	7	7	7	7	7	7	35
4	1	1	1	3	2	3	3	3	3	3	3	3	14
5	1	1	5	2	8	5	4	4	4	4	4	4	26
6	7	7	4	5	4	5	4	4	4	4	4	4	36
8	3	1	1	0	3	1	1	1	1	1	1	1	10
9	1	1	4	2	1	1	1	1	1	1	1	1	11
10	5	0	3	0	2	2	1	1	1	1	1	1	13
Totals	30	15	29	22	34	27	28	0	0	0	0	0	185
Cancelled	8	8	8	8	8	8	8	8	8	8	8	8	8
Not Dispatched	9	9	9	9	9	9	9	9	9	9	9	9	9
Assist	10	10	10	10	10	10	10	10	10	10	10	10	10
Zone 1 West of 120th not 120th, all of Tyler Street to the South of													
Zone 2 All of 120th to the East. All of Tyler Street to the South													
Zone 3 Not Tyler but North of, all of 120th to the East													
Zone 4 Not Tyler but North of, not 120th but West of													
Zone 5 Fillmore Complex													
Zone 6 West Olive Estates													

185 Total  
11 Not Dispatched  
174 Total Alarms

185 YTD  
192 Last Year  
-7 Difference

**OLIVE TOWNSHIP FIRE RESCUE BOARD MEETING**  
**August 8, 2023 7:00 PM**

Members Present: Randy Vander Zwaag, Tom Meeuwsen, Mike Nephew, Randy Baumann, Terry Rouwhorst, Cal Brandsen

Members Absent: Duane Wolters

10. Meeting called to order by Randy VanderZwaag at 7:00 pm.
11. Resumes' of two applicants for the position of fire chief were reviewed.
12. Brian DeWitt and Eric Daniels were individually given the opportunity to express their interest in the fire chief position, and elaborate on their qualifications.
13. After discussing the results of the interviews the board unanimously approved Brian DeWitt be the recommendation to the township board for the fire chief's position.
14. Next meeting will be October 12, 2023.
15. Meeting adjourned at 8:30 pm.

Submitted by,

Terry Rouwhorst

**OLIVE TOWNSHIP FIRE RESCUE BOARD MEETING**  
**June 8, 2023 8:00 PM**

Members Present: Randy Vander Zwaag, Duane Wolters, Tom Meeuwsen, Mike Nephew, Randy Baumann, Terry Rouwhorst, Cal Brandsen

Members Absent: none

16. Meeting called to order by Randy VanderZwaag at 8:00 pm.
17. Minutes of the meeting held on February 9, 2023 were read and approved.
18. No public comment was received.
19. Tandem DeWitt was interviewed and approved for firefighter position.
20. Chief's report including runs, trainings, purchases and personnel report was reviewed.
21. Old Truck No. 271 was sold for \$12,000.
22. Millage and timetable for future new truck purchases, possibly in 2026 were discussed. We are currently in a good financial position for this.
23. Building use by firefighters was discussed and explained. No changes to current policy are needed.
24. The resignation of Chief Duane Wolters, effective at the end of November 2023, was received and regretfully accepted.
25. Applications for the chief position from existing firefighters will be accepted until August 1, 2023.
26. Next meeting to review applications will be August 8, 2023 at 7:00 pm at the Olive Township Hall.
27. No Round Table discussion.
28. Meeting adjourned at 9:50 p.m.

Submitted by,

Terry Rouwhorst



# OLIVE TOWNSHIP FIRE RESCUE

6480 136<sup>th</sup> Ave.

Holland, Mi. 49424

Chiefs Report

June 8, 2023

Run Report- see attached sheet

## **Training**

- Kevin Schoenborn has passed the Fire Academy and received his National Registry certificate.

## **Purchases**

- We are waiting for the breathing air compressor due in Aug.
- We have purchased tank rupture kits and will be putting them in service.
- The 2<sup>nd</sup> Lucas Tool has been received and placed in service at Central station.
- We have purchased 4 iPads and an Apple laptop to do medical reports in the field.

## **Personnel Report**

- We have 25 trained Fire Fighters, 23 licensed Medical First Responders.
- Retirements will continue to be a problem as time goes on.
- One person on leave of absence until Nov. for Police Academy for the Sheriff's Dept.

## **Training**

- We continue our trainings the first 2 Tuesdays of each month
- July and August we will drop the 1<sup>st</sup> Training each month.
- The training house we had lined up, we won't be using.

## **Recent Runs**

- Chicken Coop Fire

## **Misc.**

- Disgruntled resident info.



	March	April	May	June	July	August	September	October	November	December	January	February	Totals
Assist received	0	0	1										1
Assist given	5	0	3										8
Medicals	16	10	13										39
Service call	1	1	0										2
Structure	0	0	2										2
Vehicle	0	0	0										0
Wildfire	3	1	2										6
PI's	1	1	4										6
Work detail	0	0	0										0
Coverage	0	0	0										0
Cancelled	3	1	1										5
Not Dispatched	1	1	4										6
Totals	30	15	29	0	0	0	0	0	0	0	0	0	74
Zones	17	21	28	33	33	34	26	33	27	24	37	25	66
1	4	1	4										9
2	4	2	1										7
3	4	1	6										11
4	1	1	1										3
5	1	1	5										7
6	7	7	4										18
8	3	1	1										5
9	1	1	4										6
10	5	0	3										8
Totals	30	15	29	0	0	0	0	0	0	0	0	0	74

Zone 1 West of 120th not 120th, all of Tyler Street to the South of  
Zone 2 All of 120th to the East. All of Tyler Street to the South  
Zone 3 Not Tyler but North of, all of 120th to the East  
Zone 4 Not Tyler but North of, not 120th but West of  
Zone 5 Fillmore Complex  
Zone 6 West Olive Estates

74 Total  
6 Not Dispatched  
68 Total Alarms

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74 YTD  
66 Last Year  
8 Difference

Cancelled 8  
Not Dispatched 9  
Assist 10

**OLIVE TOWNSHIP FIRE RESCUE BOARD MEETING**  
**FEBRUARY 9, 2023 7:00 PM**

Members Present: Randy Vander Zwaag, Duane Wolters, Tom Meeuwsen, Mike Nephew, Randy Baumann, Terry Rouwhorst

Members Absent: Cal Brandsen absent with notice

Supervisor Al Nienhuis also attended to become more familiar with the fire board's operation

29. Meeting called to order by Randy VanderZwaag at 7:00 pm.
30. Minutes of the meeting held on December 8, 2022 were read and approved.
31. No public comment was received.
32. Chief's report including runs, trainings, purchases and personnel report was reviewed, noting that we have no applicants. We will be posting openings for firefighters.
33. The Board authorized Duane to make a counter offer of \$16,000 on old truck #271.
34. Insurance coverage and rates were discussed.
35. Budget increases were reviewed and discussed, including:
  - a. RIC officer responsibilities will be assumed by the officers.
  - b. Motion to purchase an enclosed cabinet MAKO compressor for \$37,000 was made and approved.
  - c. Current firefighter wages were raised to \$25.75 per hour for the upcoming year, which is well in line with neighboring townships.
  - d. The proposed 2023-2024 budget of \$285,000 was approved for submission to the Olive Township Board.
36. The assistant chief's review was very favorable.
37. No Round Table discussion.
38. Next meeting date to be determined.
39. Meeting adjourned at 8:20 p.m.

Submitted by,

Terry Rouwhorst





## O L I V E T O W N S H I P F I R E R E S C U E

6480 136<sup>th</sup> Ave.  
Holland, Mi. 49424

Chief's Report

February 9, 2023

**Run Report-** see attached sheet

### **Training**

- Kevin Schoenborn and Caden Blackburn have finished up Medical Responder and they have taken and passed the National Registry and are able to run medicals.
- Kevin Schoenborn is currently in Fire Academy that runs through May.

### **Purchases**

- Mono couplers for extrication tools on 221 were installed Feb. 8th
- 3 sets of gear due to come this month *9000*
- Replace the siren in 272
- The 2<sup>nd</sup> Lucas Tool has been ordered for the Borculo station and will be paid for from the Pancake breakfast fund with the remainder to come from this past years budget. If we run short we will pay the remaining amount from next years budget.

### **Personnel Report**

- Jeremy Town has retired after 22 years on the department.
- We have 26 trained Fire Fighters, 24 licensed Medical First Responders.
- Eric Heyboer will have 20 years on the department in March at which time 13 of the 26 on the department will have 20 years or more on the department.
- No applications at this time.
- The officers did yearly evaluations for firefighters at last training covering their participation and any feed back they had for us.

### **Training**

- We are currently doing MFR training per requirements for the state.

	March	April	May	June	July	August	September	October	November	December	January	February	Totals
Assist received	0	0	0	3	0	0	0	0	0	0	0	2	5
Assist given	0	3	1	4	2	2	3	5	5	3	3	3	31
Medicals	11	12	14	21	19	19	17	16	12	13	14	14	168
Service call	1	0	1	0	3	5	1	0	1	1	2	2	15
Structure	1	0	1	4	0	0	1	1	0	0	1	1	9
Vehicle	0	0	1	0	1	1	0	0	0	0	2	2	5
Wildfire	0	0	3	0	1	1	0	1	2	0	1	1	9
PI's	3	3	3	2	4	4	2	6	1	5	5	5	38
Work detail	0	0	0	0	0	0	0	0	0	0	0	0	0
Coverage	0	0	0	0	0	0	0	0	0	0	0	0	0
Cancelled	1	2	1	2	3	2	2	3	4	2	4	4	28
Not Dispatched	0	1	3	0	0	0	0	1	2	0	5	5	12
Totals	17	21	28	33	33	34	26	33	27	24	37	0	313
Zones	26	20	28	32	23	28	13	32	29	48	28	23	337
1	4	5	3	0	5	5	4	4	4	4	3	6	43
2	3	1	6	4	10	8	2	3	3	4	4	4	48
3	2	5	7	8	3	5	5	9	2	3	3	3	52
4	0	0	3	6	3	3	1	1	1	1	3	0	21
5	3	1	1	5	4	3	1	5	1	1	1	2	27
6	4	3	3	4	3	6	8	2	5	5	9	9	62
8	1	2	1	2	3	2	2	3	4	2	5	5	27
9	0	1	3	0	0	0	0	1	2	0	5	5	12
10	0	3	1	4	2	2	3	5	5	3	3	3	31
Totals	17	21	28	33	33	34	26	33	27	24	37	0	313

Zone 1 West of 120th not 120th, all of Tyler Street to the South of  
Zone 2 All of 120th to the East, All of Tyler Street to the South  
Zone 3 Not Tyler but North of, all of 120th to the East  
Zone 4 Not Tyler but North of, not 120th but West of  
Zone 5 Fillmore Complex  
Zone 6 West Olive Estates

313 Total  
12 Not Dispatched  
301 Total Alarms

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313 YTD  
307 Last Year  
6 Difference