

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, December 21, 2017, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, December 21, 2017, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Matt Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis.

Guests Present: none.

1. A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve the amended agenda.** Motion carried.
2. A motion was made by Bronkema and supported by A. Nienhuis **to approve the Regular Meeting Minutes** of November 16, 2017. Motion carried.
3. Clerk's Report – none.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 35,000 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 13,584.16.
5. Community Comments: none.
6. General discussion was held on the Solar Ordinance.
7. Fire Department Report – Vander Zwaag passed out the OTFR run report.
8. A motion was made by Vander Zwaag and supported by Bronkema **to approve Matt Geurink's Farmland and Open Space Preservation Program Application** for 33 years for 93 acres near Polk Street, between 104<sup>th</sup> and 108<sup>th</sup> Avenues, including parcel numbers 70-12-11-400-002, 70-12-11-400-005, and 70-12-14-200-013. Motion carried.
9. A motion was made by Bronkema and supported by M. Nienhuis **to approve closing the Olive Township offices on the following dates for 2018 holiday observance:** January 1, May 28, July 4, September 3, November 22-23 and December 24-25. Motion carried.
10. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve** by Resolution 2017-09 **the 2018 meeting schedule** for the Olive Township Board and the Olive Township Planning Commission (see attached). A roll call vote was taken. Ayes: Vander Zwaag, Bronkema, M. Nienhuis, A. Nienhuis, Wolters. Nays: None. Motion carried. The schedule will be posted in the township offices.
11. Vander Zwaag reported on his attendance at a MACC Watershed meeting and a Zeeland Recreation Department meeting.

12. Correspondence was received on the following matters:

- Drain Maintenance – Ovens & Sawyer
- Lakeshore Advantage – Annual Meeting January 19, 2018, from 11:30am - 1:00pm.

13. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.

14. A motion was made by Bronkema and supported by M. Nienhuis **to approve publication of minutes by title only**. Motion carried.

15. A motion was made by Vander Zwaag and supported by A. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 7:40 pm.

Lona Bronkema, Olive Township Clerk

OLIVE TOWNSHIP BOARD OF TRUSTEES/PLANNING COMMISSION  
Minutes of the Joint Meeting  
December 12, 2017

**The meeting was called to order at 7:00 pm by Chairperson Vander Zwaag.**

**PRESENT**

Wayne Vander Zwaag  
Dwayne Dreyer  
Mitch Veldheer  
Al Nienhuis  
Randy VanderZwaag  
Todd Wolters  
Matthew Nienhuis  
Steve Kushion, Zoning Administrator

**ABSENT**

Jerry Geertman  
Lona Bronkema

3 members of the public were also present.

Randy VanderZwaag provided a motion to approve the agenda. Motion was seconded by Al Neinhuis and carried unanimously.

**At 7:04 pm Supervisor Wolters opened the floor for any citizen comments regarding items not on the agenda.**

Rob Rafson, Chart House Energy LLC spoke about PA116 and how solar power fit in with Agriculture Zoning Districts. Mr. Rafson believes that Solar Power is a long term strategy for preservation. Mr. Rafson believes that there will be a large demand for solar power throughout the state

Wayne Kiel spoke about the similarity between farming corn for Ethanol and Solar Farming. Mr. Kiel believes there is a real potential for people to make money with Solar Power.

**At 7:40 pm Supervisor Wolters invited Ron Bultje, Township Legal Counsel, to give an overview of Planning and Zoning in the Township.**

Mr. Bultje discussed the outline provided to the Boards and discussed future training. (Bultje's handout attached to these minutes.)

**At 8:10 pm Supervisor Wolters opened discussion of the Township Master Plan.**

There was discussion amongst the Board about potential changes in the upcoming Master Plan. There was a lengthy discussion about public utilities within the Township as well as potential developments and the need for Public water. Supervisor Wolters suggested that the Planning Commission start looking at different sections of the Township for potential changes in the Master Plan in 2019.

**At 8:30 pm Supervisor Wolters opened discussion regarding the Solar Ordinance.**

Supervisor Wolters discussed the seminar he attended with the MSU Extension office regarding solar power. There was discussion about the different types of solar power and where in the Township we should allow solar power. Net Metering was discussed as well as what the effects on the community would be with an amended ordinance. The issue of the current moratorium was brought up and Supervisor Wolters suggested that ZA Kushion look into different planning firms in the area to help us adopt a new ordinance.

**At 9:00 pm Vander Zwaag provided a motion to adjourn. Motion was seconded by Nienhuis and carried unanimously.**

Respectfully submitted,  
Steve Kushion, Zoning Administrator

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, November 16, 2017, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, November 16, 2017, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Al Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis.

Guests Present: Dwayne Dreyer, Zoning Administrator Steve Kushion, Fire Chief Duane Wolters.

16. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the amended agenda.** Motion carried.
17. A motion was made by Bronkema and supported by A. Nienhuis **to approve the Regular Meeting Minutes of October 19, 2017.** Motion carried.
18. Clerk's Report – A motion was made by Bronkema and supported by Vander Zwaag **to approve the sale of four graves** in Block D in the Olive Township Cemetery **to Greg Sterken.** Motion carried.
19. Treasurer's Report -- Vander Zwaag reported that after all bills are paid, the balance remaining in the checking account is \$ 12,550.04. Tax bills will be mailed out around December 1.
20. Community Comments: None.
21. Discussion was held on solar panel farms in the township.
22. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
23. Fire Chief's Report – Chief Wolters went over the run call and updated the board on matters concerning the fire department.
24. A motion was made by Bronkema and supported by M. Nienhuis **to approve** the adoption of **Ordinance 2017-02, an amendment to the Fire Ordinance**, with the language as recommended by the Fire Board. Ayes: Vander Zwaag, A. Nienhuis, M. Nienhuis, Bronkema, Wolters. Nays: None. Abstentions: None. Motion carried.
25. A motion was made by Bronkema and supported by Vander Zwaag **to withdraw the Olive Township Fire Rescue from the Michigan Mutual Aid Box Alarm System Agreement (MABAS)** and to authorize the fire chief to send a letter to Chief Tinney informing him of our withdrawal. Motion carried.
26. Discussion was held on the availability of graves in section D of the Olive Township Cemetery; the board may have to take steps to develop an additional section or two in the near future.
27. The Olive Township Board of Review will meet on December 12, 2017, at 8:00 am.

28. Vander Zwaag and Bronkema met recently with a representative from the Michigan Par Plan to conduct a liability insurance risk audit for the township. Discussion was held on the follow up letter with suggestions for changes to be made.
29. A joint meeting of the Olive Township Board of Trustees and the Olive Township Planning Commission will be held on December 12<sup>th</sup> at 7:00 pm.
30. A motion was made by Bronkema and supported by Vander Zwaag **to approve** the adoption of **Ordinance 2017-03, an amendment to the Olive Township Cemetery Ordinance**. A roll call vote was taken. Ayes: Bronkema, M. Nienhuis, A. Nienhuis, Vander Zwaag, Wolters. Nays: None. Abstentions: None. Motion carried.
31. Meetings:
- Wolters reported on the meeting he attended having to do with Solar Panel planning put on by Michigan State University Extension.
  - Wolters and Vander Zwaag reported on the Ottawa County Legislative Meeting they attended.
  - Wolters reported on the Quadrant Meeting he attended.
32. Correspondence was received on the following matters:
- Notice of Macatawa Watershed Annual Meeting – December 7 at 10 am.
33. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
34. A motion was made by Bronkema and supported by M. Nienhuis **to approve publication of minutes by title only**. Motion carried.
35. A motion was made by Bronkema and supported by A. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:19 p.m.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, October 19, 2017, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, October 19, 2017, at 7:00 p.m. Supervisor Wolters called the meeting to order, led in the Pledge of Allegiance, and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis.

Guests Present: Herminio Flores, Zoning Administrator Steve Kushion.

1. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the amended agenda**. Motion carried.
2. A motion was made by Bronkema and supported by M. Nienhuis **to approve the Regular Meeting Minutes of September 21, 2017**. Motion carried.
3. Clerk's Report – Clerk Bronkema reported on cemetery matters.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$150,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$47,728.48.
5. Community Comments: Herminio Flores asked the board to give him approval to wait until June 1 to move his hoop houses back from the road. Steve will follow up with a letter to clarify.
6. A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve** the Planning Commission's recommendation for **a special use renewal for M&M Kennel** to operate a dog kennel at 5004 116<sup>th</sup> Avenue, parcel number 70-12-34-400-005. Motion carried.
7. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
8. Fire Report – Vander Zwaag passed out the minutes of the September 28 fire board meeting. The pancake breakfast was a success. The fire department is looking for additional personnel.
9. A motion was made by Bronkema and supported by Vander Zwaag **to approve the Universal Data Sharing Agreement** between Michigan State Police and Infrastructure Entities Located in Region 4 (West Michigan) & Region 10 (Southeast Michigan) To Establish A Regional Asset Management Pilot Program and to authorize Supervisor Wolters to sign the agreement on behalf of the township. Motion carried.
10. A motion was made by Vander Zwaag and supported by Bronkema **to approve the 10-year renewal of the Uniform Video Service Local Franchise Agreement with AT&T** and to authorize Supervisor Wolters to sign the agreement on behalf of the township. Motion carried.
11. Discussion was held on the proposed changes to the Cemetery Ordinance. It will be sent back to legal counsel with two changes.

12. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the Fee Schedule** as amended (see attached). Motion carried.
13. Correspondence was received on the following matters:
  - Ottawa County Road Commission – Traffic Counts
14. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
15. A motion was made by Bronkema and supported by Vander Zwaag **to approve publication of minutes by title only**. Motion carried.
16. A motion was made by Bronkema and supported by Vander Zwaag **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:50 pm.

Lona Bronkema, Olive Township Clerk



**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, September 21<sup>st</sup>, 2017, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, September 21<sup>st</sup>, 2017, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Treasurer Vander Zwaag led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis.

Guests Present: Brian Lamar, Brian Raak, Justin Roebuck, Joe Bush, Tom Meeuwsen, Duane Wolters.

1. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the amended agenda**. Motion carried.
2. A motion was made by Bronkema and supported by A. Nienhuis **to approve the Regular Meeting Minutes of August 17, 2017**. Motion carried.
3. Clerk's Report – no report.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 60,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 7,002.99.
5. Community Comments: none.
6. A motion was made by A. Nienhuis and supported by Vander Zwaag **to approve** the Planning Commission's recommendation **for a storage warehouse building** to be built **at 7550 144<sup>th</sup> Avenue**, parcel # 70-12-18-300-001, with the following conditions:
  - The applicant is to install any storm water measures deemed necessary by the Ottawa County Water Resources Commission before a Certificate of Occupancy is obtained on the proposed addition. Any construction started before WRC approval is at the owner's risk.
  - Any lighting on site must be approved by the Olive Township Zoning Administrator before installation.
  - The building shall be used for store and lock purposes only; no outside storage is allowed.Motion carried.
7. A motion was made by Vander Zwaag and supported by A. Nienhuis **to adopt by Resolution 2017-08 a nine-month moratorium on large-scale solar panel systems**. A roll call vote was taken. Ayes: A. Nienhuis, M. Nienhuis, Vander Zwaag, Bronkema, Wolters. Nays: None. Motion carried.
8. Discussion was held on the possibility of holding a joint meeting with the Planning Commission in November.
9. Fire Chief's Report – Chief Wolters handed out the monthly run report and updated the board on fire department matters.

10. A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve the Agreement to Raze Current Dwelling** form (attached). Motion carried.
11. Ottawa County Clerk/Register of Deeds Justin Roebuck thanked the board for allowing the Ottawa County Elections Department to use the Olive Township Hall for several days in late August to take delivery of and acceptance test the county's new election equipment.
12. Discussion was held on the MERS retirement fund.
13. Discussion was held on changes to the cemetery ordinance. The board suggested several changes, and the proposed changes will be sent to the attorney. Next month the board will discuss the fee schedule and act on the ordinance language.
14. Water Resource Commissioner Joe Bush gave an update on recent and proposed drain projects. He thanked the board for being proactive in working on county drains.
15. Discussion was held on replacing a dying tree in front of the township hall. The consensus was to have Landscape Design replace it this fall.
16. Meetings:
  - Vander Zwaag reported on a recent Zeeland Recreation where he was able to tour Zeeland Recreation facilities.
  - Vander Zwaag also reported on a Treasurer's Association meeting at which the topic was safety matters when dealing with the public.
  - Wolters reported on a Macatawa Area Coordinating Council service committee meeting he recently attended.
17. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
18. A motion was made by Bronkema and supported by A. Nienhuis **to approve publication of minutes by title only**. Motion carried.
19. A motion was made by A. Nienhuis and supported by Vander Zwaag **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:34 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, August 17, 2017, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, August 17, 2017, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Clerk Bronkema led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis.

Guests Present: Steve Kushion, Zoning Administrator and Duane Wolters, Fire Chief.

1. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the amended agenda**. Motion carried.
2. A motion was made by A. Nienhuis and supported Vander Zwaag **to approve the Regular Meeting Minutes of July 20, 2017**. Motion carried.
3. Clerk's Report – Bronkema reported about a cost center transfer and other financial matters.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$65,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$18,454.44. Vander Zwaag went over the auditor's report.
5. Community Comments: none.
6. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve** the Planning Commission's recommendation for **a special use permit for an agribusiness grinding specialty grains** for Wayne Kiel/WOK Land Co., LLC **at 13871 Blair Street**, parcel # 70-12-19-200-010, with the following condition:
  - PCI must review the building for approval of any applicable building codes before occupancy.Motion carried.
7. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
8. Fire Chief's Report – Chief Wolters handed out the monthly run report and updated the board on fire department matters. The department is planning a pancake breakfast on Sept. 23, 6:30 – 10:00.
9. A motion was made by A. Nienhuis and supported by Vander Zwaag **to discontinue our relationship with legal firm Scholten Fant** in order to maintain a working relationship with Ron Bultje and Crystal Bultje, who are moving to Dickerson Wright as of August 24, 2017, and to authorize the supervisor to sign the paperwork on the township's behalf. Motion carried.

10. Correspondence was received on the following matters:
- Notice of FEMA Flood Risk meeting—August 29, 2-4 pm
  - Robinson Olive Drain Day of Review—August 21, 9-5
11. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
12. A motion was made by Bronkema and supported by Vander Zwaag **to approve publication of minutes by title only**. Motion carried.
13. A motion was made by Bronkema and supported by Vander Zwaag **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:26 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, July 20, 2017, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, July 20, 2017, at 7:00 p.m. Supervisor Wolters called the meeting to order, and led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Clerk Lona Bronkema, and Trustee Al Nienhuis. Absent: Treasurer Randy Vander Zwaag and Trustee Matt Nienhuis.

Guests Present: Tim Ebels from AXIS Machine & Tool, Fire Chief Duane Wolters, and Zoning Administrator Steve Kushion.

1. A motion was made Nienhuis and supported by Bronkema **to approve the amended agenda.** Motion carried.
2. A motion was made by Nienhuis and supported by Bronkema **to approve the Regular Meeting Minutes of June 15, 2017.** Motion carried.
3. Clerk's Report – Discussion was held on the need for new election computers.
4. Treasurer's Report -- Bronkema reported a transfer of \$137,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$16,160.33.
5. Community Comments: none.
6. A motion was made by Bronkema and supported by Nienhuis **to approve** the Planning Commission's recommendation for approval of **a 2,390 sq. ft. addition to** an existing building in the Light Industrial Zoning District, **Harbor Humane Society, 14345 Bagley Street**, parcel # 70-12-18-100-001, with the following conditions:
  - The applicant is to install any storm water measures deemed necessary by the Ottawa County Water Resources Commission before a Certificate of Occupancy is obtained on the proposed addition.Motion carried.
7. A motion was made by Bronkema and supported by Nienhuis **to approve** the Planning Commission's recommendation for approval of **a 3,000 sq. ft. addition to** an existing building in the Light Industrial Zoning District, **AXIS Machine & Tool, 7217 West Olive Road**, parcel # 70-12-18-100-001, with the following conditions:
  - The applicant is to provide the Zoning Administrator with a copy of the landscape plan meeting the standards for Section 21.28 for the frontage along West Olive Road before a Building Permit is issued.

- The applicant is to install any storm water measures deemed necessary by the Ottawa County Water Resources Commission before a Certificate of Occupancy is obtained on the proposed addition.

Motion carried.

8. A motion was made by Bronkema and supported by Nienhuis **to approve** the Planning Commission's recommendation for **a special use renewal for R&D Resources** (Denny's Excavating) **for a mining operation on 128<sup>th</sup> Avenue**, parcel numbers 70-12-17-200-010 and 70-12-17-200-011. Motion carried.
9. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
10. Fire Chief's Report – Chief Wolters handed out the monthly run report, and reported that Olive has two candidates that recently graduated from the Academy.
11. A motion was made by Nienhuis and supported by Bronkema **to adopt by Resolution 2017-07 the Hazard Mitigation plan for Ottawa and Kent Counties**. A roll call vote was taken. Ayes: Wolters, Bronkema, A. Nienhuis. Nays: None. Abstentions: None. Absent: M. Nienhuis, Vander Zwaag. Motion carried.
12. Discussion was held on needed drain work south of Olive Center along 120<sup>th</sup>.
13. A motion was made by Bronkema and supported by Nienhuis **to approve invoices for payment**. Motion carried.
14. A motion was made by Nienhuis and supported by Bronkema **to approve publication of minutes by title only**. Motion carried.
15. A motion was made by Bronkema and supported by Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 7:28 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, June 15, 2017, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, June 15, 2017, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Al Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, and Trustee Al Nienhuis. Absent: Matt Nienhuis.

Guests Present: Doug Vander Zwaag, Ken Rizzio and Bob Anderson from Permaloc.

1. A motion was made by Bronkema and supported by A. Nienhuis **to approve the amended agenda**. Motion carried.
2. A motion was made by Bronkema and supported by A. Nienhuis **to approve the Regular Meeting Minutes of May 18, 2017**. Motion carried.
3. Clerk's Report – Bronkema reported briefly on the Memorial Day events.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$60,000 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$16,644.18.
5. Community Comments: Doug Vander Zwaag asked for permission to repair and/or upgrade the memorial on 120<sup>th</sup> and Polk. The board encouraged him to go to the Historical Society to discuss ideas and get their blessing and come back to the board with plans.
6. Supervisor Wolters has received some complaints about trucks using their jake brakes. Discussion was held as to whether a jake brake ordinance is needed. The board decided not to pursue this.
7. Fire Chief's Report – VanderZwaag reported on a recent fire.
8. Wolters updated the board on current road projects. 140<sup>th</sup> Avenue has had new gravel added. The Road Commission is still working on Blair. Dust control will go down on these roads on June 26<sup>th</sup>.
9. Discussion was held on a quote received for painting part of Central Station.
10. On June 20 an informational meeting will be held on the paving project on Polk Street.
11. Correspondence was received on the following matters:
  - Lakeshore Advantage – Annual report and invoice
12. Supervisor Wolters opened the public hearing for the consideration of an Industrial Facilities Tax Exemption for Permaloc. After some discussion, Wolters closed the public hearing. A motion was made by Vander Zwaag and supported by A. Nienhuis **to approve by Resolution 2017-06 an Industrial Facilities Exemption Certificate for tax abatement for 12 years for Permaloc**. A roll call vote was taken. Ayes: Vander Zwaag, A. Nienhuis, Bronkema, Wolters. Nays: None. Absent: M. Nienhuis. Motion carried.

13. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
14. A motion was made by Bronkema and supported by A. Nienhuis **to approve publication of minutes by title only.** Motion carried.
15. A motion was made by A. Nienhuis and supported by Bronkema **to adjourn the meeting.** Motion carried. The meeting was adjourned at 7:30.

Lona Bronkema, Olive Township Clerk



**Olive Township Board of Trustees  
Regular Meeting  
Thursday, May 18, 2017, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, May 18, 2017, at 7:00 p.m. Supervisor Wolters called the meeting to order, led in the Pledge of Allegiance, and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis.

Guests Present: DeWain DeCaire, Fire Chief Duane Wolters, and Zoning Administrator Steve Kushion.

1. A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve the amended agenda**. Motion carried.
2. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the Regular Meeting Minutes of April 20, 2017**. Motion carried.
3. Clerk's Report – Bronkema reported on the recent school election, as well as the plans for disposing of old election equipment and obtaining new.
4. A motion was made by Bronkema and supported by A. Nienhuis **to approve the sale of four graves in lot D-70 of the Olive Township Cemetery** to Daryl and Robin Diemer. Motion carried.
5. A motion was made by Bronkema and supported by M. Nienhuis **to approve the sale of two graves in lot D-75 of the Olive Township Cemetery** to Dwayne & Darlene Nienhuis. Motion carried.
6. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 47,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 17,656.57. He reported that the annual audit is underway.
7. Community Comments: none.
8. A motion was made by Bronkema and supported by Vander Zwaag **to accept the letter** dated May 18, 2017 from Wayne Kiel's attorney **withdrawing his request to rezone 13871 Blair Street**. Motion carried.
9. A motion was made by A. Nienhuis and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for **a special use permit for DeWain DeCaire to expand the parking lot** for his Used Car Dealership D-Cars at 9797 Port Sheldon Street, parcel # 70-12-24-400-082, with the following conditions:
  - The applicant must maintain a 6' green space for landscaping between the edge of the pavement and the west property line.
  - The applicant must provide the township with correspondence from Ottawa County Water Resources approving the drainage proposed on site.

- Any additional lighting on site must be approved by the Zoning Administrator before installation.
- All landscape screening materials must be approved by the Zoning Administrator before installation.

Motion carried.

10. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
11. Fire Chief's Report – D. Wolters handed out the monthly run report and updated the board on fire department matters.
12. A motion was made by A. Nienhuis and supported by Vander Zwaag **to support** by Resolution 2017-05 **the need for** MDOT, local governments and transportation agencies in Ottawa County to begin **evaluation of the proposed M-231 Phase II route** and Olive Township's participation in a Corridor Preservation Committee. A roll call vote was taken. Ayes: Vander Zwaag, A. Nienhuis, M. Nienhuis, Wolters. Nays: Bronkema. Abstentions: None. Motion carried.
13. A motion was made by Bronkema and supported by M. Nienhuis to direct the Township Attorney **to give notice to Allendale Telephone Company (AcenTek) that the June 25, 2003 bilateral permit under the METRO Act shall terminate on June 25, 2018**, for all of the reasons identified in the Township Attorney's Memorandum dated May 17, 2017, and any further related reasons. Motion carried.
14. A motion was made by Vander Zwaag and supported by A. Nienhuis **to hold a public hearing on June 15, 2017** at or after 7:30 p.m. at the Olive Township Hall **to consider the application received from Permaloc** for an industrial facilities exemption certificate. Motion carried.
15. Meetings:
  - Ottawa County Road Commission – Wolters and Vander Zwaag reported on county-wide meeting with OCRC.
  - County Legislative Forum – Vander Zwaag reported on a meeting he attended between State Legislators and local officials.
16. Correspondence was received on the following matters:
  - Ottawa County Sheriff's Report.
17. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
18. A motion was made by Bronkema and supported by Vander **Zwaag to approve publication of minutes by title only**. Motion carried.
19. A motion was made by A. Nienhuis and supported by M. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:15.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, April 20, 2017, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, April 20, 2017, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Vander Zwaag led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, and Trustee Matt Nienhuis. Absent: Al Nienhuis.

Guests Present: none.

1. A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve the amended agenda.** Motion carried.
2. A motion was made by Vander Zwaag and supported by M. Nienhuis **to approve the Regular Meeting Minutes of March 16, 2017.** Motion carried.
3. Clerk's Report – none.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 300,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 17,666.95.
5. Community Comments: none.
6. A motion was made by Bronkema and supported by Vander Zwaag **to approve** the Planning Commission's recommendation to allow **a temporary seasonal use permit for Les Jongekrijg to sell flowers, produce, Christmas trees, and miscellaneous related items from May 1 to December 20 at 9622 Port Sheldon**, parcel number 70-12-25-200-032. Motion carried.
7. A motion was made by Bronkema and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for **a special use renewal for Windy Hills Kennels to operate a dog kennel at 7552 128<sup>th</sup> Avenue**, parcel number 70-12-16-300-017. Motion carried.
8. A motion was made by Bronkema and supported by M. Nienhuis **to approve** the Planning Commission's recommendation for **a special use renewal for Georgetown Construction for a mining operation at 14181 Stanton Street**, parcel number 70-12-06-200-004. Motion carried.
9. A motion was made by Bronkema and supported by Wolters **to approve** the Planning Commission's recommendation for **a special use renewal for a mining operation for H & R Sand Mine** at parcel numbers 70-12-06-100-003, 70-12-06-100-004, 70-12-06-100-019 and 70-12-06-100-024 **on Fillmore Street.** Motion carried.
10. A motion was made by M. Nienhuis and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for **a special use renewal for August Lighting at 10000 Stanton Street**, parcel number 70-12-01-300-043. Motion carried.

11. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
12. Fire Chief's Report – Wolters passed out the annual departmental report and the monthly run report.
13. Meetings:
  - MTA – Road Commission Funding.
14. Correspondence was received on the following matters:
  - West Michigan Regional Planning Commission—Notice of upcoming projects by the County Parks Department
  - Seventh-Day Adventist Church Michigan Conference—Notice of summer evangelistic work
15. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
16. A motion was made by Bronkema and supported by Vander Zwaag **to approve publication of minutes by title only.** Motion carried.
17. A motion was made by Bronkema and supported by M. Nienhuis **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:45 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, March 16, 2017, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, March 16, 2017, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Boy Scout Gavin Hoefakker led in the Pledge of Allegiance and Clerk Bronkema opened with prayer.

Members Present: Supervisor Todd Wolters, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis. Absent: Treasurer Randy Vander Zwaag.

Guests Present: Gavin Hoefakker, Zoning Administrator Steve Kushion, Fire Chief Duane Wolters.

1. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the amended agenda**. Motion carried.
2. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the Regular Meeting Minutes of February 16, 2017 and the Special Meeting Minutes of March 7, 2017**. Motion carried.
3. Clerk's Report – Bronkema reported that the County will be ordering new election equipment soon.
4. Treasurer's Report – Wolters reported a transfer of \$ 35,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 13,950.01.
5. Community Comments: none.
6. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve** the Planning Commission's recommendation to grant **the request for a temporary/seasonal use permit for Potter Orchard to operate a farm market from May 1 – October 31 at 13714 Port Sheldon**, parcel number 70-12-30-200-012. Motion carried.
7. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
8. Fire Chief's Report – Chief Wolters passed out the run report and updated the board on Fire Department matters.
9. Wolters updated the board on the recent Board of Review.
10. A motion was made by Bronkema and supported by M. Nienhuis **to approve the payment of bills to the end of the fiscal year, March 31, 2017**. Motion carried.
11. A motion was made by Bronkema and supported by A. Nienhuis **to accept the bid of Cutting Edge Lawn Care, LLC for lawn care** for the Olive Township Hall, Central Station, and 120<sup>th</sup> & Port Sheldon properties for the period of 2 years. Motion carried.
12. A motion was made by A. Nienhuis and supported by Bronkema **to approve the resurfacing of Croswell from 120<sup>th</sup> to 124<sup>th</sup>** at a cost not to exceed \$98,000. Motion carried.

13. A motion was made by A. Nienhuis and supported Bronkema **to increase general services, zoning administrator, building services and sexton wages by 2%**, effective April 1, 2017. Motion carried.
14. Wolters opened the public hearing on the budget. After hearing no comments from the general public, the public hearing was closed. After some discussion by the board on the budget, a motion was made by Bronkema and supported by A. Nienhuis **to approve by Resolution 2017-04 the General Appropriations Act for budget year 2017-2018**. A roll call vote was taken. Ayes: A. Nienhuis, M. Nienhuis, Bronkema, Wolters. Nays: None. Abstentions: None. Motion carried.
15. Meetings:
  - Wolters reported on a Medical Marijuana meeting that Vander Zwaag attended at the County.
16. A motion was made by Bronkema and supported by Wolters **to approve invoices for payment**. Motion carried.
17. A motion was made by Bronkema and supported by A. Nienhuis **to approve publication of minutes by title only**. Motion carried.
18. A motion was made by A. Nienhuis and supported by M. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:00 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Special Meeting  
Tuesday, March 7, 2017, 4:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in special session on Tuesday, March 7, 2017, at 4:00 p.m.  
Supervisor Wolters called the meeting to order.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema,  
Trustee Al Nienhuis, and Trustee Matt Nienhuis.

Guests Present: none.

1. A motion was made by A. Nienhuis and supported by Vander Zwaag **to amend the budget** to increase the Water/Sewer Systems line by \$100,000 and to decrease the unassigned funds by \$100,000. Motion carried.
2. A motion was made by A. Nienhuis and supported by Vander Zwaag **to adjourn the meeting**. Motion carried. The meeting was adjourned at 4:03 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, February 16, 2017, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, February 16, 2017, at 7:00 p.m.

Supervisor Wolters called the meeting to order, and Trustee Matt Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis.

Guests Present: Pat Staskiewicz, Chris Seeley, Phil Koops, Bob Anderson, Fire Chief Duane Wolters, Zoning Administrator Steve Kushion.

1. A motion was made by A. Nienhuis and supported by Vander Zwaag **to approve the amended agenda.** Motion carried.
2. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the Regular Meeting Minutes of January 19, 2017.** Motion carried.
3. Clerk's Report – Bronkema reported that there will be a May school election this year.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$62,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 13,963.24.
5. Community Comments: none.
6. A motion was made by A. Nienhuis and supported by Vander Zwaag **to approve the adoption of Ordinance O-2017-01**, a text amendment to Section 25.02 having to do with site plan reviews following rezoning, with language as recommended by the Planning Commission. Ayes: A. Nienhuis, M. Nienhuis, Vander Zwaag, Bronkema, Wolters. Nays: None. Abstentions: None. Motion carried.
7. A motion was made by Bronkema and supported by A. Nienhuis **to approve** the Planning Commission's recommendation for **a temporary seasonal or unusual use permit for Edward Hoezee to sell t-shirts and sweatshirts at 9622 Port Sheldon**, parcel #70-12-25-200-032 no more than three days in May, three days in June, and three days in September. Motion carried.
8. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
9. Fire Chief's Report – Chief Wolters reported that we have formed a new mutual aid agreement with Port Sheldon Township. He also reported on other fire department matters.
10. Fire Board – Vander Zwaag passed out the minutes of the most recent Fire Board meeting. Discussion was held on the proposed fire budget. A motion was made by A. Nienhuis and supported by M. Nienhuis **to approve the 2017-18 Annual Olive Township Fire Rescue budget** as presented by the Fire Board. Motion carried.
11. Bids will be accepted for lawn care for township properties for a two-year period. A scope of work is available from the township office. Bids must be submitted to the office by March 16 at 4:00 pm.
12. The Board of Review organizational meeting will be held on March 13, at 2 pm. Taxpayers may set an appointment with the Board anytime on March 13, 3 – 9 pm or March 14, 9 am – 3 pm.
13. Discussion was held on the Annual Clean-up Day, scheduled for April 22, from 9 am – 2 pm.



14. A motion was made by A. Nienhuis and supported by Bronkema **to use the IRS suggested guidelines for mileage reimbursement** from now on. Motion carried.
15. Pat Staskiewicz of the Ottawa County Road Commission Public Utilities Department went over a possible water main extension to the Southwest Olive Water System. Discussion was held about whether this was a need for the area (Barry and 136<sup>th</sup> Avenue industrial area), and if so, how best to proceed. Supervisor Wolters will talk to some of the industries in that area, and if there is some interest, a quadrant meeting will be held that includes affected residents to gauge their interest.
16. Signed agreements have been obtained from 49 of the 50 residents in Baldwin Lake Site Condominium Association. A motion was made by Bronkema and supported by A. Nienhuis **to instruct the supervisor and the clerk to sign the agreements** on behalf of the township, and once the agreements are recorded with the county, **to instruct the treasurer to pay the \$100,000** held in escrow to the Association for the purpose of repairing or replacing the development's septic system. Motion carried.
17. A motion was made by A. Nienhuis and supported by Vander Zwaag **to approve the paving of 112<sup>th</sup> from Tyler to Polk** at a cost not to exceed \$190,000 **and the paving of Polk from 120<sup>th</sup> to 124<sup>th</sup>** at a cost not to exceed \$300,000. Motion carried.
18. Discussion was held on the budget. A motion was made by Bronkema and supported by Vander Zwaag **to set the date for the public hearing for the 2017-18 budget for March 16, at 7:30 pm**. Motion carried.
19. A motion was made by Bronkema and supported by A. Nienhuis **to approve the reappointment of Mitch Veldheer to the Planning Commission** for a term of 3 years. Motion carried.
20. A motion was made by Bronkema and supported by Vander Zwaag **to approve the reappointment of Doug Brouwer and Joe Bush to the Zoning Board of Appeals** for a period of 3 years.
21. A motion was made by A. Nienhuis and supported by Vander Zwaag **to contribute \$500 toward the county-wide Lakeshore Housing Alliance Housing Resource Map**.
22. Meetings:
  - MACC – Wolters reported on a recent meeting he attended.
  - Ottawa County – Vander Zwaag reported on a recent meeting he attended at the county having to do with the continuation of the M-231 bypass. The F-J1 corridor is the one that will likely be used.
  - Planning Commission/ZBA training – Vander Zwaag reported on a recent training session for new PC/ZBA members at the county.
23. Correspondence was received on the following matters:
  - Ottawa County – Invitation to Public Officials to attend an Emergency Planning Conference
  - Lakeshore Housing Alliance – Request for funding
24. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
25. A motion was made by Bronkema and supported by A. Nienhuis **to approve publication of minutes by title only**. Motion carried.
26. A motion was made by Bronkema and supported by A. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 10:20 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, January 19, 2017, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, January 19, 2017, at 7:00 p.m. Treasurer Vander Zwaag called the meeting to order, and Trustee Al Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis.

Guests Present: Wayne Kiel, Fire Chief Duane Wolters.

1. A motion was made by A. Nienhuis and supported by Bronkema **to approve the amended agenda.** Motion carried.
2. A motion was made by A. Nienhuis and supported by Bronkema **to approve the Regular Meeting Minutes of December 15, 2016.** Motion carried.
3. Treasurer's Report -- Vander Zwaag reported a transfer of \$40,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 15,286.20.
4. Community Comments: none.
5. Discussion was held on the possibility of contract zoning Wayne Kiel's parcel to allow for a certain type of light industrial manufacturing. The board encouraged Kiel to get a site plan ready for review.
6. Fire Chief's Report -- Chief Wolters reported on matters having to do with the fire department.
7. Fire Board -- Vander Zwaag reported that the next Fire Board meeting will be held on February 9.
8. Bronkema reported on the increase in the premium for workmans' comp insurance, due to several claims in 2015.
9. A motion was made by A. Nienhuis and supported by Bronkema **to adopt the 2017 Federal Poverty Guidelines** for use by the Olive Township Board of Review and **to approve the Township of Olive 2017 Application for Property Relief** (see attached). Motion carried.
10. A motion was made by Wolters and supported by A. Nienhuis **to approve the appointment of Jerry Geertman to the Planning Commission** for a term of 3 years. Motion carried.
11. A motion was made by Wolters and supported by A. Nienhuis **to approve the appointment of Dwayne Dreyer to the Zoning Board of Appeals** for a period of 2 years.
12. Discussion was held on the Baldwin Lakes agreement. The board is waiting for residents to sign the agreement before proceeding.
13. A motion was made by Vander Zwaag and supported by A. Nienhuis **to obtain a quote from the county for the repaving of 112<sup>th</sup> from Tyler to Polk Street.** Motion carried.

14. A motion was made by Vander Zwaag and supported by A. Nienhuis **to approve the addition of gravel to 140<sup>th</sup> from Tyler to Bagley** at a cost not to exceed \$15,000 and **to Blair Street from 128<sup>th</sup> to 136<sup>th</sup>** at a cost not to exceed \$32,000; and **to request that the county replace Blair Street in the OCRC Proposed Gravel Road Improvement Plan** (scheduled for 2021) with another road. Motion carried.
15. A motion was made by Vander Zwaag and supported by A. Nienhuis **to approve the repaving of Blair Street from 96<sup>th</sup> to 104<sup>th</sup>** at a cost to the township not to exceed \$145,000 (plus the \$43,000 of OCRC monies that would have gone toward a planned chip seal scheduled for 2017). Motion carried.
16. Additional discussion was held on possible road projects.
17. A motion was made by Vander Zwaag and supported by A. Nienhuis **to approve by Resolution 2017-01 a salary increase of 2% for the supervisor** for fiscal year 2017-18. A roll call vote was taken. Ayes: M. Nienhuis, A. Nienhuis, Vander Zwaag, Bronkema, Wolters. Nays: None. Motion carried.
18. A motion was made by Vander Zwaag and supported by A. Nienhuis **to approve by Resolution 2017-02 a salary increase of 2% for the clerk** for fiscal year 2017-18. A roll call vote was taken. Ayes: Wolters, Vander Zwaag, A. Nienhuis, M. Nienhuis, Bronkema. Nays: None. Motion carried.
19. A motion was made by Bronkema and supported by A. Nienhuis **to approve by Resolution 2017-03 a salary increase of 2% for the treasurer** for fiscal year 2016-17. A roll call vote was taken. Ayes: M. Nienhuis, A. Nienhuis, Wolters, Vander Zwaag, Bronkema. Nays: None. Motion carried.
20. Discussion was held on the progress on the new website.
21. Meetings:
  - MACC – Wolters reported on a recent meeting with the topic of affordable housing.
  - Zeeland Recreation – Vander Zwaag reported on a recent meeting—the Zeeland Rec board has approved money for the Drenthe grove ballfield and additional greenspace for touch football, etc.
22. Correspondence was received on the following matters:
  - Olive Township Permits Report - \$9,500,000 in building and renovations in 2016.
  - Post drain is scheduled for cleanout between 128<sup>th</sup> and US-31.
23. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
24. A motion was made by Bronkema and support A. Nienhuis **to approve publication of minutes by title only**. Motion carried.
25. A motion was made by Wolters and supported by A. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 9:15 pm.

Lona Bronkema, Olive Township Clerk