

Olive Township Board of Trustees
Regular Meeting
Thursday, December 19, 2019, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

The Olive Township Board of Trustees met in regular session on Thursday, December 19, 2019, at 7:00 p.m. Treasurer Vander Zwaag called the meeting to order, and Trustee Al Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Supervisor Todd Wolters was absent, with notice. Two members of the public were also present.

1. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the amended agenda**. Motion carried.
2. A motion was made by Bronkema and supported by A. Nienhuis **to approve the Regular Meeting Minutes of November 21, 2019**. Motion carried.
3. Clerk's Report – Bronkema reported that the State has allocated \$1 million to cost share with local jurisdictions on additional ballot tabulators to allow for use of Absent Voter Counting Boards and that Olive has applied to be considered for one additional tabulator.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 395,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 13,598.07.
5. Community Comments: None.
6. A motion was made by M. Nienhuis and supported by A. Nienhuis **to delay proceedings on the dangerous building located at 10321 Stanton** to allow for repair of the pole barn within the next six months by those who lease the land in agreement with the landowner. Motion carried.
7. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
8. Fire Report – Chief Wolters handed out the monthly report and reported on department matters.
9. Fire Board Report – Vander Zwaag handed out the Fire Board minutes and answered questions. He reported that the fire board recommended accepting the bid from SVI on the new rescue truck.
10. A motion was made by Bronkema and supported by M. Nienhuis **to accept the bid from SVI on the new rescue truck** at a cost not to exceed \$465,000. A roll call vote was taken. Ayes: A. Nienhuis, M. Nienhuis, Bronkema, Vander Zwaag. Nays: None. Motion carried.
11. Discussion was held on the possibility of adding a secure drop box outside the office front entry.
12. A motion was made by Bronkema and supported by M. Nienhuis **to approve by Resolution 2019-09 the 2020 meeting schedule** for the Olive Township Board, the Olive Township Planning Commission, and the Olive Township Zoning Board of Appeals (see attached). A roll call vote was taken. Ayes: Bronkema, Vander Zwaag, A. Nienhuis, M. Nienhuis. Nays: None. Motion carried. The schedule will be posted in the township offices.

13. A motion was made by Bronkema and supported by A. Nienhuis **to approve new office hours of Monday, Wednesday, Thursday, Friday from 8-4**, effective January 7. Motion carried.
14. A motion was made by Bronkema and supported by M. Nienhuis **to approve closing the Olive Township offices on the following dates for 2020 holiday observance**: January 1, May 25, July 3, September 7, November 26-27 and December 24-25. Motion carried.
15. A motion was made by A. Nienhuis and supported by Bronkema **to approve the Fee Schedule as amended** (see attached). Motion carried.
16. Meetings:
 - Vander Zwaag reported on the MACC Watershed meeting he attended.
 - Vander Zwaag reported on the Zeeland Recreation meeting he attended.
17. Correspondence was received on the following matters:
 - Lakeshore Advantage – 2019 Economic Update
18. A motion was made by Bronkema and supported by A. Nienhuis **to approve invoices for payment**. Motion carried.
19. A motion was made by Bronkema and supported by M. Nienhuis **to approve publication of minutes by title only**. Motion carried.
20. A motion was made by M. Nienhuis and supported by A. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:16.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, November 21, 2019, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

The Olive Township Board of Trustees met in regular session on Thursday, November 21, 2019, at 7:00 p.m. Supervisor Wolters called the meeting to order, led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Three members of the public were also present.

1. A motion was made by A. Nienhuis and supported M. Nienhuis **to approve the agenda**. Motion carried.
2. A motion was made by Bronkema and supported by A. Nienhuis **to approve the Regular Meeting Minutes of October 17, 2019**. Motion carried.
3. Clerk's Report – Bronkema reported on the postcards that were mailed out recently to all registered voters offering the Permanent Absent Voter List as an option.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 65,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 12,317.54. Winter tax bills will be sent out December 1.
5. Community Comments: Lee Fisher from Park Township came to the board to introduce himself. He is running for the Ottawa County Prosecuting Attorney seat, as Ron Franz is not running for re-election. Fisher is running on a platform of Public Safety, Crime Victims' Rights and Protecting Children. He has been the Chief Assistant to Franz for years, and is endorsed by Franz, Sheriff Kempker and former Sheriff Rosema.
6. A motion was made by A. Nienhuis and supported by Vander Zwaag **to approve the adoption of Ordinance 2019-02 to rezone property at 13200 Bingham Street**, parcel number 70-12-29-300-034 from Multi-Family Residential Zoning District to Rural Residential Zoning District, as the current zoning of Multi-Family Residential made building any sort of housing on the property impossible. A roll call vote was taken. Ayes: Vander Zwaag, Bronkema, A. Nienhuis, M. Nienhuis, Wolters. Nays: None. Abstentions: None. Motion carried.
7. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
8. Fire Report – Chief Wolters handed out the monthly report and reported on department matters. The next fire truck is out for bids, and bids are due back the first part of December.
9. Discussion was held on the library and fire millages that will expire at the end of this calendar year.
10. Discussion was held on the current fee schedule.
11. Discussion was held on the need to advertise for an officer to carry out code enforcement for the township.

12. Meetings:

- Vander Zwaag reported on an MTA training he attended on Land Use Planning.
- Vander Zwaag reported on an Ottawa County Collaboration Meeting he attended.
- Bronkema reported on a meeting she attended on Farmland Preservation.

13. Correspondence was received on the following matters:

- Ottawa County Road Commission Traffic Counts
- Ottawa County Water Resources Notices of Drain Maintenance

14. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.

15. A motion was made by Bronkema and supported by M. Nienhuis **to approve publication of minutes by title only**. Motion carried.

16. A motion was made by A. Nienhuis and supported by M. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:50 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, October 17, 2019, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

The Olive Township Board of Trustees met in regular session on Thursday, October 17, 2019, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Treasurer Vander Zwaag led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Seven members of the public were also present.

1. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the agenda**. Motion carried.
2. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the Regular Meeting Minutes of September 19, 2019**. Motion carried.
3. Clerk's Report – Clerk Bronkema reported on a cost-center transfer of \$10 from the Zoning Admin Supplies/Expenses account to the MACC Council account. She also reported that the Water/Sewer Systems account, used to pay Prein and Newhof for the recent Water Systems study done on behalf of the township, was underfunded.
4. A motion was made by Vander Zwaag and supported by Bronkema **to amend the budget to increase the Water/Sewer Systems account by \$11,500 and to decrease the unassigned funds by \$11,500**. Motion carried.
5. A motion was made by Bronkema and supported by A. Nienhuis **to approve the transfer of two graves in lot B-59 of the Olive Township Cemetery to William & Virginia Kooyers and the sale of four graves in Lot B-87 of the Olive Township Cemetery to Wayne Vander Zwaag**. Motion carried.
6. Treasurer's Report -- Vander Zwaag reported a transfer of \$155,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$10,874.78. Winter tax bills will be mailed out December 1.
7. Community Comments: Lisa Bomers spoke on behalf of Michiganders for Safe Technology about the dangers of 5G technology. This group offers free educational presentations to municipalities. She requested that we consider a resolution in support of a state-wide moratorium on 5G small cell installations in Michigan's public right of ways until safe radio frequency radiation levels are established for a long-term exposure. Wayne Kiel asked the board if there are plans to bring water and sewer into the township.
8. A motion was made by A. Nienhuis and supported by Vander Zwaag **to approve the recommendation of the Planning Commission to rezone property at 13871 Blair Street, parcel number 70-12-19-200-010 from Agricultural Zoning District to Commercial Zoning District**. A roll call vote was taken. Ayes: A. Nienhuis. Nays: Vander Zwaag, Bronkema, M. Nienhuis, Wolters. Abstentions: None. Motion denied.

9. A motion was made by A. Nienhuis and supported by Vander Zwaag **to release the Pheasant Run Golf Course**, located at 9837 Port Sheldon Road, parcel number 70-12-24-400-097 **from the Moratorium on the Issuance of Zoning Permits for Certain Residential Developments**. Motion carried, with one dissenting vote.
10. A motion was made by Bronkema and supported by Vander Zwaag **to approve the Planning Commission's recommendation for a special use renewal for M&M Kennel** to operate a dog kennel at 5004 116th Avenue, parcel number 70-12-34-400-005. Motion carried.
11. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
12. Fire Report – Chief Wolters handed out the monthly report and reported on department matters. Members of the Fire Department have been involved in several different public relations events this past month. The pancake breakfast attendance was up quite a bit this year. The Truck Committee is getting close to making a final decision on the new rescue squad truck.
13. Discussion was held on the timeline for requesting bids to redo the Master Plan. ZA Kushion will compile a list of companies who might be interested in bidding on the Master Plan in time for next month's Planning Commission and Board meetings.
14. A motion was made by Bronkema and supported by M. Nienhuis **to approve the contract with Professional Code Inspections of Michigan, Inc. (PCI) for planning and zoning services**, effective October 21. Motion carried.
15. A motion was made by M. Nienhuis and supported by Bronkema **to approve by Resolution 2019-08 the Revised Zoning Administration Fee Schedule**. A roll call vote was taken. Ayes: M. Nienhuis, A. Nienhuis, Bronkema, Vander Zwaag, Wolters. Motion carried.
16. Meetings:
 - Vander Zwaag reported on a Zeeland Recreation Board meeting
 - Wolters & Vander Zwaag reported on the Ottawa County Legislative Forum
17. Correspondence was received on the following matters:
 - Harlem Drain – Notification of Necessity
18. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
19. A motion was made by Bronkema and supported by M. Nienhuis **to approve publication of minutes by title only**. Motion carried.
20. A motion was made by Bronkema and supported by A. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:45 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees
Regular Meeting
Thursday, September 19, 2019, 7:00 p.m.
6480 136th Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, September 19, 2019, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Clerk Bronkema led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. All five members of the Planning Commission were present. Eight members of the public were also present.

1. A motion was made A. Nienhuis and supported by M. Nienhuis **to approve the agenda**. Motion carried.
2. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the Regular Meeting Minutes of August 15, 2019**. Motion carried.
3. Clerk's Report – Bronkema explained that there are changes coming in election procedures due to Proposal 18-3. She updated on some cemetery issues.
4. A motion was made by Bronkema and supported by M. Nienhuis **to approve the sale of two graves in lot D-35** of the Olive Township Cemetery to Ruth Kooiker **and the sale of two graves in Lot D-40** of the Olive Township Cemetery to Anita Hassevoort. Motion carried.
5. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 52,000 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 9,806.14. He also reported on the recent tax collection.
6. Community Comments: none.
7. Fire Report – Chief Wolters handed out the monthly report and reported on department matters. The Annual Pancake Breakfast will be held Saturday, September 28 from 6:30-10:00 a.m.
8. Ken Bosma from Prein and Newhof presented the water study and answered questions. Pat Staskiewicz from the Ottawa County Road Commission Public Utilities and Matt Chappuies from the Ottawa County Planning and Performance Improvement Department were also on hand to answer questions and give input. Discussion was held on the results of the water study.
9. Kirk Scharphorn from PCI presented a proposal for providing contract services for zoning and planning. He answered questions from the board. Discussion was held on the proposal.
10. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
11. Discussion was held on whether to act on a proposal for a new copy machine. No action taken.
12. Meetings:
 - Wolters reported on the Harlem Drain Board of Determination meeting—the project was approved.

13. Correspondence was received on the following matters:

- Harlem Drain—Notice of Meeting of Board of Determination

14. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.

15. A motion was made by Bronkema and supported by A. Nienhuis **to approve publication of minutes by title only.** Motion carried.

16. A motion was made by Bronkema and supported by Vander Zwaag **to adjourn the meeting.** Motion carried. The meeting was adjourned at 9:10 p.m.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees
Regular Meeting
Thursday, August 15, 2019, 7:00 p.m.
6480 136th Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, August 15, 2019, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Matt Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Four members of the public were also present.

1. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the agenda**. Motion carried.
2. A motion was made by Vander Zwaag and supported by A. Nienhuis **to approve the Regular Meeting Minutes of July 18, 2019**. Motion carried.
3. Clerk's Report – Bronkema reported on the recent scanning of the cemetery, and other cemetery matters.
4. A motion was made by Bronkema and supported by A. Nienhuis **to approve the transfer of burial rights for one grave in lot C-27** of the Olive Township Cemetery to Melvin & Ardith Koster. Motion carried.
5. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 61,000 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 8,668.20.
6. Community Comments: Ron Nienhuis asked the board to consider the zoning of some parcels on Bingham east of US-31.
7. A motion was made by A. Nienhuis and supported by Vander Zwaag **to approve** the Planning Commission's approval of **the site plan from King Company for a 2,880 sq. ft. office building at 13520 Barry Street**, parcel number 70-12-32-300-003 with the following conditions: applicant must have a permit from the Water Resources Commissioner and an exterior lighting plan approved by the zoning administrator before a building permit is issued, and the applicant has the latitude to move the building further east if needed, but the applicant must submit a new site plan to the zoning administrator. Motion carried.
8. A motion was made by Vander Zwaag and supported by A. Nienhuis **to get bids to remove the dangerous building located at 10321 Stanton Street**. Motion carried.
9. Discussion was held on the preliminary report from Prein and Newhof on the Water Study.
10. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
11. Fire Board Report—Vander Zwaag handed out the fire board minutes and the report from the fire chief.

12. A motion was made by Wolters and supported by A. Nienhuis **to approve Resolution 2019-07 in support of a petition for maintenance and improvement of the Harlem Drain** and to authorize Supervisor Wolters to execute the petition on the township's behalf. A roll call vote was taken. Ayes: Vander Zwaag, Bronkema, A. Nienhuis, M. Nienhuis, Wolters. Nays: None. Motion carried.
13. Discussion was held on the funding levels of the township's MERS plan. No action taken.
14. Correspondence was received on the following matters:
 - Ottawa County Road Commission – Draft 20202-2024 Strategic Improvement Plan
15. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
16. A motion was made by Bronkema and supported by M. Nienhuis **to approve publication of minutes by title only**. Motion carried.
17. A motion was made by Wolters and supported by M. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 9:03 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees
Regular Meeting
Thursday, July 18, 2019, 7:00 p.m.
6480 136th Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, July 18, 2019, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Al Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Seven members of the public were also present.

1. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the amended agenda.** Motion carried.
2. A motion was made by Bronkema and supported by M. Nienhuis **to approve the Regular Meeting Minutes of June 20, 2019.** Motion carried.
3. A motion was made by Bronkema and supported by A. Nienhuis **to approve the sale of two graves in lot D-19 of the Olive Township Cemetery** to Vernon & Sally Boers. Motion carried.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 161,000 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 9,067.03.
5. Community Comments: None.
6. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
7. A motion was made by Bronkema and supported by Vander Zwaag **to approve the Dangerous Building Officer's findings** of November 28, 2018 **that the accessory building at 10321 Stanton Street in Olive Township is a Dangerous Building** and, due to the fact that the repairs to the building would exceed 50% of the true cash value of the structure (\$19,771), **to order that it be removed or repaired by August 14, 2019.** Motion carried.
8. Fire Report – Chief Wolters handed out the monthly report and reported on department matters.
9. Members of the Ottawa County Farmland Preservation Committee were at the meeting to answer questions about the farmland preservation program. After some discussion, a motion was made by Vander Zwaag and supported by A. Nienhuis **to approve Resolution 2019-04 in support of the Ottawa County Farmland Preservation Program.** A roll call vote was taken. Ayes: Vander Zwaag, Bronkema, A. Nienhuis, M. Nienhuis, Wolters. Nays: None. Motion carried.
10. Vander Zwaag reported to the board on the recent audit report.
11. Discussion was held on the traffic at the Port Sheldon & 120th intersection.
12. A motion was made by A. Nienhuis and supported by Bronkema **to approve the purchase of 5 desktops and a laptop from Shoreline** at a cost not to exceed \$7000. Motion carried.

13. A motion was made by Wolters and supported by Vander Zwaag **to approve Resolution 2019-05 revising the millage levy** in Section 2 of the original General Appropriations Act for fiscal year 2019-2020 adopted March 21, 2019, **by reducing the millage to be collected for Fire Equipment and Apparatus from 0.75 mill to 0.25 mill**. A roll call vote was taken. Ayes: Wolters, Vander Zwaag, Bronkema, A. Nienhuis, M. Nienhuis. Nays: None. Motion carried.
14. Discussion was held on the condition of certain local roads. A motion was made by M. Nienhuis and supported by Vander Zwaag **to support negotiating with the county to repave 2.5 miles of 104th and 112th and repair a small section of Polk Street**. Motion carried.
15. A motion was made by Wolters and supported by A. Nienhuis **to appoint Kirk Assink to the Zoning Board of Appeals for a term of three years**. Motion carried.
16. A motion was made by Bronkema and supported by Vander Zwaag **to approve the contract with GPRS, Inc. to scan the Olive Township Cemetery** using ground penetrating radar at a cost not to exceed \$3600. Motion carried.
17. Meetings:
 - Wolters reported on a recent Macatawa Area Coordinating Council Tech Committee meeting he attended.
18. Correspondence was received on the following matters:
 - Notice of Drain Maintenance—Eastway & Tubbs
19. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
20. A motion was made by Bronkema and supported by Vander Zwaag **to approve publication of minutes by title only**. Motion carried.
21. A motion was made by Vander Zwaag and supported by Bronkema **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:54 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees
Regular Meeting
Thursday, June 20, 2019, 7:00 p.m.
6480 136th Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, June 20, 2019, at 7:00 p.m. Supervisor Wolters called the meeting to order, led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Six members of the public were also present.

1. A motion was made by M. Nienhuis and supported by A. Nienhuis **to approve the amended agenda**. Motion carried.
2. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the Regular Meeting Minutes of May 16, 2019**. Motion carried.
3. Clerk's Report – Bronkema reported on the Community Memorial Day Service.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 50,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 8,722.19. The annual audit is complete, and the wrap-up meeting will be on July 1. Summer tax bills will be mailed out the end of next week.
5. Community Comments: Guy and Karen Stinson came to ask the board to consider allowing them to bury their brothers in the family graves.
6. A motion was made by Vander Zwaag and supported by A. Nienhuis to make an exception to the ordinance **to allow Guy and Karen Stinson to bury cremains** of John and George Stinson, wards of the state and brothers of Guy, in their parents' family plot, with the understanding that there will be no more than one headstone per grave. Motion carried.
7. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve by Resolution 2019-03 the partial termination of the Farmland and Open Space Agreement PA 70-4519-123124 due to the death of Jay Nienhuis**. Ayes: A. Nienhuis, M. Nienhuis, Vander Zwaag, Bronkema, Wolters. Nays: None. Motion carried.
8. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
9. Fire Report – The monthly report was handed out for information.
10. A motion was made by Bronkema and supported by Vander Zwaag **to approve by Resolution 2019-04 the list of financial institutions as approved township depositories**. A roll call vote was taken. Ayes: Vander Zwaag, Bronkema, A. Nienhuis, M. Nienhuis, Wolters. Nays: None. Motion carried.
11. Discussion was held on the traffic data at the Port Sheldon and 120th Avenue Intersection. The board is considering doing a survey of all residents.

12. Discussion was held on the Harlem drain issues and miscellaneous roadside ditch issues.
13. A motion was made by A. Nienhuis and supported by Bronkema **to approve the bid from Terry Packard to repair the crumbling brick on the WWII memorial** located on the southwest corner of Polk and 120th at a cost not to exceed \$2,000, payable at completion of the job. Motion carried.
14. Discussion was held on the Fire Equipment and Apparatus Millage.
15. Meetings:
 - Wolters reported on the recent cyber security meeting put on by Macatawa Bank.
 - Wolters reported on the recent MACC meeting he attended.
 - Vander Zwaag reported on the recent MACC meeting he attended.
16. Correspondence was received on the following matters:
 - Ottawa County Planning – The Farmland Preservation Survey Results and Recommendations Report.
17. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
18. A motion was made by Bronkema and supported by Vander Zwaag **to approve publication of minutes by title only**. Motion carried.
19. A motion was made by Vander Zwaag and supported by Bronkema **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:47 p.m.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees
Regular Meeting
Thursday, May 16, 2019, 7:00 p.m.
6480 136th Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, May 16, 2019, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Treasurer Vander Zwaag led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, and Trustee Matt Nienhuis. Trustee Al Nienhuis was absent with notice. Four members of the public were also present.

1. A motion was made by Bronkema and supported by Vander Zwaag **to approve the amended agenda.** Motion carried.
2. A motion was made by Bronkema and supported by M. Nienhuis **to approve the Regular Meeting Minutes of April 18, 2019.** Motion carried.
3. Clerk's Report – Bronkema reported on the recent school election.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 20,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 7,015.00.
5. Community Comments: Resident Harv DeRidder mentioned that there are spruce trees on the southwest corner of Tyler and 136th Avenue. He's concerned that the trees block visibility.
6. A motion was made by Vander Zwaag and supported by M. Nienhuis **to accept the proposal from Prein & Newhof for a study on the development of the water supply system master plan** for Olive Township at a cost not to exceed \$16,500, and to authorize Supervisor Wolters to sign the Professional Services Agreement on behalf of the township. Motion carried.
7. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
8. Fire Report – Chief Wolters handed out the monthly report and reported on department matters.
9. A motion was made by Bronkema and supported by M. Nienhuis **to approve the 10-year renewal of the Uniform Video Service Local Franchise Agreement with Acentek** and to authorize Supervisor Wolters to sign the agreement on behalf of the township. Motion carried.
10. Discussion was held on the condition of certain roads in the township. Representatives from the Ottawa County Road Commission will attend the June Board of Trustees meeting.
11. Vander Zwaag reported on Clean-up Day.
12. Meetings:
 - Vander Zwaag reported on the recent MACC meeting.

- Vander Zwaag reported on the community meeting on the 124th Avenue paving project. 10 residents came.
- Vander Zwaag reported on the recent Ottawa County Road Commission open house.
- Bronkema reported on the recent County Groundwater Meeting for farmers.
- Wolters reported on the recent Tyson plant tour.

13. Correspondence was received on the following matters:

- Notice of Drain Maintenance – Eastway & Tubbs
- Open Comment Notice on an Application from the Little River Band of Ottawa Indians to open a gaming facility in Fruitport Township—US Dept. of the Interior, Bureau of Indian Affairs
- Ottawa County Sheriff’s Department -- Annual Report

14. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.

15. A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve publication of minutes by title only.** Motion carried.

16. A motion was made by Bronkema and supported by Vander Zwaag **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:55 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees
Regular Meeting
Thursday, April 18, 2019, 7:00 p.m.
6480 136th Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, April 18, 2019, at 7:00 p.m.

Supervisor Wolters called the meeting to order, and Clerk Bronkema led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Four members of the public were also present.

1. A motion was made by Bronkema and supported by Vander Zwaag **to approve the agenda**. Motion carried.
2. A motion was made by M. Nienhuis and supported by A. Nienhuis **to approve the Regular Meeting Minutes of March 21, 2019**. Motion carried.
3. A motion was made by Bronkema and supported by A. Nienhuis **to approve the transfer of five graves in lot O-12 of the West Olive Cemetery** from Brian Sheets to **Dick and Kathy Baumann**. Motion carried.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 200,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 32,503.00.
5. Community Comments: none.
6. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve** the Planning Commission's recommendation for **a special use permit renewal for Hidden Timbers/Georgetown Construction for a sand mining operation** at 14181 Stanton Street, parcel number 70-12-06-200-004. Motion carried.
7. A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve** the Planning Commission's recommendation for **a special use permit renewal for a sand mining operation for H & R Sand Mine** at parcel numbers 70-12-06-100-003, 70-12-06-100-004, 70-12-06-100-019 and 70-12-06-100-024 on Fillmore Street. Motion carried.
8. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
9. Fire Report – Chief Wolters handed out the annual report, the monthly report and reported on department matters. MACC meeting talked about drawing up a contract with AMR to require them to give us notice before pulling out.
10. A motion was made by Bronkema and supported by M. Nienhuis **to reappoint Dwayne Dreyer to the Zoning Board of Appeals** for a term of three years. Motion carried.
11. A motion was made by Bronkema and supported by Vander Zwaag **to reappoint Wayne Vander Zwaag to the Planning Commission** for a term of three years. Motion carried.

12. A motion was made by A. Nienhuis and supported by Vander Zwaag (add language above 3 land splits) **to approve Resolution 2019-02, a twelve-month moratorium on zoning permits for large scale residential developments** that are not serviced by public water and sanitary sewer. A roll call vote was taken. Ayes: Vander Zwaag, Bronkema, M. Nienhuis, A. Nienhuis, Wolters. Nays: None. Motion carried.
13. The Annual Clean-up Day will be held Saturday, April 27, 2019, from 8-1.
14. Meetings:
 - Wolters reported on the recent MACC Tech Committee he attended.
15. Correspondence was received on the following matters:
 - Ottawa County Water Resource Commissioner – Notice of Drain Maintenance on the Bosch & Hulst and Kamphuis Drains.
16. A motion was made by Bronkema and supported by Vander Zwaag **to add gravel to 108th between Stanton and Fillmore** at a cost not to exceed \$10,000.
17. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
18. A motion was made by Bronkema and supported by A. Nienhuis **to approve publication of minutes by title only.** Motion carried.
19. A motion was made by A. Nienhuis and supported by Bronkema **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:20 p.m.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees
Regular Meeting
Thursday, March 21, 2019, 7:00 p.m.
6480 136th Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, March 21, 2019, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Matt Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Members Absent: Treasurer Randy Vander Zwaag, with notice. Six members of the public were also present.

1. A motion was made by Bronkema and supported by M. Nienhuis **to approve the amended agenda.** Motion carried.
2. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the Regular Meeting Minutes of February 21, 2019.** Motion carried.
3. Clerk's Report – Bronkema reported on cost center transfers at the end of the fiscal year.
4. A motion was made by Bronkema and supported by A. Nienhuis to approve the sale of **four graves in lot D-21** of the Olive Township Cemetery to **Delwyn and Sheila Vandebosch.** Motion carried.
5. Treasurer's Report -- Bronkema reported a transfer of \$42,000 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$9,241.13.
6. Community Comments: none.
7. A motion was made by A. Nienhuis and supported by Bronkema **to approve** the Planning Commission's recommendation for **a special use permit for West Michigan Management Services/Hollandia Outdoors** to expand the landscaping business to include bulk landscape storage to the west of the previously approved salt bin, at 13001 New Holland Street, parcel number 70-12-32-400-006, with the following conditions:
 - The applicant shall add double landscaping between the salt bin and dumpster enclosure, to match the landscaping approved in the previous request.Motion carried.
8. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve** the Planning Commission's recommendation for **a special use renewal for Windy Hills Kennels** to operate a dog kennel at 7552 128th Avenue, parcel number 70-12-16-300-017. Motion carried.
9. A motion was made by Bronkema and supported by M. Nienhuis **to approve** the Planning Commission's recommendation for **a temporary seasonal use permit for Edward Hoezee** to sell t-shirts and sweatshirts at 9622 Port Sheldon, parcel #70-12-25-200-032 no more than three days in May, three days in June, and three days in September. Motion carried.

10. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve** the Planning Commission's recommendation for **a special use permit for Turkey City Partnership** for a sand mining operation at approximately 7796 136th Avenue, parcel numbers 70-12-17-100-003 and 70-12-17-200-001. Motion carried.
11. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
12. Fire Chief's Report – The Fire Chief passed out the monthly run report.
13. Wolters opened the public hearing on the budget. After hearing no comments from the general public, the public hearing was closed. After discussion by the board, a motion was made by A. Nienhuis and supported by M. Nienhuis **to approve by Resolution 2019-01 the General Appropriations Act** for budget year 2019-2020. A roll call vote was taken. Ayes: Bronkema, A. Nienhuis, M. Nienhuis, Wolters. Nays: None. Motion carried.
14. A motion was made by Bronkema and supported by A. Nienhuis **to approve the payment of bills to the end of the fiscal year**, March 31, 2019. Motion carried.
15. Correspondence was received on the following matters:
 - Notice of Drain Maintenance—Boven Dam, Blendon & Olive, and Bosch & Hulst Drains
16. A motion was made by Bronkema and supported by M. Nienhuis **to approve invoices for payment**. Motion carried.
17. A motion was made by Bronkema and supported by A. Nienhuis **to approve publication of minutes by title only**. Motion carried.
18. A motion was made by A. Nienhuis and supported by M. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:35 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees
Regular Meeting
Thursday, February 21, 2019, 7:00 p.m.
6480 136th Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, February 21, 2019, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Al Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Three members of the public were also present.

1. A motion was made by Vander Zwaag and supported by A. Nienhuis **to approve the amended agenda**. Motion carried.
2. A motion was made by A. Nienhuis and supported by Bronkema **to approve the Regular Meeting Minutes of January 17, 2019**. Motion carried.
3. Clerk's Report – Bronkema reported on the changes to election procedures and a cost center transfer of \$1,000 from Building Inspections to Plumbing Inspections.
4. A motion was made by Bronkema and supported by A. Nienhuis **to approve the sale of two graves in lot D-30** of the Olive Township Cemetery to **Scott & Laura Tubergan**. Motion carried.
5. Treasurer's Report -- Vander Zwaag reported a transfer of \$135,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 9,068.04.
6. Community Comments: none.
7. A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve the No Expansion and Limited Duration of Nonconforming Use Agreement for the property located at 13811 New Holland**, and to authorize Supervisor Wolters to sign it on behalf of the township. Motion carried.
8. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
9. Fire Chief's Report – Chief Wolters reported on fire department matters.
10. Treasurer Vander Zwaag passed out the minutes of the most recent Fire Board meeting. Discussion was held on the proposed fire budget. A motion was made by Vander Zwaag and supported by A. Nienhuis **to approve the 2019-20 Annual Olive Township Fire Rescue budget** as presented by the Fire Board. Motion carried.
11. A motion was made by Bronkema and supported by M. Nienhuis **to set the date for the public hearing for the 2019-20 budget for March 21, 2019** at 7:30 pm. Motion carried.
12. Jennifer Owens from Lakeshore Advantage gave a presentation about their work in area economic development.

13. A motion was made by M. Nienhuis and supported by Vander Zwaag **to approve the METRO Act Unilateral Permit for Peninsula Fiber Network, LLC**, to authorize Supervisor Wolters to sign it on behalf of the township, and to authorize that letters be sent to the company and to the Michigan Public Service Commission notifying them of the approval. Motion carried.
14. The Annual Clean-up Day will be held Saturday, April 27, 2019, from 8-1.
15. Discussion was held on the 2019-20 Budget for Olive Township.
16. A motion was made by Vander Zwaag and supported by A. Nienhuis **to approve the proposal from Shoreline Technology Solutions for a new computer server** at a cost not to exceed \$14,116. Motion carried.
17. Meetings:
 - Vander Zwaag reported on his attendance at the PFAS meeting held recently in Robinson Township.
18. Correspondence was received on the following matters:
 - Ottawa Substance Abuse Prevention Coalition (OSAP) – Letter about municipalities opting out of recreational marijuana establishments.
 - Ottawa County Water Resource Commissioner – Notice of Drain Maintenance on the Kamphuis Drain.
19. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
20. A motion was made by Bronkema and supported by Vander Zwaag **to approve publication of minutes by title only**. Motion carried.
21. A motion was made by Vander Zwaag and supported by A. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 9:55 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, January 17, 2019, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

The Olive Township Board of Trustees met in regular session on Thursday, January 17, 2019, at 7:00 p.m. Supervisor Wolters called the meeting to order, led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Two members of the public were also present.

1. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the amended agenda**. Motion carried.
2. A motion was made by Vander Zwaag and supported by A. Nienhuis **to approve the Regular Meeting Minutes of December 20, 2018**. Motion carried.
3. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 36,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 8,289.04.
4. Community Comments: One member of the public expressed support for allowing marijuana establishments in the township to bring in additional revenue.
5. A motion was made by Bronkema and supported by A. Nienhuis **to approve the adoption of Ordinance O-2019-01**, a text amendment to Section 21 of the Zoning Ordinance having to do with the **Prohibition of Recreational Marihuana Establishments**, with language as recommended by the Planning Commission. Ayes: Vander Zwaag, Bronkema, M. Nienhuis, A. Nienhuis, Wolters. Nays: None. Motion carried.
6. Fire Report – Chief Wolters handed out the monthly report and reported on department matters.
7. A motion was made Bronkema and supported by M. Nienhuis **to adopt the 2019 Federal Poverty Guidelines** for use by the Olive Township Board of Review and **to approve the Township of Olive 2019 Application for Property Relief** (see attached). Motion carried.
8. Meetings – Vander Zwaag attended the Treasurers' meeting and met the new County Treasurer.
9. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
10. A motion was made by Bronkema and supported by Vander Zwaag **to approve publication of minutes by title only**. Motion carried.
11. A motion was made by A. Nienhuis and supported by Bronkema **to adjourn the meeting**. Motion carried. The meeting was adjourned at 7:45 pm.

Lona Bronkema, Olive Township Clerk