

PETITION NUMBER \_\_\_\_\_

PARCEL NUMBER \_\_\_\_\_

DATE \_\_\_\_\_

## **OLIVE TOWNSHIP**

### **INCOME AND ASSET TEST GUIDELINES FOR PROPERTY TAX RELIEF**

Pursuant to Section 211.7u  
Michigan Compiled Laws

The following income level and asset tests will be used by the local Assessor's Board of Review in helping to determine potential eligibility for a claim of hardship and relief from the payment of property taxes. The property owner pursuing this must file the State of Michigan Application for MCL 211.7u Poverty Exemption (Form 5737) and any other documentation requested by the Board of Review.

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**Olive Township  
Guidelines for Poverty Exemptions Review**

**1) General Overview**

The Board of Review of the Township of Olive recognizes the need to have available a procedure by which residents in need of assistance under MCL-211.7u, can make an application for property tax relief. The Board further recognizes that, pursuant to statute, as well as case law, they must adopt procedures and guidelines, approved by the Township Board of Olive, to be used as standards when considering appeals made based on financial hardship. The Board of Review understands that these guidelines must be adhered to when reviewing hardship appeals, and reserves the right to make individual considerations within their authority, as they feel necessary. Any form submitted that is inaccurate or not fully completed will result in a denial of the appeal. All information in the form is subject to verification from the Board of Review or Supervisor's office.

**2) Basic Filing Requirements**

In order to be considered for exemption under MCL 211.7u each applicant must:

- (a) Own and occupy the property as a homestead, defined by law, for which the request is being made. This may include vacant, contiguous property as long as it is considered part of the principal homestead.
- (b) Complete and submit the State of Michigan Application for MCL 211.7u Poverty Exemption (Form 5737).
- (c) Submit income verification as required. This must include current Federal and State Income Tax Returns, State Homestead Property Tax Credit Forms, or any additional information requested by the Board of Review.

**3) Processing Applications**

Once the State Application is completed and returned to the Township Hall, it will be reviewed by the supervisor or assessor and prepared for presentation at the next meeting of the Assessor's Board of Review. The applicant is usually asked to attend this meeting in order to answer or clarify any questions in the matter being presented.

The Board of Review, in making their decision, may contact the applicant for any additional information they deem necessary. The Board of Review shall also reject an application where the information contained in it appears fraudulent, misleading or incomplete.

## **Olive Township Guidelines for Poverty Exemptions Review**

### **4) Asset Guidelines**

As required by P.A. 390 of 1994 and amended by PA 620 of 2002, all guidelines for poverty exemptions as established by the governing body of the local assessing unit SHALL also include an asset level test. The following assets shall not be considered when applying an asset test to determine qualification for tax exemption.

- i) The value of the applicant's primary residence subject to the exemption request along with any contiguous residential land, **except as following.**

Typically a poverty exemption will not be granted on a principal residence purchased within two (2) years from appeal date.

An exemption typically will not be granted to a property whose aggregate state equalized value exceeds the township wide average.

- ii) The value of all personal property, such as furniture and clothing

Notwithstanding the value of property listed above, in order to be considered for tax exemption under MCL 211.7u, the value of all additional assets **shall not exceed the amount listed on the Federal Poverty Guidelines for a single person income (see included Federal Poverty Guidelines chart), excluding Auto and Home.**

All asset information, as requested in the State Application, must be completed in detail. The Board of Review may request additional information and verification of assets if they determine it to be necessary and may reject any application if assets are not properly identified.

### **5) Summary**

In conclusion, the Board of Review has been given exclusive jurisdiction over the granting of property tax relief due to financial hardship. The Board of Review for the Township of Olive takes this task seriously and attempts to provide relief to all deserving residents within the Township. **The Board of Review may deny any appeal, regardless of income, if the financial hardship appears to be self-created by the actions of the person or persons making the application.** The Board of Review reserves the right to modify these guidelines as necessary.

**Olive Township  
Guidelines for Poverty Exemptions Review**

**6) Income Guidelines**

The income guidelines used by the Board of Review have been established in accordance with P.A. 390 of 1994 and shall be adhered to unless accompanied by special circumstances. In determining qualifications for tax exemption, the Board of Review shall consider every variable on the application, including total household income, persons in household and the nature and duration of the income stream, the state equalized value of the subject property, the quality and accuracy of the information submitted and any other such evidence as they feel appropriate in making their decision. In general however these guidelines shall assist the Board of Review in their decision: Household income, and persons in household.

**2023 Federal Poverty Guidelines**

Number of people in household

1	\$13,590
2	\$18,310
3	\$23,030
4	\$27,750
5	\$32,470
6	\$37,190
7	\$41,910
8	\$46,630

For each additional person \$4,720