

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, December 20, 2012, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, December 20, 2012, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Clerk Bronkema led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Russ Hirdes, Wendy Auw, and Harv De Ridder.

1. A motion was made by Hossink and supported by Nienhuis **to approve the amended agenda.** Motion carried.
2. A motion was made by Hossink and supported by Nienhuis **to approve the Regular Meeting Minutes of November 15, 2012.** Motion carried.
3. Clerk's Report – Bronkema reported that a request was received for a cemetery transfer. A motion was made by Bronkema and supported by Hossink **to transfer burial rights for 7 graves in Block B** of the Olive Township Cemetery from Mildred De Haan to her daughter and son-in-law Sandra and Charles Martin. Motion carried.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 40,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 6,556.57.
5. Community Comments: Wendy Auw spoke to the board about their burned-out house on Port Sheldon. Harv DeRidder asked about the possibility of adding a crown to 136<sup>th</sup> Avenue, as well as plans for dust control and future paving projects.
6. A motion was made by Hossink and supported by Vander Zwaag **to approve the Planning Commission's recommendation of the site plan application for a sign at Scott Aerator Company,** located at 13245 Barry Street, parcel #70-12-32-100-050. Motion carried.
7. A motion was made by Hossink and supported by Nienhuis to approve the Planning Commission's recommendation **not to support the County Farmland Preservation Committee's request to pass a Farmland Preservation Resolution,** based on wording in the resolution. Motion carried.
8. Fire Chief's Report – Chief Hirdes reported on recent training and future plans for training and activities for the department.
9. A motion was made by Vander Zwaag and supported by Hossink to approve the request from Donald and Wendy Auw **to use the house at 10191 Port Sheldon for training purposes for the Fire Department** in March provided the following are received by February 1: a \$600 check to the OTFR for their services and a performance bond in the form of a \$2000 cashier's check to Olive Township to be held in escrow until the grounds are returned to their original state within 30 days of the burning, at which time the performance bond will be returned to the Auws. Motion carried.

10. Meeting Schedule. A motion was made by Hossink and supported by Nienhuis **to approve by Resolution 2012-16 the 2013 meeting schedule** for the Olive Township Board and the Olive Township Planning Commission (see attached). A roll call vote was taken. Ayes: Vander Zwaag, Nienhuis, Hossink, Bronkema, Wolters. Nays: None. Abstentions: None. Absent: None. Motion carried. The schedule will be posted in the township offices.
11. A motion was made Vander Zwaag and supported by Hossink **to approve closing the Olive Township offices on the following dates for 2013 holiday observance:** January 1, May 27, July 4, September 2, November 28-29 and December 25. Motion carried.
12. A motion was made by Hossink and supported by Vander Zwaag **to appoint Wayne Busscher, Beverly Machiela and Garry Smeyers to the Board of Review, with Ken Vander Zwaag and Lucile Van Koevering appointed as alternates.** Motion carried.
13. A motion was made by Bronkema and supported by Nienhuis **to adopt the 2013 Federal Poverty Guidelines** for use by the Olive Township Board of Review and to approve the Township of Olive 2013 Application for Property Relief (see attached). Motion carried.
14. A motion was made Vander Zwaag and supported by Hossink **to increase the mileage reimbursement rate to \$.565 per mile** for the calendar year of 2013 to meet the IRS suggested guidelines for reimbursement. Motion carried.
15. A motion was made by Vander Zwaag and supported by Hossink **to adopt by Resolution 2012-17 the Hazard Mitigation plan** (see attached). A roll call vote was taken. Ayes: Bronkema, Nienhuis, Hossink, Vander Zwaag, Wolters. Nays: None. Abstentions: None. Absent: None.
16. Discussion was held on possible names to consider appointing to the Zoning Board of Appeals.
17. Wolters reported on a Macatawa Area Coordinating Council meeting he attended. A person from Hope College spoke on sediment runoff.
18. Vander Zwaag and Wolters reported on a meeting they attended on the quality and condition of the area's aquifer.
19. Correspondence was received on the following matters:
  - Ottawa County Road Commission – Strategic Improvement Plan
  - A resident concerned about township matters
  - Ottawa County Intermediate School District – New Delta Math program
  - FEMA flood areas for Ottawa County – Olive Township not included
20. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
21. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only.** Motion carried.
22. A motion was made by Vander Zwaag and supported by Nienhuis **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:50 p.m.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, November 15, 2012, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, November 15, 2012, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Bush led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Joe Bush.

Guests Present: Al Nienhuis, Bev and Gary Jaarsma, Russ Hirdes, Greg Ransford and Beth Thomas from the county.

1. A motion was made by Hossink and supported by Bush **to approve the agenda**. Motion carried.
2. A motion was made by Hossink and supported by Vander Zwaag **to approve the Regular Meeting Minutes of October 18, 2012**. Motion carried.
3. Clerk's Report – Clerk Bronkema reported that the election process went well in Olive Township with the help of great workers.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$112,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$6,012.17. Winter tax bills will be mailed out the end of November.
5. Community Comments: None.
6. A motion was made by Hossink and supported by Vander Zwaag **to approve** the Planning Commission's recommendation with conditions for a special use permit for **an apartment as an accessory use to the business at 13362 Van Buren Street**, parcel #70-12-32-100-035. Motion carried.
7. A motion was made by Bush and supported by Hossink **to approve** the Planning Commission's recommendation **for a special use renewal for Van Tuinen Dog Kennels to operate a dog kennel at 14219 Port Sheldon Street**, parcel number 70-12-19-300-005. Motion carried.
8. Various enforcement issues were discussed with Zoning Administrator Ransford, with the board giving direction.
9. Fire Chief's Report – Chief Hirdes reported on recent and planned training for the department. He also reported that one of the tankers has been taken out of service indefinitely. He has notified nearby townships to be ready in case of a need for tanker mutual aid.
10. A motion was made by Vander Zwaag and supported by Hossink **to approve by Resolution 2012-15 the date of December 10 at 10:00 a.m. as the alternate date for the meeting of the Olive Township Board of Review**. A roll call vote was taken. Ayes: Bush, Hossink, Vander Zwaag, Bronkema, Wolters. Nays: None. Abstentions: None. Motion carried.

11. Beth Thomas from Ottawa County briefed the board on the new Hazardous Mitigation Plan recently adopted by the county. The county is encouraging townships to also adopt the plan. Her report was received for information.
12. Wolters reported on a recent Macatawa Area Coordinating Council Meeting he attended.
13. Vander Zwaag reported on the recent Oil & Gas Leasing Informational Meeting put on by MSU Extension. It was very well received by those in attendance, and people came from as far away as Fremont. Vander Zwaag also reported on a recent Zeeland Recreation Board Meeting.
14. Bush reported on a recent Water Quality Forum he attended.
15. Correspondence was received on the following matters:
  - Michigan Townships Association Christmas Dinner December 3
  - MSU Extension letter of gratitude for hosting and helping with the Oil & Gas Leasing informational meeting.
16. The board took a slight recess to thank Trustee Bush for his years of service and wish him well as the new Ottawa County Drain Commissioner, effective the first of the year.
17. Discussion was held on storage ideas for blueprints, and the need for a new copier.
18. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
19. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only.** Motion carried.
20. A motion was made by Bush and supported by Bronkema **to adjourn the meeting.** Motion carried. The meeting was adjourned at 9:00 p.m.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, October 18, 2012, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, October 18, 2012, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Hossink led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Joe Bush.

Guests Present: Kelly Goward, Russ Hirdes, Greg Ransford.

1. A motion was made by Hossink and supported by Bush **to approve the amended agenda**. Motion carried.
2. A motion was made by Vander Zwaag and supported by Hossink **to approve the Regular Meeting Minutes of September 20, 2012**. Motion carried.
3. Clerk's Report – Clerk Bronkema reported that approximately 275 absentee ballots have been sent out and that election plans are moving along.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 46,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$5,371.99.
5. Community Comments: Kelly Goward of the MACC gave a presentation on the new grant proposal they just submitted for improving the Macatawa Watershed. It is of particular interest to Olive Township because it focuses on the Bosch and Hulst drain system.
6. A motion was made by Hossink and supported by Bush **to approve** by Resolution 2012-14 **the adoption of Ordinance O-2012-04, a text amendment to Section 5.03B, Article 17 and Section 21.43 of the Zoning Ordinance** with the language as recommended by the Planning Commission. A roll call vote was taken. Ayes: Bush, Hossink, Vander Zwaag, Bronkema, Wolters. Nays: None. Abstentions: None. Motion carried.
7. Various enforcement issues were discussed with Zoning Administrator Ransford, with the board giving direction.
8. Fire Chief's Report – Chief Hirdes reported on recent and planned training, as well as the recent pancake breakfast.
9. A motion was made by Vander Zwaag and supported by Hossink **to accept the bid of Top Cut for snow plowing at the township hall and fire station for the period of 2 years**. Motion carried.
10. Discussion was held on a request for a streetlight to be added to the corner at 104<sup>th</sup> and Blair, with the board deciding against it by consent.
11. Supervisor Wolters reported on the recent MACC meeting he attended. Treasurer Vander Zwaag reported on the recent county quadrant meeting he attended.

12. Correspondence was received on the following matters:
  - OAISD – New Robotics Program at M-TECH.
13. Discussion was held on the condition of township roads.
14. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
15. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only.** Motion carried.
16. A motion was made by Bronkema and supported by Hossink to adjourn the meeting. Motion carried. The meeting was adjourned at 9:00 p.m.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, September 20, 2012, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, September 20, 2012, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Treasurer Vander Zwaag led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Joe Bush.

Guests Present: Fire Chief Russ Hirdes, Zoning Administrator Greg Ransford, Dennis Martin of Howard Miller Library, Al Nienhuis and Harv DeRidder.

1. A motion was made by Hossink and supported by Bush **to approve the amended agenda**. Motion carried.
2. A motion was made by Hossink and supported by Bush **to approve the Regular Meeting Minutes of August 16, 2012**. Motion carried.
3. **Clerk's Report** – Bronkema reported on matters concerning the upcoming election.
4. A motion was made by Bronkema and supported by Vander Zwaag **to approve the sale of four graves in the Olive Township Cemetery**. Motion carried.
5. **Treasurer's Report** – Vander Zwaag reported a transfer of \$79,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 5,036.19.
6. **Community Comments** – Harv DeRidder came to report to the board that the dust control product was fairly ineffective this year. He also asked about the possibility of conducting a traffic study on 136<sup>th</sup> north of Tyler.
7. A motion was made by Hossink and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for **a renewal of a special use permit for The Berry Bunch** at 13871 Blair Street, parcel number 70-12-19-200-003. Motion carried.
8. A motion was made by Vander Zwaag and supported by Hossink **to approve** the Planning Commission's recommendation for **a special use renewal for M&M Kennel** to operate a dog kennel at 5004 116<sup>th</sup> Avenue, parcel number 70-12-34-400-005. Motion carried.
9. Various enforcement issues were discussed with Zoning Administrator Ransford, with the board giving direction.
10. A motion was made by Hossink and supported by Vander Zwaag **to approve the contract with Howard Miller Library**. Motion carried.
11. Discussion was held as to whether Olive Township would like to appoint someone to the Howard Miller Library Board. The board decided by consent not to appoint someone at this time.

12. **Fire Chief's Report** – Chief Hirdes updated the board on past and future training. A house on Polk Street has been donated for training purposes.
13. **Fire Board Report** – The minutes of the recent Fire Board meeting were distributed for information. Discussion was held on the need to appoint someone to an expired term on the board. A motion was made by Hossink and supported by Bush **to reappoint Carl Assink to a six year term on the Fire Board.** Motion carried.
14. Discussion was held on the need to accept bids for snowplowing for the township property for a period of two years. **Bids will be accepted at the township office** until 4:00 p.m. on Thursday, October 18th.
15. Discussion was held on the need to have board representation on the Macatawa Area Coordinating Council. Trustee Bush will serve through the end of November. After that time, Supervisor Wolters will serve as Olive Township's representative to the MACC.
16. Discussion was held on a recent meeting between Wolters and a representative from the Ottawa County Road Commission Utilities. Wolters explained that they are trying to resolve some branch concerns with the Wyoming water system.
17. A motion was made by Vander Zwaag and supported by Hossink to contract with Ottawa County Road Commission **to improve but not pave Baldwin Street from 96<sup>th</sup> – 104<sup>th</sup>** based on estimates from the Road Commission. Motion carried.
18. Discussion was held on recommendations from Shoreline Computing.
19. Discussion was held on this year's activity to maintain the county drains within the township borders.
20. Correspondence was received on the following matters:
  - A resident concerned about township matters
  - DEQ permits on the Pigeon River
  - Traffic data from the Ottawa County Road Commission
21. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
22. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only.** Motion carried.
23. A motion was made by Hossink and supported by Bronkema **to adjourn the meeting.** Motion carried. The meeting was adjourned at 9:15 p.m.

Lona Bronkema, Olive Township Clerk



**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, August 16, 2012, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, August 16, 2012, at 7:00 p.m. Supervisor Wolters called the meeting to order and led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Joe Bush.

Guests Present: Greg Ransford, Vern Helder, Rick Postema, Sam Richards, John Ostransky, Amos Fowler, Ken Rizzio, Al Nienhuis, Ross Myers, and John Siler.

1. A motion was made by Bronkema and supported by Bush **to approve the agenda**. Motion carried.
2. A motion was made by Hossink and supported by Bush **to approve the Regular Meeting Minutes of July 19, 2012**. Motion carried.
3. Clerk's Report – none.
4. **Treasurer's Report** -- Vander Zwaag reported a transfer of \$ 65,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 4,782.48.
5. Community Comments: Vern Helder introduced himself to the board, as he is running for the position of 58<sup>th</sup> District Court Judge. Representatives of Pteradon Energy, LLC reported that they are approaching landowners to sign oil and gas leases.
6. A motion was made by Hossink and supported by Bush **to approve** the Planning Commission's approval of **the site plan for the office addition at JR Automation** (with the condition that a sealed letter is received along with plans that verify the required stormwater design volume necessary for the addition) at parcel number 70-12-17-300-030, 13365 Tyler Street. Motion carried.
7. A motion was made by Vander Zwaag and supported by Bush **to approve** the Planning Commission's approval of **the site plan for a free-standing sign for Lakeshore Resource** at parcel number 70-12-19-400-020, 6646 Blair Lane. Motion carried.
8. A motion was made by Hossink and supported by Bush **to approve** the Planning Commission's approval (with the condition that approval is received from the property owner where the sign will be placed) of **the site plan for a free-standing sign for Grand River Granite** at parcel number 70-12-30-200-014, 13688 Port Sheldon Street. Motion carried.
9. Supervisor Wolters opened the public hearing for the consideration of an Industrial Facilities Tax Exemption for Sara Lee Corporation. Representatives from Sara Lee reported that the \$2 million project will employ contractors and show the company's continued commitment to the township. It will also allow them to remain competitive and achieve safety goals. After some discussion,

Wolters closed the public hearing. A motion was made by Hossink and supported by Vander Zwaag **to approve by Resolution 2012-10 an Industrial Facilities Exemption Certificate for tax abatement for 12 years for Sara Lee Corporation.** A roll call vote was taken. Ayes: Bush, Hossink, Vander Zwaag, Bronkema, Wolters. Nays: None. Abstentions: None. Motion carried.

10. A motion was made by Hossink and supported by Bush **to approve** the Planning Commission's recommendation for **a special use renewal for R&D Resources for a mining operation** on 12<sup>8th</sup> Avenue, parcel numbers 70-12-17-200-010 and 70-12-17-200-011. Motion carried.
11. A motion was made by Hossink and supported by Bush **to approve by Resolution 2012-11 the adoption of Ordinance 2012-03, an amendment to the Olive Township Cemetery Ordinance** that allows more leniency as to who is buried in the West Olive Cemetery. A roll call vote was taken. Ayes: Vander Zwaag, Bronkema, Bush, Hossink, Wolters. Nays: None. Abstentions: None. Motion carried.
12. Various enforcement issues were discussed with Zoning Administrator Ransford, with the board giving direction.
13. Supervisor Wolters opened the public hearing for the consideration of an amendment to the budget due to the recent passage of two millage proposals. After some discussion, Wolters closed the public hearing. A motion was made by Hossink and supported by Bronkema **to approve by Resolution 2012-12 the amended General Appropriations Act for budget year 2012-2013.** A roll call vote was taken. Ayes: Bronkema, Bush, Hossink, Vander Zwaag, Wolters. Nays: None. Abstentions: None.
14. Fire Chief's Report – A written report was distributed to the board. The Annual Pancake Breakfast will be held on September 29<sup>th</sup>.
15. A motion was made by Hossink and supported by Bronkema **to approve Tom Zwagerman's Farmland and Open Space Preservation Program Applications for 10 years** for 72 acres, parcel number 70-12-33-300-020 and 10 years for 38 acres, parcel number 70-12-28-400-007. Motion carried.
16. Discussion was held on road proposals. Trustee Bush will ask for formal gravel/ditching bid on Baldwin from 96 – 104<sup>th</sup>.
17. Ken Rizzio from the Ottawa Economic Development Office reported on activities in the county.
18. A motion was made by Vander Zwaag and supported by Bronkema **to approve invoices for payment.** Motion carried.
19. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only.** Motion carried.
20. A motion was made by Hossink and supported by Bush **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:40 p.m.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, July 19, 2012, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, July 19, 2012, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Clerk Bronkema led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, and Trustee Terry Hossink. Trustee Joe Bush was not in attendance.

Guests Present: Al Nienhuis.

1. A motion was made by Hossink and supported by Vander Zwaag **to approve the agenda**. Motion carried.
2. A motion was made by Hossink and supported by Bronkema **to approve the Regular Meeting Minutes of June 21, 2012**. Motion carried.
3. Clerk's Report. Bronkema reported to the board on the upcoming election.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 51,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 4,667.19. The annual audit report is complete, and the township received a favorable rating from the auditor.
5. Community Comments: Al Nienhuis asked some questions about the upcoming election.
6. A motion was made by Hossink and supported by Vander Zwaag **to approve** by Resolution 2012-09 to hold a **public hearing on August 16, 2011 at 7:30 p.m.** at the Olive Township Hall to consider the application by **Sara Lee for an industrial facilities exemption certificate**. A roll call vote was taken. Ayes: Hossink, Vander Zwaag, Bronkema, Wolters. Nays: None. Absent: Bush. Abstentions: None. Motion carried.
7. A motion was made by Hossink and supported by Bronkema **to approve Don Zwagerman's Farmland and Open Space Preservation Program Application** for 10 years for 37 acres at 10180 Port Sheldon Street, parcel number 70-12-25-100-023. A roll call vote was taken. Ayes: Vander Zwaag, Hossink, Bronkema, Wolters. Nays: None. Absent: Bush. Abstentions: None. Motion carried.
8. A motion was made by Vander Zwaag and supported by Hossink to approve a **rate increase** effective August 1 from \$45 to \$50 per inspection **for plumbing, electrical, and mechanical inspections**, with the inspectors to be paid \$45 per inspection, instead of \$40. Motion carried.
9. Discussion was held on road improvement proposals.

10. Correspondence was received on the following matters:
- a. Thank you letter from the Community Foundation of the Holland/Zeeland Area for contribution toward fireworks display.
  - b. Notice from the Ottawa County Drain Commissioner's office informing of drain maintenance to the Potter County Drain.
  - c. Letter from the Ottawa County Economic Development Office outlining recent activities.
  - d. Letter from a resident offering to volunteer in the township offices.
11. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
12. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only**. Motion carried.
13. A motion was made by Hossink and supported by Bronkema **to adjourn the meeting**. Motion carried. The meeting was adjourned at 7:50 p.m.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, June 21, 2012, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, June 21, 2012 at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Bush led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Joe Bush.

Guests Present: none.

1. A motion was made by Hossink and supported by Bush **to approve the agenda**. Motion carried.
2. A motion was made by Hossink and supported by Bush **to approve the Regular Meeting Minutes of May 17, 2012**. Motion carried.
3. Clerk's Report. Bronkema reported on the Memorial Day Service and gave an update on the upcoming election.
4. A motion was made by Bronkema and supported by Hossink **to approve the sale of two graves** in section D of the Olive Township Cemetery. Motion carried.
5. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 65,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 5,386.54.
6. Community Comments: none.
7. A motion was made by Hossink and supported by Bush **to approve** the Planning Commission's recommendation for **a special use permit for Brewer Sand & Gravel to operate a composting business** at 13493 New Holland Street, parcel number 70-12-32-300-003, with the condition that all existing trees, bushes and other vegetation are preserved in an undisturbed state. Motion carried.
8. A motion was made by Bronkema and supported by Hossink **to approve** the Planning Commission's recommendation for renewal of **the special use permit for Kingdom Automotive at 9921 Blair Street**, parcel number 70-12-24-200-010. Motion carried.
9. A motion was made by Bush and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for renewal of **the special use permit for Dan Disselkoen for agricultural storage at 4986 124<sup>th</sup> Avenue**, parcel number 70-12-33-400-019. Motion carried.
10. A motion was made by Vander Zwaag and supported by Bush **to approve by Resolution 2012-08 the alternate date of July 16<sup>th</sup> at 11:00 a.m. for the Olive Township Board of Review meeting**. A roll call vote was taken. Ayes: Bush, Hossink, Vander Zwaag, Bronkema, Wolters. Nays: None. Abstentions: None. Motion carried.
11. Correspondence – A survey of the memorial spot on 120<sup>th</sup> & Polk was conducted and received.

12. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
13. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only.** Motion carried.
14. A motion was made by Vander Zwaag and supported by Bush **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:20 p.m.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, May 17, 2012, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, May 17, 2012, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Bush led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink. Trustee Joe Bush joined the meeting about 7:30 p.m.

Guests Present: Greg Ransford, Russ Hirdes, Rep. Amanda Price.

1. A motion was made by Hossink and supported by Bronkema **to approve the amended agenda.** Motion carried.
2. A motion was made by Hossink and supported by Bronkema **to approve the Regular Meeting Minutes of April 19, 2012.** Motion carried.
3. Clerk's Report. Bronkema reported that two people interviewed for the cemetery sexton position. Seven people turned in petitions to run for five township positions on the August ballot. The West Ottawa school election on May 8<sup>th</sup> had a 2% in-person voter turnout.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 10,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 5,133.97. Vander Zwaag reported on the recent Ottawa County Road Commission meeting.
5. Community Comments: none.
6. A motion was made by Hossink and supported by Bronkema **to approve** by Resolution 2012-07 **the adoption of Ordinance O-2012-02, a text amendment to Article 2, Article 5, Article 12, Article 13, Article 14, Article 15, Article 21 and Article 25 of the Zoning Ordinance** with the language as recommended by the Planning Commission. A roll call vote was taken. Ayes: Hossink, Bronkema, Wolters. Nays: Vander Zwaag. Absent: Bush. Abstentions: None. Motion carried.
7. A motion was made by Vander Zwaag and supported by Hossink **to approve** the Planning Commission's recommendation for **the renewal of a special use permit for Turkey City Sand Mine** at parcel numbers 70-12-17-100-003 and 70-12-17-200-001 on 136<sup>th</sup> Avenue. Motion carried.
8. After discussing the definition of agribusiness, a motion was made by Vander Zwaag and supported by Hossink **to ask the Planning Commission to revisit this issue.** Motion carried.
9. A motion was made by Vander Zwaag and supported by Hossink **to send the Knox Boxes language back to the Planning Commission** to encourage them to make the language about keys optional and applicable only to new construction. Motion carried.
10. Various enforcement issues were discussed with Zoning Administrator Ransford, with the board giving direction.

11. Fire Chief's Report – Chief Hirdes gave a report on the activities and training of the fire department. One fire academy student will be graduating on June 26.
12. Rep. Amanda Price reported on activities at the state level, and answered questions from the board.
13. A motion was made by Vander Zwaag and supported by Hossink **to contribute toward Holland's Fourth of July fireworks**. Motion carried.
14. A motion was made by Hossink and supported by Bush **to approve guidelines for office fees** to be charged when information is requested. Motion carried.
15. Discussion was held on the office copier, which is three years past its expected lifetime. A motion was made by Hossink and supported by Vander Zwaag **to replace the copier** the next time the service call exceeds \$300. Motion carried.
16. Discussion was held on possible road projects, and proposals from the Ottawa County Road Commission were considered. A motion was made by Vander Zwaag and supported by Hossink **to pave Bingham from 96<sup>th</sup> to 100<sup>th</sup>** at a cost not to exceed \$175,000.
17. A motion was made by Hossink and supported by Vander Zwaag **to offer the cemetery sexton job to Judy Wolters**, with the stipulations that start training immediately with the current sexton, and to take over when his term is done (no later than January 1, 2013). Motion carried.
18. The Annual Memorial Day Service will be held in the Olive Township Cemetery on Monday, May 28<sup>th</sup>, at 10:30 a.m. A special service will follow to dedicate the headstones of Civil War veterans who lie in previously unmarked graves. Bring lawn chairs. Veterans in uniform who wish to participate in an honor guard during the ceremony should meet at the back of the cemetery by 10:15.
19. Correspondence was received on the following matters:
  - a. A letter from the Ottawa Intermediate School District.
  - b. The Annual Report from the Ottawa County Sheriff's Department.
20. A motion was made by Hossink and supported by Vander Zwaag **to repair the fence at the West Olive Cemetery**. Motion carried.
21. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
22. A motion was made by Bronkema and supported by Bush **to approve publication of minutes by title only**. Motion carried.
23. A motion was made by Bronkema and supported by Vander Zwaag **to adjourn the meeting**. Motion carried. The meeting was adjourned at 9:16 p.m.

Lona Bronkema, Olive Township Clerk



**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, April 19, 2012, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, April 19, 2012 at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Hossink led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Joe Bush.

Guests Present: Greg Ransford, Russ Hirdes and five members of the community.

1. A motion was made by Vander Zwaag and supported by Hossink **to approve the amended agenda.** Motion carried.
2. A motion was made by Hossink and supported by Bush **to approve the Regular Meeting Minutes of March 15, 2012 and the Special Meeting Minutes of March 22, 2012.** Motion carried.
3. Clerk's Report. Bronkema gave an update on the progress at the cemeteries, and the search for a new sexton. She also reported that Olive Township has been redistricted so that all voters who live in the West Ottawa school district are now in Precinct 1 and all voters who live in Zeeland school district are now in Precinct 2.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 400,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 44,744.78.
5. Community Comments: none.
6. Discussion was held on Toad's Tree Service log storage and processing area on 124<sup>th</sup> Avenue. A motion was made by Vander Zwaag and supported by Hossink to approve the Planning Commission's recommendation **to deny the special use application from Toad's Tree Service** to operate a log storage business at 0 124<sup>th</sup> Avenue, parcel numbers 70-12-16-400-020 and 70-12-16-400-024. Motion carried.
7. A motion was made by Hossink and supported by Bush **to allow Toad's Tree Service** to stack wood no closer than 250' to the nearest residence until September 1, 2012, and to process wood between the hours of 8 am - 6 pm with the requirement to vacate the property by May 1, 2013. Motion carried.
8. A motion was made by Bronkema and supported by Bush to approve the Planning Commission's recommendation **to allow a temporary or unusual use for Les Jongekrijg** at parcel number 70-12-25-200-032, 9622 Port Sheldon, for the sale of flowers, produce, Christmas trees, and miscellaneous related items from May 1 to December 20, 2012. Motion carried.
9. A motion was made by Vander Zwaag and supported by Bush **to approve** the Planning Commission's recommendation **for a mining special use renewal for Wishbone Estates** at parcel number 70-12-06-200-004, on Stanton Street. Motion carried.
10. A motion was made by Hossink and supported by Bush **to approve** the Planning Commission's recommendation **for a mining special use renewal for H & R Sand Mine** at parcel numbers 70-12-

06-100-003, 70-12-06-100-004, 70-12-06-100-019 and 70-12-06-100-024 on Fillmore Street.  
Motion carried.

11. A motion was made by Vander Zwaag and supported by Bush **to approve** the Planning Commission's recommendation for **a special use renewal for August Lighting** at parcel number 70-12-01-300-043, 10000 Stanton Street. Motion carried.
12. Discussion was held on a disagreement between neighbors, with the board encouraging the two parties to abide by the local ordinances and work out their differences.
13. Various enforcement issues were discussed with Zoning Administrator Ransford, with the board giving direction.
14. Fire Chief's Report – Chief Hirdes updated the board on matters concerning the fire department. He distributed copies of the 2011-12 Annual Report.
15. A motion was made by Vander Zwaag and supported by Bush **to reappoint Kurt Potter and Ron Nienhuis to the Zoning Board of Appeals** for a 3 year term. Motion carried.
16. A motion was made by Hossink and supported by Vander Zwaag **to approve the proposed contract with the township attorney**. Motion carried.
17. An Ottawa County Road Commission meeting including township officials will be held on Wednesday, May 2 at 7:00 p.m.
18. A motion was made by Bronkema and supported by Bush **to approve by Resolution 2012-05 the proposal wording for a Fire Emergency millage proposal** for  $\frac{3}{4}$  of a mill to be placed on the August ballot. A roll call vote was taken. Ayes: Bush, Hossink, Vander Zwaag, Bronkema, Wolters. Nays: None. Abstentions: None. Motion carried.
19. A motion was made by Bronkema and supported by Bush **to approve by Resolution 2012-06 the proposal wording for a Library millage proposal** for  $\frac{1}{4}$  of a mill to be placed on the August ballot. A roll call vote was taken. Ayes: Hossink, Vander Zwaag, Bush, Bronkema, Wolters. Nays: None. Abstentions: None. Motion carried.
20. Discussion was held on possible township road projects.
21. Discussion was held on candidates for the cemetery sexton position.
22. Discussion was held on Township Clean-Up Day to be held on Saturday, April 28<sup>th</sup>.
23. Discussion was held on the No. 15 & 17 Drain project. Olive's portion will be about \$7,000. Discussion was also held on how best to maintain the drains within our township.
24. Correspondence was received from Port Sheldon Township concerning the direction the Careerline Tech Center is moving—away from vocational training and toward college prep training.
25. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
26. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only**. Motion carried.
27. A motion was made by Bronkema and supported by Vander Zwaag **to adjourn the meeting**. Motion carried. The meeting was adjourned at 9:12 p.m.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Special Meeting  
Thursday, March 22, 2012, 8:30 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in special session on Thursday, March 22, 2012, at 8:30 p.m. Supervisor Wolters called the meeting to order.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Joe Bush.

Guests Present: Rich Maike, Greg Ransford.

1. A motion was made by Bronkema and supported by Hossink **to approve the amended agenda.** Motion carried.
2. Community Comments: none.
3. Wolters opened the public hearing on the budget. Since there were no comments from the general public, the public hearing was closed. After some discussion by the board on the budget, a motion was made by Hossink and supported by Bronkema **to approve by Resolution 2012-04 the General Appropriations Act** for budget year 2012-2013. A roll call vote was taken. Ayes: Bush, Hossink, Vander Zwaag, Bronkema, and Wolters. Nays: None. Abstentions: None. Motion carried.
4. A motion was made by Bronkema and supported by Bush **to approve** the Planning Commission's recommendation for **a site plan approval for Dan Hoe** at 13664 Rocky's Road, parcel number 70-12-31-400-039, with the following conditions: that the eastern most fence is located parallel to 136<sup>th</sup> Avenue at a depth equal to the existing pavement, the interior difference between the front yard setback of 50 feet and the location of the fence is landscaped with a berm of at least three feet in height from an elevation of 629 feet, that the fence is located anywhere on the berm as determined by the applicant, and that the existing lawsuit is dissolved. Motion carried.
5. A motion was made by Vander Zwaag and supported by Bush **to approve** the Planning Commission's recommendation for **a temporary or unusual use for Potter Orchard to operate a farm market** from May 1 – December 23 at 0 Port Sheldon, parcel number 70-12-30-200-012. Motion carried.
6. A motion was made by Hossink and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for **a temporary or unusual use for Edward Hoezee to sell t-shirts and sweatshirts** at 9622 Port Sheldon, parcel number 70-12-25-200-032 for no more than six days during the spring, summer and fall of 2012 as approved by the Planning Commission. Motion carried.
7. A motion was made by Hossink and supported by Bush **to renew the special use permit for Merryman Dog Kennels**, at 7552 128<sup>th</sup> Avenue, parcel number 70-12-16-300-017. Motion carried.

8. A motion was made by Bronkema and supported by Vander Zwaag **to reappoint Dwayne Dreyer to a 3 year term on the Planning Commission**, effective through March 31, 2015. Motion carried.
9. A motion was made by Vander Zwaag and supported by Hossink **to approve publication of minutes by title only**. Motion carried.
10. A motion was made by Vander Zwaag and supported by Hossink **to adjourn the meeting**. Motion carried. The meeting was adjourned at 9:00 p.m.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, March 15, 2012, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, March 15<sup>th</sup>, 2012, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Treasurer Vander Zwaag led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Joe Bush.

Guests Present: Mike Bronkema, Craig Bunce, Harv De Ridder, Merle De Witt, Lee Talsma, Al Nienhuis.

1. A motion was made by Hossink and supported by Bush **to approve the amended agenda**. Motion carried.
2. A motion was made by Bronkema and supported by Hossink **to approve the Regular Meeting Minutes of February 16, 2012**. Motion carried.
3. Clerk's Report – Bronkema reported that election turnout in Olive Township was at 29%. There were three cost center transfers in the month of March.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$193,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$9,887.10. The reason for large transfer needed this month is the \$150,000 partial payment to the drain commissioner's office for the work on the Ovens-Sawyer drain.
5. Community Comments: Harv De Ridder asked the board to explain the reasoning behind the postponement of the 136<sup>th</sup> Avenue paving project. Merle DeWitt asked about the wood left on the banks after ditch cleaning—whether that would be cleaned up or not. A request was made to put the board meeting agenda up on the website each month so that people can know what will be discussed. Craig Bunce asked the board for support in his bid for the open district judge seat in Grand Haven.
6. Fire Board Report – Vander Zwaag went over the call report and the minutes of the fire board.
7. Discussion was held on the proposed budget. The budget overview prepared by Supervisor Wolters was presented for information. A motion was made by Hossink and supported by Vander Zwaag **to raise the assessor's salary by 2%**. A roll call vote was taken: Ayes: Vander Zwaag, Hossink, Wolters. Nays: Bush, Bronkema. Abstentions: None. Motion carried.
8. Discussion was held on the need to occasionally ask the advice of a trained accountant. Jim Zwiers of Busscher and Zwiers was recommended. A motion was made by Vander Zwaag and supported by Hossink was made **to add a new budget line item for accounting** and to put \$1,000 in it for the proposed 2012-13 budget. Motion carried.

9. A motion was made by Hossink and supported by Bush **to hold a special meeting on Thursday, March 22 at 8:30 p.m.** for the purpose of holding a budget hearing and to decide on zoning matters involving Dan Hoe, Edward Hoezee, Merryman Kennels, and Potters Orchard.
10. A motion was made by Vander Zwaag and supported by Bronkema **to approve by Resolution 2012-03 the collection of 2012 summer taxes** for the area schools at a cost of \$2.87 per parcel. A roll call vote was taken. Ayes: Bush, Hossink, Vander Zwaag, Bronkema, Wolters. Nays: None. Abstentions: None. Motion carried.
11. A motion was made by Bush and supported by Hossink **to appoint Andrew Machiela to the Planning Comission** for a period of two years. Motion carried.
12. Clean up day will be Saturday, April 28, from 9 – 2. A newsletter will be sent out soon with this information.
13. A new computer will be purchased for use by the bookkeeper and election clerk.
14. Discussion was held on which roads need improving. Those discussed include: 140<sup>th</sup> between New Holland and Van Buren, Polk between 124<sup>th</sup> and 128<sup>th</sup>. Bingham between 96<sup>th</sup> and 104<sup>th</sup>, Barry between 136<sup>th</sup> and 144<sup>th</sup>.
15. A motion was made by Bronkema and supported by Hossink **to approve the sexton job description.** Parties interested in the job should contact the office by April 1, with interviews to follow.
16. Correspondence was received on the following matters:
  - MS bike event through the township – June 10.
  - Borculo Christian School – request to close down Blair from 96<sup>th</sup> to 104<sup>th</sup> for their annual Walk a Thon on May 18. Road will remain open to residents.
17. Discussion was held on the State’s Farmland preservation program.
18. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
19. A motion was made by Bronkema and supported by Bush **to approve publication of minutes by title only.** Motion carried.
20. A motion was made by Hossink and supported by Bush **to adjourn the meeting.** Motion carried. The meeting was adjourned at 9:35 p.m.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, February 16, 2012, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, February 16, 2012, at 7:00 p.m. Supervisor Wolters called the meeting to order, and led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Joe Bush.

Guests Present: Richard Maike, Kit Karsten, Greg Ransford, Russ Hirdes.

1. A motion was made by Hossink and supported by Bush **to approve the amended agenda**. Motion carried.
2. A motion was made by Bronkema and supported by Bush **to approve the Regular Meeting Minutes of January 19, 2012**. Motion carried.
3. Clerk's Report: Bronkema reported on the upcoming election, some cost center transfers and the plans for the Memorial Day Service.
4. Treasurer's Report: Vander Zwaag reported a transfer of \$ 41,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$8,711.12.
5. Community Comments: Kit Karsten from the Olive Township Historical Society came to thank the board for its past support. He also asked for financial help to place a Michigan Historical Marker for the Ottawa Station School, at the board's discretion.
6. Discussion was held on the Dan Hoe consent judgment. A motion was made by Vander Zwaag and supported by Hossink to instruct the township's legal counsel **to revoke the consent judgment with Dan Hoe** and have the property at 13664 Rocky's Road, parcel number 70-12-31-400-039, revert back to existing zoning laws. A roll call vote was taken. Ayes: Bush, Hossink, Vander Zwaag, Bronkema, Wolters. Nays: None. Abstention: None. Motion carried.
7. A motion was made by Hossink and supported by Vander Zwaag to approve the Planning Commission's recommendation **to grant a special use application to Wolverine Sign Works** to expand an existing billboard by approximately 2.135 square feet on parcel number 70-12-29-300-026. Motion carried.
8. A motion was made by Hossink and supported by Bronkema **to approve by Resolution 2012-01 the adoption of Ordinance O-2012-01, a text amendment** to sections 12.08B, 12.08G, 12.08H, 12.08L, 13.08B, 13.08C, 14.06B, 14.06C, 21.28A3.b, 21.28B2.c.i and 26.09 of the Zoning Ordinance, with the revisions noted by the Planning Commission for Section 21.28A3b. A roll call vote was taken. Ayes: Vander Zwaag, Bronkema, Bush, Hossink, Wolters. Nays: None. Abstentions: None. Motion carried.

9. A motion was made by Hossink and supported by Bush **to approve** the Planning Commission's recommendation for the **renewal of a special use permit for Dennis Aukema** at 12488 Blair Street, parcel number 70-12-21-300-011. Motion carried.
10. Fire Chief's Report: Chief Hirdes reported briefly on recent calls and training opportunities.
11. Fire Board Report: Vander Zwaag went over the fire board minutes and 2012-13 budget.
12. Discussion was held on the 2012-2013 budget for the township. A motion was made by Vander Zwaag and supported by Bush **to increase general services, zoning administrator and building services wages by 2%**. Motion carried.
13. A motion was made by Hossink and supported by Vander Zwaag **to make a contribution to the Howard Miller Library of \$15,000** for library services rendered from July 2011 – June 2012. A roll call vote was taken. Ayes: Hossink, Vander Zwaag, Bronkema, Bush, Wolters. Motion carried.
14. A motion was made by Bronkema and supported by Hossink **to set the date of the public hearing for the 2012-2013 budget as March 15, at 7:30 p.m.** Motion carried.
15. A motion was made by Hossink and supported by Vander Zwaag **to approve the payment of bills to the end of the fiscal year, March 31, 2012.** Motion carried.
16. The date for the Annual Township Cleanup will be April 28th.
17. The dates for the Board of Review will be March 12, 9:00 – 4:30 and March 13, 1:30 – 9:00.
18. A motion was made by Bush and supported by Hossink **to establish that 2/3 of the members of the Olive Township Board of Review need to be property owners.**
19. A motion was made by Hossink and supported by Bush **to postpone the paving of 136<sup>th</sup> Avenue** from Tyler to Polk. Motion carried.
20. Correspondence was received on the following matters:
  - a. Wolverine Pipeline
  - b. Ottawa County Economic Development Office
21. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
22. A motion was made by Hossink and supported by Vander Zwaag **to approve publication of minutes by title only.** Motion carried.
23. A motion was made by Bush and supported by Hossink **to adjourn the meeting.** Motion carried. The meeting was adjourned at 10:37 p.m.

Lona Bronkema, Olive Township Clerk



**Olive Township Board of Trustees  
Regular Meeting  
Thursday, January 19<sup>th</sup>, 2012, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, January 19, 2012, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Clerk Bronkema led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Joe Bush.

Guests Present: Ken Zarzecki of the Ottawa County Public Utilities, Zoning Administrator Greg Ransford, and Fire Chief Russ Hirdes.

1. A motion was made by Hossink and supported by Bush **to approve the amended agenda**. Motion carried.
2. A motion was made by Bronkema and supported by Vander Zwaag **to approve the Regular Meeting Minutes of December 15, 2011**. Motion carried.
3. Clerk's Report—Bronkema gave a report on the upcoming election.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$36,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$15,022.53.
5. Community Comments: none.
6. Dan Hoe Excavating would like to put up a fence to deter theft at their commercial property on 136<sup>th</sup> Avenue. Discussion was held on the fence issue, as well as the need for dust control at the property. A motion was made by Hossink and supported by Bush **to amend the 1999 consent judgment** to allow for the proposed fence, to include dust control wording from Section 8.2 of the nuisance ordinance, to correct dates in section 4, and to remove Steve Kalkman's name from the settlement. A roll call vote was taken. Ayes: Bush, Hossink, Vander Zwaag, Bronkema, Wolters. Nays: None. Abstentions: None. Motion carried.
7. Fire Chief's Report – Chief Hirdes gave a report on the activities and plans of the fire department.
8. Fire Board Report – Minutes of the fire board were passed out for information. Discussion was held on which truck should be considered for replacement next.
9. Ken Zarzecki of the Ottawa County Public Utilities updated the board on the financial status of the county's sewer and water systems. He indicated that modest rate increases will be needed in each water and sewer district, mostly due to decreased usage.

10. Clerk Bronkema gave an update on the township's liability policy with Western Insurance. Western has added a dividend program for its long-term customers. It has also added several new coverage areas. It has asked each township/municipality to decide whether or not to add on a terrorism policy rider, at an additional annual cost. After some discussion, a motion was made by Vander Zwaag and supported by Hossink to opt-out of the terrorism policy.
11. The 2011 building permit report was reviewed.
12. A motion was made by Hossink and supported by Bush **to freeze the elected officials' wages** at last year's rate. Motion carried.
13. Discussion was held on certain budget line items, in preparation for setting the 2012-13 budget.
14. Discussion was held on the fact that Frank Gort, sexton, is retiring at the end of 2012. The board is looking to hire someone to work alongside of Mr. Gort during this calendar year in preparation for taking over the job at his retirement.
15. Discussion was held on various computer topics, including which office computer to upgrade next.
16. Discussion was held on the dust control plan for this next year. The board was satisfied with the service received from Michigan Chloride for the past two years. A motion was made by Vander Zwaag and supported by Bronkema to contract with Michigan Chloride again this year at a cost not to exceed \$55,000. Motion carried.
17. Correspondence – The Ottawa County Road Commission Report was passed around for information.
18. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
19. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only.** Motion carried.
20. A motion was made by Vander Zwaag and supported by Hossink **to adjourn the meeting.** Motion carried. The meeting was adjourned at 9:42.

Lona Bronkema, Olive Township Clerk