OLIVE TOWNSHIP PLANNING COMMISSION Minutes of the Regular Meeting November 13, 2018

The meeting was called to order at 7:00 pm by Chairperson Vander Zwaag.

PRESENT Wayne Vander Zwaag Jerry Geertman Mitch Veldheer Al Nienhuis Dwayne Dreyer Steve Kushion, Zoning Administrator

ABSENT

None

4 members of the public present.

Geertman provided a motion to approve the agenda. Motion was seconded by Veldheer and carried unanimously.

Geertman provided a motion to approve the minutes of the October 9, 2018 meeting. Motion was seconded by Dreyer and carried unanimously.

• At 7:01 pm Chairperson Vander Zwaag opened the floor for any citizen comments regarding items not on the agenda.

No comments.

 At 7:02 pm Chairperson Vander Zwaag opened a request for rezoning/map amendment to rezone 2 parcels in the Commercial Zoning District to Agricultural, Parcel Number 70-12-19-400-015 (6579 West Olive Rd.) and 70-12-19-400-016 (6589 West Olive Road). These properties are located west of US-31, on the west side of West Olive Road, north of Port Sheldon Street. Olive Township is the applicant.

There was discussion as to how this fits into the Master Plan. Kushion discussed the fact that these parcels were already Agricultural in nature, and that the rezoning actually brings them more into compliance with current zoning; and that future Master Plan amendments would likely show much of the corner that's zoned commercial, back to Agricultural. There was discussion about rezoning other properties in the area. Kushion explained that the owners of the two parcels initiated Olive Township's role in the rezoning.

Geertman provided a motion to approve the request. Motion was seconded by Nienhuis and carried unanimously.

• At 7:15 pm Chairperson Vander Zwaag opened Planning Commission Member Comment.

The Planning Commission thanked Member Veldheer for his service on the Planning Commission.

• At 7:15 pm Veldheer provided a motion to adjourn. Motion was seconded by Geertman and carried unanimously.

OLIVE TOWNSHIP PLANNING COMMISSION Minutes of the Regular Meeting October 9, 2018

The meeting was called to order at 7:00 pm by Chairperson Vander Zwaag.

PRESENT Wayne Vander Zwaag Jerry Geertman Mitch Veldheer Al Nienhuis Dwayne Dreyer Steve Kushion, Zoning Administrator

ABSENT

None

1 member of the public present.

Nienhuis provided a motion to approve the agenda. Motion was seconded by Dreyer and carried unanimously.

Veldheer provided a motion to approve the minutes of the September 11, 2018 meeting. Motion was seconded by Dreyer and carried unanimously.

• At 7:01 pm Chairperson Vander Zwaag opened the floor for any citizen comments regarding items not on the agenda.

No comments.

 At 7:02 pm Chairperson Vander Zwaag opened a Special Use application from West Michigan Management Services to expand a previously approved Special Use for a Landscape Business (Hollandia Outdoors) for bulk landscape storage and a salt bin, 13001 New Holland St, 70-12-32-400-006.

Bryan Henion, Vice President of Hollandia Outdoors, presented the request to the Board. He stated that there were small stockpiles being stored outside of the previously approved area, and when he discussed this issue with ZA Kushion and the request for a small Salt Bin, ZA Kushion informed him he'd have to apply for an expansion of the originally approved special use.

Dreyer and Geertman wanted to make sure this meets the standards of the overlay district. ZA Kushion stated that he believes the added landscaping proposed meets the standards. There was discussion over the size of trees and distance apart for the landscaped area as shown on the site plan. Mr. Henion stated that he would plant 7 foot Norway Pines approximately 10 feet apart along the access road and on the north side of the salt bin

Dreyer provided a motion to approve the request with the condition that the applicant shall screen the piles of product and Salt Bin with a solid vegetative screen consisting of 7 foot pine trees approximately 10 feet apart, consistent with the screening requirements of the overlay district (Section 15-03D). Motion was seconded by Nienhuis and carried unanimously.

• At 7:25 pm Chairperson Vander Zwaag opened Planning Commission Member Comment.

None

• At 7:26 pm Veldheer provided a motion to adjourn. Motion was seconded by Geertman and carried unanimously.

OLIVE TOWNSHIP PLANNING COMMISSION Minutes of the Regular Meeting September 11, 2018

The meeting was called to order at 7:00 pm by Chairperson Vander Zwaag.

PRESENT Wayne Vander Zwaag Jerry Geertman Mitch Veldheer Steve Kushion, Zoning Administrator ABSENT Al Nienhuis Dwayne Dreyer

3 members of the public present.

Veldheer provided a motion to approve the agenda. Motion was seconded by Geertman and carried unanimously.

Geertman provided a motion to approve the minutes of the August 14, 2018 meeting. Motion was seconded by Veldheer and carried unanimously.

• At 7:01 pm Chairperson Vander Zwaag opened the floor for any citizen comments regarding items not on the agenda.

No comments.

• At 7:02 pm Chairperson Vander Zwaag opened Site Plan Review for a 3,000 Sq. Ft. industrial addition to an existing home, and renovation of the home into office space, The Flooring House, 13553 Bingham St., 70-12-29-100-006.

There was discussion from the board about paving the section of Bingham St., ZA Kushion said that MDOT was unlikely to give a driveway permit off of US-31 due to the proximity of Bingham St. to the proposed business, and it was more practical for the Township to work with the applicant to potential pave this section of road in the future. There was discussion of the materials and scope of the business on site.

Geertman provided a motion to approve the request with the conditions outlined by the Zoning Administrator in his memo dated 9-7-18. Motion was seconded by Veldheer and carried unanimously.

• At 7:07 pm Chairperson Vander Zwaag opened discussion regarding the US-31 Overlay District.

There was discussion about current industrial buildings and what our ordinance now allowed for. There was also discussion as to whether or not the Planning Commission could substitute landscaping for the standards of the Overlay District.

• At 7:30 Chairperson Vander Zwaag opened discussion regarding using shipping containers for residential storage.

There was a brief discussion about a future ordinance regarding shipping containers. Veldheer suggested that the Township include semi-trailers for any future ordinance.

• At 7:35 pm Chairperson Vander Zwaag opened old business.

None.

 At 7:36 Chairperson Vander Zwaag opened the Special Use Renewel for M&M Kennels, 5004 116th Ave.

Veldheer provided a motion to approve the request. Motion was seconded by Geertman and passed unanimously.

• At 7:36 pm Chairperson Vander Zwaag opened Planning Commission Member Comment.

None

• At 7:36 pm Veldheer provided a motion to adjourn. Motion was seconded by Geertman and carried unanimously.

OLIVE TOWNSHIP PLANNING COMMISSION Minutes of the Regular Meeting August 14, 2018

ABSENT

The meeting was called to order at 7:00 pm by Chairperson Vander Zwaag.

PRESENT Wayne Vander Zwaag Dwayne Dreyer Jerry Geertman Mitch Veldheer Al Nienhuis Steve Kushion, Zoning Administrator

4 members of the public present.

Veldheer provided a motion to approve the agenda. Motion was seconded by Dreyer and carried unanimously.

Dreyer provided a motion to approve the minutes of the July 10, 2018 meeting. Motion was seconded by Geertman and carried unanimously.

• At 7:02 pm Chairperson Vander Zwaag opened the floor for any citizen comments regarding items not on the agenda.

No comments.

• At 7:02 pm Chairperson Vander Zwaag opened the Public Hearing to amend the Olive Township Zoning Regulations regarding Solar Power.

There was a brief discussion regarding the ordinance amendment and Told Wolters, Township Supervisor, thanked the Board for all of their hard work.

Geertman provided a motion to recommend the Township Board adoption of the proposed text amendment addressing solar energy facilities in the Township. Motion was seconded by Dreyer and carried unanimously.

Geertman provided a motion to recommend the Township Board adoption of the proposed Utility Scale Solar Energy Collector Systems Overlay Zoning District. Motion was seconded by Veldheer and carried unanimously

• At 7:07 pm Chairperson Vander Zwaag opened discussion regarding the US-31 Overlay District.

Told Wolters talked about the history of the district and felt it was too restrictive. There was discussion about locations of buildings and the intent of the ordinance. Geertman stated that there should be some sort of architectural standards. ZA Kushion was instructed to look into section 21.28 further and see what kind of latitude the PC has when making site plan review decisions within the overlay district.

Veldheer provided a motion to table the item until the September meeting. Motion was seconded by Dreyer and carried unanimously.

• At 7:46 pm Chairperson Vander Zwaag opened old business.

None.

• At 7:36 Chairperson Vander Zwaag opened the Sand Mine Renewal, R&D Resources on 128th Ave, 70-12-17-200-010 and -011.

Veldheer provided a motion to approve the request. Motion was seconded by Dreyer and passed unanimously.

• At 7:38 pm Chairperson Vander Zwaag opened Planning Commission Member Comment.

None

• At 7:38 pm Veldheer provided a motion to adjourn. Motion was seconded by Dreyer and carried unanimously.

OLIVE TOWNSHIP PLANNING COMMISSION Minutes of the Regular Meeting July 10, 2018

ABSENT

The meeting was called to order at 7:00 pm by Chairperson Vander Zwaag.

PRESENT Wayne Vander Zwaag Dwayne Dreyer Jerry Geertman Mitch Veldheer Al Nienhuis Steve Kushion, Zoning Administrator

4 members of the public present.

Veldheer provided a motion to approve the agenda. Motion was seconded by Dreyer and carried unanimously.

Veldheer provided a motion to approve the minutes of the June 12, 2018 meeting. Motion was seconded by Nienhuis and carried unanimously.

• At 7:02 pm Chairperson Vander Zwaag opened the floor for any citizen comments regarding items not on the agenda.

No comments.

• At 7:02 pm Chairperson Vander Zwaag opened Site Plan Review for a new 42,400 Sq. Ft. warehouse, Breslin Mason LLC for Holland Pallet, Barry St., 70-12-32-300-066.

Dave Mason of Holland Pallet presented the request to the Planning Commission. There was discussion about the current setbacks and that they would be adjusted from the plan to show the 30 feet Duane Wolters would be requiring from the north property line. Board members discussed fire protection on the property, and whether or not a fire line would be extended to the building. The Commission questioned the location of the parking spaces along the private road and if this would impede fire vehicles. Mr. Mason was given a list of items to coordinate with Zoning Administrator Kushion and the item was tabled until these items can be appropriately addressed.

Dreyer provided a motion to table to item until the August 14th, 2018 meeting. Motion was seconded by Geertman and carried unanimously.

• At 7:30 pm Chairperson Vander Zwaag opened a request for rezoning/map amendment from Greg Leegwater of Autumn Ridge Landscaping to rezone a parcel in the Agricultural zoning district to Commercial, Parcel Number 70-12-30-200-004. The property is located west of US-31, on the west side of West Olive Road, south of Port Sheldon Street.

Joel Genzink presented the request to the Board on behalf of Greg Leegwater. There was discussion amongst the Board about the location of the parcel, and if it met the Master Plan. ZA Kushion informed the Board that the parcel is Master Planned for Commercial use and that the rezoning. There was some discussion about the possible future development on the site. ZA Kushion reminded the Board that the rezoning was the only item in front of them at this time. Geertman made a motion to recommend rezoning to the Township Board. Motion was seconded by Dreyer and carried unanimously.

• At 7:46 pm Chairperson Vander Zwaag opened old business.

None.

• At 7:38 pm Chairperson Vander Zwaag opened Planning Commission Member Comment.

There was discussion about the Solar Ordinance as well as the Planning Commission discussion the US-31 Overlay district at the next meeting.

• At 7:57 pm Geertman provided a motion to adjourn. Motion was seconded by Veldheer and carried unanimously.

OLIVE TOWNSHIP PLANNING COMMISSION Minutes of the Regular Meeting June 12, 2018

The meeting was called to order at 7:01 pm by Chairperson Vander Zwaag.

PRESENT Wayne Vander Zwaag Dwayne Dreyer Jerry Geertman Mitch Veldheer Steve Kushion, Zoning Administrator ABSENT Al Nienhuis

Maxwell Dillivan, Township Solar Consultant was also present.

Veldheer provided a motion to approve the agenda, Motion was seconded by Dreyer and carried unanimously.

Geertman provided a motion to approve the minutes of the April 10, 2018 meeting. Motion was seconded by Veldheer and carried unanimously.

• At 7:02 pm Chairperson Vander Zwaag opened the floor for any citizen comments regarding items not on the agenda.

No comments.

• At 7:02 pm Chairperson Vander Zwaag opened Discussion with Planning Consultant regarding solar energy.

Maxwell Dillivan of Williams and Works summarized the newest version of the Solar Power draft. There was talk about contract zoning and if that would fit in with a Special Approval Use. The Board made a small change to the ordinance and recommended the draft be put to public hearing. There was discussion about a joint PC/Township Board meeting in July, and Public Hearing at the PC in August.

Geertman provided a motion to set the public hearing for the draft Solar Power Ordinance for August 10, 2018 at 7:00pm, motion was seconded by Veldheer and carried unanimously.

• At 7:38 pm Chairperson Vander Zwaag opened old business.

None

• At 7:38 pm Chairperson Vander Zwaag opened Planning Commission Member Comment.

None.

• At 7:39 pm Geertman provided a motion to adjourn. Motion was seconded by Dreyer and carried unanimously.

OLIVE TOWNSHIP PLANNING COMMISSION Minutes of the Regular Meeting May 15, 2018

The meeting was called to order at 7:01 pm by Chairperson Vander Zwaag.

PRESENT Wayne Vander Zwaag Dwayne Dreyer Jerry Geertman Steve Kushion, Zoning Administrator ABSENT Mitch Veldheer Al Nienhuis

2 members of the public were also present.

Geertman provided a motion to approve the agenda, Motion was seconded by Dreyer and carried unanimously.

Geertman provided a motion to approve the minutes of the April 10, 2018 meeting. Motion was seconded by Dreyer and carried unanimously.

• At 7:02 pm Chairperson Vander Zwaag opened the floor for any citizen comments regarding items not on the agenda.

No comments

• <u>At 7:02 pm Chairperson Vander Zwaag opened Discussion with Planning Consultant regarding</u> solar energy.

Maxwell Dillivan of Williams and Works summarized what the Board had discussed at prior meetings. There was discussion about where the overlay district should be, acreage needed, height of freestanding solar panels, screening, and the reasoning behind the overlay district. The Board directed Mr. Dilivan to make a few changes to the Ordinance, shifting the overlay district and allowing solar farms on 20 acre parcels or greater. Mr. Dilivan will have a draft ready at the next meeting to set for public hearing in July.

• At 8:03 pm Chairperson Vander Zwaag opened old business.

No Old Business.

- At 8:10 pm Chairperson Vander Zwaag opened Special Use Renewals/Temporary Seasonal Uses.
 - 1. <u>Special Use Renewal- Scott August from August Lighting, 10000 Stanton Street</u>

Dreyer provided a motion to approve, Motion was seconded by Geertman and carried unanimously.

2. <u>Temporary Seasonal Use- Les Jongekrijg, 9622 Port Sheldon</u>

Geertman provided a motion to approve, Motion was seconded by Dreyer and carried unanimously.

• At 8:17 pm Chairperson Vander Zwaag opened Planning Commission Member Comment.

None

• At 8:19 pm Geertman provided a motion to adjourn. Motion was seconded by Dreyer and carried unanimously.

OLIVE TOWNSHIP PLANNING COMMISSION Minutes of the Regular Meeting April 10, 2018

The meeting was called to order at 7:01 pm by Chairperson Vander Zwaag.

ABSENT

PRESENT Wayne Vander Zwaag Dwayne Dreyer Mitch Veldheer Al Nienhuis Jerry Geertman Steve Kushion, Zoning Administrator

3 members of the public were also present.

Veldheer provided a motion to approve the agenda, Motion was seconded by Nienhuis and carried unanimously.

Veldheer provided a motion to approve the minutes of the March 13, 2018 meeting. Motion was seconded by Geertman and carried unanimously.

• At 7:02 pm Chairperson Vander Zwaag opened the floor for any citizen comments regarding items not on the agenda.

No comments

• At 7:03 pm Chairperson Vander Zwaag opened new business, Special Use application from Turkey City Partnership to operate a Sand Mine in the RR zoning district at approximately 7796 136th Ave, parcel numbers 70-12-17-100-003 and 70-12-17-200-001. The property is located east of 136th Ave, on the south side of Polk Street.

Jon Van Denend from Turkey City Partnership presented the request to the Board to excavate approximately 10,000 cubic yards of sand from 2 separate sand pits on the property to use on a home site on Polk Street, approximately a mile from the proposed pit. There was discussion about bonds and keeping the dust down on the site.

Dreyer provided a motion to approve the request, Veldheer seconded the motion with the following conditions.

- 1. The property shall be posted with signs no more than 100 feet apart.
- 2. There shall be an annual fee of \$500 plus 5 cents per cubic yard of sand removed paid to the Township.
- 3. Permit holder will be responsible for payment of road maintenance and/or additional applications of chloride required upon combined decision of Zoning Administrator, the Supervisor, and representatives of Turkey City. Additional chloride to be applied to full truck route within 24 hours upon request of the Zoning Administrator. Ottawa County Road Commission shall bill Turkey City for these additional applications of chloride or maintenance. Olive Township shall pay for single width chloride for the full length of the truck route for the normal three applications.
- 4. Trucking will be from the pit on 136th Avenue to a building site approximately 1 mile away on Polk St.

- 5. The mine will be open 7:00 a.m. to 7:00 p.m. on weekdays. 7:00 a.m. to 12:00 p.m. on Saturdays. Closed Sundays.
- 6. Turkey City Partnership will restore the mined area as stated in their application narrative to the Planning Commission dated 3-7-18.
- 7. Turkey City shall post a minimum financial guarantee in the amount of \$5,000. The guarantee shall be provided in one of the following forms: (1) cash, (2) certified check, or (3) irrevocable bank letter of credit acceptable to the Township Board. Upon rehabilitation of mined acreage, and reduction of net operational area, the security shall be released in accordance with the amount of security required per acre.

Motion carried unanimously.

• <u>At 7:20 pm Chairperson Vander Zwaag opened Discussion with Planning Consultant regarding</u> solar energy.

Maxwell Dillivan of Williams and Works summarized what the Board had discussed at prior meetings and discussed narrowing down the scope of the process. The Board discussed the merits of having an overlay district as opposed to limiting large scale solar farms to an overlay district of some type. There was discussion about allowing it in only commercial and industrially zoned property, or allowing it as a special use in other zones. There was consensus that the Board would like to allowed large scale solar farms on parcels greater than 20 acres in an overlay district roughly located from Blair Street north, east of US 31. There was discussion regarding bonding and other concerns. The Board directed Mr. Dillivan to draft an ordinance, with overlay district, that roughly follows the Solar Ordinance from Danby Township. Mr. Kushion stated that there could be a few months of review and a potential for a July public hearing regarding this ordinance.

• At 8:30 pm Chairperson Vander Zwaag opened old business.

No Old Business.

- At 8:30 pm Chairperson Vander Zwaag opened Special Use Renewals.
 - 1. Sand Mine Special Use renewal, Hidden Timbers-Todd Ponstein, 14181 Stanton St.

Veldheer provided a motion to approve, Motion was seconded by Geertman and carried unanimously.

2. <u>Sand Mine Special Use renewal, Heyboer/Reenders, 70-12-06-100-003, 70-12-06-100-004, 70-12-06-100-019, 70-12-06-100-024, Filmore St.</u>

Nienhuis provided a motion to approve, Motion was seconded by Dreyer and carried unanimously.

• At 8:34 pm Chairperson Vander Zwaag opened Planning Commission Member Comment.

The Planning Commission moved the May meeting to May 15th as opposed to May 8th to avoid conflict with the election.

• At 8:35 pm Geertman provided a motion to adjourn. Motion was seconded by Veldheer and carried unanimously.

OLIVE TOWNSHIP PLANNING COMMISSION Minutes of the Regular Meeting March 13, 2018

The meeting was called to order at 7:00 pm by Chairperson Vander Zwaag.

ABSENT

PRESENT Wayne Vander Zwaag Dwayne Dreyer Mitch Veldheer Al Nienhuis Jerry Geertman Steve Kushion, Zoning Administrator

2 members of the public were also present.

Veldheer provided a motion to approve the agenda, Motion was seconded by Dreyer and carried unanimously.

Veldheer provided a motion to approve the minutes of the February 13, 2017 meeting. Motion was seconded by Nienhuis and carried unanimously.

• At 7:01 pm Chairperson Vander Zwaag opened the floor for any citizen comments regarding items not on the agenda.

Dar and Kristian Wiegghmink of 9322 128th Ave., discussed foxes at pets with the PC. They presented a packet of info (included in the packets) and would like the PC or Township Attorney to look into the prospect of amending the ordinance to include domesticated foxes as approved pets.

• At 7:25 pm Chairperson Vander Zwaag opened new business.

1. Discussion with Planning Consultant regarding solar energy.

There was discussion with Maxwell Dillivan of Williams and Works about the packet of info (attached) that he provided the Planning Commission. Lengthy discussion of location, size, and zoning district as well as overlay districts. The Commission did not come to any conclusions and Mr. Dillivan was going to discuss direction with ZA Kushion before the next meeting.

Merle Dewitt asked questions about location and questioned why the Township would regulate something like this at all.

2. Master Plan Discussion

No items to discuss at this time.

• At 8:19 pm Chairperson Vander Zwaag opened old business.

No Old Business.

• At 8:20 pm Chairperson Vander Zwaag opened Temporary Use Renewals.

3. <u>Temporary Seasonal Use- Potter Orchards, 13714 Port Sheldon.</u>

Veldheer provided a motion to approve, Motion was seconded by Dreyer and carried unanimously.

4. Temporary Seasonal Use- Ed Hoezee, 9622 Port Sheldon

Nienhuis provided a motion to approve the agenda, Motion was seconded by Geertman and carried unanimously.

• At 8:23 Chairperson Vander Zwaag opened Special Use Renewals.

None.

• At 8:24 pm Chairperson Vander Zwaag opened Planning Commission Member Comment.

No comment.

• At 8:25 pm Veldheer provided a motion to adjourn. Motion was seconded by Nienhuis and carried unanimously.

OLIVE TOWNSHIP PLANNING COMMISSION Minutes of the Regular Meeting February 16, 2018

The meeting was called to order at 7:00 pm by Chairperson Vander Zwaag.

ABSENT

PRESENT Wayne Vander Zwaag Dwayne Dreyer Mitch Veldheer Al Nienhuis Jerry Geertman Steve Kushion, Zoning Administrator

4 members of the public were also present.

Veldheer provided a motion to approve the agenda as amended, removing the discussion of the Master Plan. Motion was seconded by Dreyer and carried unanimously.

Veldheer provided a motion to approve the minutes of the December 12, 2017 meeting. Motion was seconded by Dreyer and carried unanimously.

• At 7:01 pm Chairperson Vander Zwaag opened the floor for any citizen comments regarding items not on the agenda.

No comments.

• At 7:02 pm Chairperson Vander Zwaag opened new business.

3. <u>Site Plan Review for a 14,440 Sq. Ft. Addition, Tyson Foods, 8300 96th Ave., 70-12-12-400-018.</u>

Peter Kutzli from Tyson Foods presented the proposed addition to the west side of the plant. He explained that it would house the Jimmy Dean breakfast bowls line and employ and additional 64 workers. The addition would be similar to style and color as the façade on the rest of the building. There were questions regarding the stormwater on the property and Mr. Kutzli explained that the have plenty of capacity on site. Mr. Kushion asked if they'd require any additional staff parking and he explained that current parking is sufficient.

Motion to approve the request by Dreyer, Supported by Veldheer. Motion passed unanimously.

4. Discussion with Planning Consultant regarding solar energy.

Max Dillivan from Williams and Works discussed options with the PC regarding an amendment and overhaul of our Solar Power ordinance and provided a timeline to the board. There was discussion about where the Township would like to see solar power, different types of solar power, and farmland preservation. The PC Board gave Mr. Dilivan direction and he would come back to the PC in March with some suggestions and a possible ordinance for the PC to review.

• At 7:50 pm Chairperson Vander Zwaag opened old business.

No Old Business

• At 7:51 pm Chairperson Vander Zwaag opened Planning Commission Member Comment.

No Comment

• At 7:55 pm Veldheer provided a motion to adjourn. Motion was seconded by Nienhuis and carried unanimously.