

**OLIVE TOWNSHIP FIREBOARD MEETING
DECEMBER 13, 2018 7:00 PM**

Members present: Randy Vander Zwaag, Duane Wolters, Terry Rouwhorst, Tom Meeuwsen, Calvin Brandsen, Mike Nephew

Member absent: Rick Raak-absent with notice

Chairperson Randy Vander Zwaag called the meeting to order at 7:00 pm

- 1. Minutes of the September 13 meeting were read and approved.**
- 2. No public comment received.**
- 3. Constitution, By-Laws and Normal Operating Guidelines were approved as amended on 12/13/2018.**
- 4. Engine 222 repairs are nearly complete. The pump was not damaged and the truck should be back in service before the end of December.**
- 5. Chief's report:**
 - a. Current run sheet was reviewed.**
 - b. Image Trend Elite is scheduled to go live January 1, 2019**
 - c. Training schedules were reviewed**
 - d. Personnel updates received for information**
 - e. Pump testing is done for the year**
- 6. 7.800 MHZ portable radios were handed out. The countywide system is on hold until reception issues in Marne and Georgetown are resolved.**
- 7. Truck committee continues to gather information and consider options.**
- 8. Four bullet proof vests have been purchased.**
- 9. A copy of the Supervisor's letter for years of service to Kurt Kraai was received for information.**
- 10. Next meeting set for February 7, 2019.**
- 11. Meeting adjourned at 8:20 pm.**

Respectfully Submitted by,

Terry Rouwhorst, Secretary

**OLIVE TOWNSHIP FIREBOARD MEETING
SEPTEMBER 13, 2018 7:00 PM**

**Members present: Randy Vander Zwaag, Duane Wolters, Rick Raak and Terry Rouwhorst
Members absent: Tom Meeusen, Cal Brandsen and Mike Nephew**

Chairperson Randy Vander Zwaag called the meeting to order at 7:00 pm

- 12. Minutes of the February 8 meeting were read and approved.**
- 13. No public comment received.**
- 14. A scheduled interview was cancelled.**
- 15. Estimates for repairs to Engine 222 came in as follows:**

- a. Haller Appraisal Service \$55,000.**
- b. Spencer \$65,000 (noted as rough estimate).**
- c. Envall \$79,868.**

Cost to repair pump was not included on any estimates, this would depend on what is found when unit is tore down.

The board approved to negotiate with the insurance company to settle to have Engine 222 repaired to condition prior to time of accident, including the pump repair.

16. Chief's report:

- f. Current run sheet was reviewed.**
- g. Pancake breakfast scheduled for Saturday September 22.**
- h. Several hoses failed pressure tests and were replaced. Four bullet proof vests were purchased and placed in each medical unit. New standby generator installed.**
- i. Current status of Image Trend report program was presented.**
- j. Engine truck to (leased?) for as long as needed per agreement with City of Zeeland.**
- k. 800 MHZ/VHF (dual band) radios are in and installed in most vehicles.**
- l. Justin Meinema registered for MFR class and fire academy.**

Department currently at 28 people, 27 of which are firefighters.

Kurt Kraai to be recognized for 30 years of service with a \$125 gift card for personal use.

Mark Rotman to be recognized for 20 years of service with a watch.

- 17. No round table discussion**
- 18. Meeting Adjourned at 8:00 pm**

**Submitted by,
Terry Rouwhorst, secretary**

OLIVE TOWNSHIP FIRE BOARD MEETING

June 7, 2018 7:00 pm

Members Present: Randy Vander Zwaag, Duane Wolters, Tom Meeuwsen, Cal Brandsen, Terry Rouwhorst, Mike Nephew

Members Absent: Rick Raak, with notice

Chairperson Randy Vander Zwaag called the meeting to order at 7:00 pm.

- 1. Minutes of the February 8, 2018 meeting were read and approved.**
- 2. No public comments received.**
- 3. Justin Meinema was interviewed for a firefighter position, and recommended for hire.**
- 4. The 2017-2018 budget was reviewed.**
- 5. Chief Wolter's Report:**
 - a. Image Trend Software will be purchased for fire reporting to the state.**
 - b. The Board approved re-hiring Shannon Huizenga if future residency is suitable.**
 - c. Duane also reported on several personnel changes in area departments.**
- 6. The truck committee will report and have an update at a future meeting this fall.**
- 7. There were no items for round table discussion.**
- 8. Meeting adjourned at 8:00pm.**

Respectfully submitted by,

Terry Rouwhorst, Secretary

OLIVE TOWNSHIP FIRE BOARD MEETING
February 8, 2018 7:00 pm

Members Present: Randy Vander Zwaag, Duane Wolters, Tom Meeuwsen, Rick Raak, Cal Brandsen, Terry Rouwhorst, Mike Nephew

Members Absent: None

Chairperson Randy Vander Zwaag called the meeting to order at 7:00 pm.

1. Minutes of the September 28, 2017 meeting were read and approved.
2. No public comments received.
3. Interview with Zack Jannenga. Due to current work schedule, location of work, and availability the board decided to not pursue further.
4. Proposed budget was reviewed and approved for submission to the Township Board with the following recommendations:
 - a. Pay scale for firefighters

	<u>Full Time</u>	<u>Trainee</u>
Runs	\$23.77 per hour	\$11.89 per hour
Meetings	\$35.66 flat rate	\$17.83 flat rate
Trainings	\$11.89 per hour	\$5.95 per hour
 - b. Fire Board members pay adjusted to \$65 per meeting.
5. Chief's Report (see attached)
6. 800 MHZ update-templates turned in for new radios with training scheduled for March.
7. Brush Truck #282 would need major work to pass State inspection. This will be reviewed further.
8. SCBA fill stations options were discussed.
9. Fireboard members Mike Nephew, Cal Brandsen, Fire Chief Duane Wolters, and Assistant Fire Chief Tom Meeuwsen were appointed to the truck committee. Two more appointees are to be named.
10. Station standby generator is not repairable. It will be disposed of and replaced by the township. Fire Chief is get two bids to the township treasurer.
11. Current insurance policies for trucks and equipment were reviewed.
12. Unanimous approval and support for Fire Chief Wolters was expressed.
13. No items for round table discussion.
14. Meeting adjourned at 9:20pm.

Respectfully submitted by,

Terry Rouwhorst, Secretary